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## **BATS MEETING MINUTES**

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### **Brunswick Area Transportation Study Citizens Advisory Committee (CAC) Meeting**

Monday August 10, 2020 - 11:30 a.m.  
Via Teleconference

#### **AGENDA**

1. Welcome and Opening Remarks (Ben Slade)
2. Adoption of BATS 2045 Metropolitan Transportation Plan (MTP) with SSI Sector Study – Action Item
3. BATS Administrative Updates
  - a. BATS FY 2018-2021 Transportation Improvement Program (TIP) Admin Mod
  - b. Annual Title VI Questionnaire
4. Agency Updates
  - a. Glynn County Airport Commission
  - b. Glynn County School Board
  - c. Glynn County
  - d. City of Brunswick
  - e. GDOT District 5
  - f. Jekyll Island Authority
  - g. Transit Agencies
  - h. Other Items
5. Public Comment
6. Adjourn

***Next Citizens Advisory Committee Meeting: Monday, September 14, 2020***

**Brunswick Area Transportation Study**  
**Citizens Advisory Committee Meeting Minutes**

Monday August 10, 2020 – 11:30 a.m.  
Via Teleconference

**ATTENDEES**

**Committee Members**

Ed Ellis  
James Gilligan  
Ben Slade  
Ed Farley  
Steve Holt  
Wally Orrel

**Others**

Ely Yokley-Zarka  
Vishanya Forbes, Transportation Planner, RS&H  
Rachel Hatcher, Senior Planner, RS&H  
Jennifer Humphreys, CDM Smith

### **1. Welcome and Introductions**

Mr. Ben Slade called the meeting to order at 11:30 a.m. Mr. Ben Slade welcomed the committee members and handed the meeting over to Ms. Forbes.

Ms. Forbes announced every committee member and meeting participant and thanked them for participating in today's special called meeting.

### **2. 2045 Metropolitan Transportation Plan (MTP) Update Adoption – Action Item**

Ms. Forbes spoke on this agenda item. She gave a brief overview of the process for updating the draft 2045 MTP. She stated that draft 2045 MTP had a 30-day public comment period that closed on July 30, 2020. She added that comments were provided by oversight agencies and BATS staff, to be incorporated into the final draft of the MTP by the consultant team.

She then handed this action item over to Ms. Humphreys.

Ms. Humphreys presented this agenda item to the committee. She reminded the committee of the MTP timeline, key events, the performance measures, and objectives for the draft 2045 MTP. She stated that the objectives were chosen based off public input and standard planning practices for MTPs. She briefly showed the fiscally constrained project map. She then explained the results from the public information meeting, held on the virtual meeting platform.

- Held from July 16, 2020 through July 31, 2020
- Approximately 700 visitors
- 83 signed in participants
- 4 comments received

She stated that the comments received were not incorporated into the MTP because they were not substantial enough for changes to be made to the draft MTP.

Ms. Humphreys reviewed the St. Simons Island Sector Study. This study was released for public review and comment. She briefly explained the analyses performed in the sector study and highlighted significant findings from the sector study. At the virtual public information meeting held from July 16, 2020 through July 31, 2020 for the St. Simons Island Study, there were approximately 700 visitors, 83 signed-in visitors, and 10 comments received. She stated that these comments will be incorporated into the final draft document finalized at the end of August 2020.

Mr. Ben Slade called for a motion to recommend that the Policy Committee adopts the BATS 2045 MTP with St. Simons Island Sector Study pending the completion of the SSI Sector Study. Mr. Ed Farley made a motion. The motion was seconded by Mr. James Gilligan. The motion passed unanimously.

### **3. BATS Administrative Updates**

**a. BATS FY 2018 – 2021 Transportation Improvement Program (TIP) Admin Mod**

Ms. Forbes provided the committee with the administrative updates. She stated that GDOT submitted a request for an administrative modification to be made to the BATS FY 2018 – 2021 TIP. She explained the modification was to move right of way programming year for the Little Buffalo Creek Bridge from 2020 to 2021, with no funding being changed. This administrative modification is available on the MPOs website for review.

There no questions or comments on this agenda item.

**b. Annual Title VI Questionnaire**

Ms. Forbes spoke on this agenda item. She briefly reminded the committee that the BATS MPO completed and adopted a policy and procedure document with a complaint form in FY 2018. These documents are available on the MPOs website. She added that this is due on August 15, 2020, and once the process is completed, a copy will be available for review on the BATS website. She highlighted key components of the questionnaire.

There were no questions or comments on this agenda item.

**4. Agency Updates**

**a. Glynn County Airport Commission**

There were no airport project updates presented at this meeting.

**b. Update on School Board Projects**

There were no school board project updates presented at this meeting.

**c. Glynn County**

Ms. Forbes Shared with the Committee that a County project update sheet was sheet provided as part of the meeting packet.

There were no comments or question on County projects

**d. Update on City Projects**

There were no city project updates presented at this meeting.

**e. Update on GDOT Projects**

Ms. Forbes Shared with the Committee that there were no GDOT project updates presented at the TCC meeting, however, she added that there was also a GDOT project sheet available for review on the MPO's website.

There were no questions/comments on GDOT project updates.

**f. Jekyll Island Authority**

There were no Jekyll Island updates presented at this at the meeting.

**g. Transit Agencies**

There were no transit agency updates presented at the meeting.

**5. Public Comment**

No comment from the public.

**6. Adjourn**

Mr. Ben Slade reminded the committee of the next regularly scheduled Citizens Advisory Committee on September 14, 2020. Committee members were thanked for their participation and the meeting was adjourned at approximately 12:00 pm.



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BATS CAC Chairman

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Date