
BATS MEETING MINUTES

Brunswick Area Transportation Study Technical Coordinating (TCC) Meeting

Monday January 11, 2021 – 1:30 p.m.

Via Teleconference

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AGENDA

1. Welcome and Opening Remarks (Pamela Thompson)
2. Approval of Meeting Minutes- Action Item
 - a. Minutes from TCC meeting held on November 9, 2020.
3. BATS Committee Elections – Action Item
4. BATS Draft FY 2021-2024 Transportation Improvement Program (TIP) – Information
5. BATS Draft FY 2022 Unified Planning Work Program (UPWP) – Information
6. GAMPO Special PL Funding – Spring 2021 – Action Item
7. BATS Administrative Updates
 - a. BATS FY 2018-2021 Transportation Improvement Program (TIP) Admin Mod
8. Agency Updates
 - a. Glynn County Airport Commission
 - b. Glynn County School Board
 - c. Glynn County
 - d. City of Brunswick
 - e. GDOT District 5
 - f. Jekyll Island Authority
 - g. Transit Agencies
 - h. Other Items
 - i. Public Comment
9. Adjourn

Next Technical Coordinating Committee Meeting: Monday, March 8, 2021

Brunswick Area Transportation Study
Technical Coordinating Committee Meeting Minutes

Monday January 11, 2021 - 1:30 p.m.
Via Teleconference

ATTENDEES

Committee Members

Pamela Thompson, Director, Glynn County Community Development (Chairperson)
Maurice Postal, Glynn County Community Development (Proxy for Pamela Thompson)
Bob Nyers, Glynn County Geographic Information Systems Department
Vernon Bessing, Manager, Glynn County Airport Commission
Noel Jensen, Jekyll Island Authority
Dave Austin, Glynn County
Cassius Edwards, GDOT Engineer
Noel Jensen, Jekyll Island Authority
Paul Andrews, Glynn County Engineering
Troy Pittman, GDOT Engineer
Stefanie Lief, Glynn County Planning Manager
Marty Simmons, Glynn County School Board

Others

Vishanya Forbes, Transportation Planner, RS&H
Rachel Hatcher, Senior Planner, RS&H
Vivian Delgadillo Canizares, GDOT Planning
Ann-Marie Day, FHWA
Sean Thomas, GDOT Planning

1. Welcome and Introductions.

The meeting was called to order at approximately 1:30 p.m. by Ms. Pamela Thompson, Chairman of the BATS Technical Coordinating Committee. Ms. Thompson gave a brief welcome and conducted a roll call.

2. Approval of Minutes – Action Item

- a. Minutes from TCC meeting held on November 9, 2020.

Ms. Thompson addressed this agenda item. She stated that there were meeting minutes from the November 9, 2020 TCC meeting for approval. She added that the minutes were sent out prior to the meeting and asked if there were any questions or comments. There were no questions or comments on the meeting minutes.

Ms. Thompson then called for a motion to approve the minutes from the TCC meetings held on November 9, 2020. A motion to approve the meeting minutes as presented was made by Mr. Bessing and seconded by Mr. Jenson. The motion was passed unanimously.

3. BATS Committee Elections – Action Item

Ms. Forbes spoke on this agenda item. She stated that the BATS committees elect new officers annually and opened the floor for nominations for the calendar year 2021 committee officers.

Ms. Thompson was nominated to become the TCC Chairman. The motion was seconded. The motion passed unanimously.

Mr. Alberson was nominated to become the TCC Vice-Chairman. The motion was seconded. The motion passed unanimously.

4. BATS Draft FY 2021-2024 Transportation Improvement Program (TIP) – Informational Item

Ms. Forbes spoke on this agenda item. She gave a brief refresher of the current TIP reiterating that the FY 2018-2021 TIP expires on June 30, 2021. She stated that BATS staff is in the process of updating the new TIP, which is for FY 2021 -2024. She added that the draft FY 2021-24 TIP is currently out for a 30-day public comment period, which will end on January 13, 2021. She told the committee that the only comments received thus far were from oversight agencies. She then explained next steps for finalization and adoption of the update TIP document, which include getting all comments addressed and incorporated, before bringing the final draft to the committees for review and action.

Mrs. Hatcher stated that this agenda item was not listed as an action item because of comments received from oversight agencies.

There were no additional comments or questions on this agenda item.

5. BATS Draft FY 2022 Unified Planning Work Program (UPWP) – Informational Item

Ms. Forbes spoke on this agenda item. She reminded the committee that the draft FY 2022 UPWP was also released for public comment on December 14, 2020 and is currently in the 30-day public comment period. She stated that once the comment period is closes, all comments will be incorporated into the final draft document and then presented to the committee for review and action. She added that the budget for FY 2022 is slightly smaller than it was for FY 2021 by approximately \$450 and highlighted that in the budget table for FY 2022. She wrapped up on this agenda item reiterating that a draft of the final document will be presented for review and action in the spring.

There were no questions or comments on this agenda item.

6. GAMPO Special PL Funding – Spring 2021 – Action Item

Ms. Forbes presented on this agenda item. She shared with the committee that at the November 2020 CAC meeting, the CAC recommended presenting the MLK/Altama Corridor Project to the Policy Committee for consideration during the upcoming Spring GAMPO Special funding cycle. During the PC meeting on held 14, December 2020. The city of Brunswick identified themselves as a potential local sponsor to cover the 20% local match required to move this application process forward. She added that this project was presented to the Brunswick City Council meeting earlier in January and the request for the \$16,000 local match was approved.

She explained the schedule for this project, and that it will be presented at GAMPO in March 2021 and the open the floor for discussion prior to the recommended action by the TCC There were no comments of feedback on this agenda item.

Ms. Thompson then called for a motion to recommend to the Policy Committee that MLK- Altama Bicycle Corridor project be considered for approval and submittal to the GAMPO committee, pending the finalized scope of work by the local sponsor that will be used in the RFP/RFQ procurement process. A motion was made by Mr. Noel Jenson and seconded by Mr. Garrow Alberson. The motion passed unanimously.

7. BATS Administrative Updates

a. BATS FY 2018-2021 (TIP) and 2045 MTP Admin Mod

Ms. Forbes provided the committee with the administrative updates. She reminded the committee that GDOT requested on November 2, 2020 for BATS to carry out an administrative modification to the BATS FY 2018-21 TIP and 2045 MTP. She stated that the administrative modification reflects changes for PI #0016985, which is the SR 25 project. Funding for the construction and utilities phases was moved from FY 2026 to FY 2021. She added that the administrative modifications are available on the BATS website for reference.

8. Agency Updates

a. Glynn County Airport Commission

Mr. Bessing presented updates from the Glynn County Airport Commission. He told the committee that the parking lot project at the Golden Isles Airport is currently underway and making good progress.

There were no additional project updates provided for the airport, and no questions or comments for Mr. Bessing.

b. Update on Glynn County School Board Projects

Mr. Simmons provided updates from the School Board. He stated that the new elementary school on Altama project is progressing and is on track for the scheduled completion date.

There were no comments or question regarding school board updates.

c. Glynn County

Ms. Thompson stated that there was a project sheet provided for committee as a part of their meeting packet and

d. Update on City Projects

Mr. Alberson spoke briefly on City of Brunswick projects. He stated that the L Street project is wrapping up, and the Bay Street corridor is underway, and progress is ongoing.

e. Update on GDOT Projects

Ms. Forbes stated that the GDOT project sheet is available for committee members to review and provide questions or comments.

f. Jekyll Island Authority

Mr. Jensen provided updates on the Jekyll Island authority. He stated that the SPLOST funding projects were currently ongoing and will wrap up soon.

g. Transit Agencies

Mr. Dantzler from the CRC shared with the committee that a new CRC transit planner will now be attending all BATS committee meetings, he then introduced the new planner to the committee.

Mr., John Hunter then added that the City of Brunswick is finalizing transit routes outside the proposed routes from study recommendations in the past, and the City should have a finalized system operating cost budget by next week prior to scheduling public hearings for feedback on current issues and needs.

9. Public Comment

There were no public comments presented at this meeting.

10. Adjourn

A motion was made to adjourn the meeting. The motion was seconded. The meeting was adjourned unanimously.

Ms. Thompson thanked everyone for their participation and the meeting was adjourned at approximately 2:15 PM.

Pamela Thompson

BATS TCC Chairman

Date