
BATS MEETING MINUTES

Brunswick Area Transportation Study Technical Coordinating Committee (TCC) Meeting

Monday September 14, 2020 - 1:30 p.m.
Via Teleconference

AGENDA

1. Welcome and Opening Remarks (Pamela Thompson)
2. Approval of Meeting Minutes- Action Item
 - a. Minutes from TCC meeting held on July 13, 2020
 - b. Minutes from Special Called TCC meeting held on August 10, 2020
3. BATS FY 2018-2021 Transportation Improvement Program (TIP) Amendment – Action Item
4. FY 2022 Unified Planning Work Program (UPWP) – Information
5. BATS 2045 Metropolitan Transportation Plan (MTP) Update Adoption – Information
6. BATS Administrative Updates
7. Agency Updates
 - a. Glynn County Airport Commission
 - b. Glynn County School Board
 - c. Glynn County
 - d. City of Brunswick
 - e. GDOT District 5
 - f. Jekyll Island Authority
 - g. Transit Agencies
 - h. Other Items
8. Public Comment
9. Adjourn

Next Technical Coordinating Committee Meeting: Monday, November 9, 2020

Brunswick Area Transportation Study
Technical Coordinating Committee Meeting Minutes

Monday September 14, 2020 – 1:30 p.m.
Via Teleconference

ATTENDEES

Committee Members

Maurice Postal, Glynn County Community Development (Proxy for Pamela Thompson)
Bob Nyers, Glynn County Geographic Information Systems Department
Vernon Bessing, Manager, Glynn County Airport Commission
Byron Cowart, GDOT Planning Representative
Noel Jensen, Jekyll Island Authority
Dave Austin, Glynn County
Cassius Edwards, GDOT Engineer
Ben Pierce, Glynn County
Noel Jensen, Jekyll Island Authority
Paul Andrews, Glynn County Engineering
Troy Pittman, GDOT Engineer
Stefanie Lief, Glynn County Planning Manager

Others

Vishanya Forbes, Transportation Planner, RS&H
Rachel Hatcher, Senior Planner, RS&H
Vivian Delgadillo Canizares, GDOT Planning
Ann-Marie Day, FHWA
Sean Thomas, GDOT Planning

1. Welcome and Introductions

The meeting was called to order at approximately 1:30 pm by Mr. Ben Pierce. Mr. Pierce gave the welcome and Ms. Forbes did a brief roll call.

2. Approval of Minutes – Action Item

- a. Minutes from TCC meeting held on July 13, 2020
- b. Minutes from Special Called TCC meeting held on August 10, 2020

Mr. Pierce addressed this agenda item. He stated that there were two sets of meeting minutes to approve, from the July 13, 2020 TCC meeting and the special called TCC meeting on August 10, 2020. There were no questions or comments from committee members. Mr. Jensen made a motion to approve the minutes from the TCC meetings held on July 13 and August 10, 2020. Mr. Bessing seconded the motion. The motion was passed unanimously.

3. BATS FY 2018 -2021 Transportation Improvement Program (TIP) Amendment – Action Item

Ms. Forbes addressed this agenda item. She stated that this was a refresher for the committee. GDOT's Planning office sent a request on June 11, 2020 to BATS to carry out an amendment to the BATS FY 2018 – 2021 TIP. She reminded the committee that they took previous action and recommended a 30-day public comment period for this amendment to the Policy Committee. No comments were received during this comment period.

Mr. Pierce asked if this was Amendment #3 to the TIP. Ms. Forbes responded that it was.

Mr. Postal stated that this TIP Amendment is on the BATS MPO website for viewing. Ms. Forbes added that the amendment is on pages 25 and 32 of the document.

Mr. Pierce asked if there were any questions or comments regarding this agenda item.

There were no questions or comments.

Mr. Postal made a motion to recommend that the BATS Policy Committee approve the FY 2018 -2021 TIP Amendment per GDOT's request. Mr. Nyers seconded the motion. The motion was passed unanimously.

4. 2045 Metropolitan Transportation Plan (MTP) Update

Ms. Forbes spoke on this agenda item. She stated that the draft FY 2022 UPWP is currently under development. BATS staff circulated a feedback log on August 20, 2020 to committee members to solicit feedback on planning priorities. No comments were received from the TCC, however the CAC provided feedback. She explained the timeline of the FY 2022 Schedule of Activities and the importance of adhering to the schedule.

Ms. Canizares stated that GDOT Planning would like an update to the Public Participation Plan (PPP) to provide guidance and standards regarding virtual public meetings.

Mr. Pierce asked if BATS staff would resend the link to the comment log to committee members.

Ms. Forbes responded that the comment log was emailed to the TCC on August 20 but will be emailed again following the TCC meeting.

Ms. Day stated that FHWA provided no comments regarding planning priorities because they prefer to comment on draft documents and review what the MPO has chosen as planning activities for the fiscal year.

There were no additional questions or comments.

5. 2045 Metropolitan Transportation Plan (MTP) Update Adoption – Information

Ms. Forbes addressed this agenda item. She gave a status update on the 2045 BATS MTP. The Policy Committee acted on August 10, 2020 to adopt the 2045 MTP. She added that the consultant team completed the final draft of the St. Simons Island Sector Study, with that final draft being submitted to oversight agencies for review. The final report with all comments and feedback incorporated will be published on the BATS website.

There were no questions or comments.

6. BATS Administrative Updates

a. BATS Planning Documents and By-laws Update

Ms. Forbes provided the committee with the administrative updates. She stated that BATS staff has been working to update the BATS PPP and committee by-laws to include virtual meeting policies and other transportation planning policies in the wake of the COVID-19 pandemic. Information from peer MPOs and FHWA was used to finalize BATS PPP and by-laws update.

Mrs. Hatcher stated that this is an amendment to the PPP and by-laws and not an administrative update. This will go out for a 45-day public comment period because it changes how committee meetings are held and attended.

Ms. Day stated that the Association of Metropolitan Planning Organization (AMPO) reached out to USDOT to learn if there will be an allowance for a delay in planning documents (MTP, TIP, PPP) due to the current pandemic. She added that cannot be any changes made to the law with an amendment, but no MPO in Georgia has had a delay in submitting their MTP this year. She stated that everything is on schedule, so there were no recommendations or inquiries made in changing the laws due to the pandemic.

There no questions or comments.

b. GDOT Transit Subrecipient Workshop

Ms. Forbes spoke on this agenda item. She stated that BATS staff participated in the two-day GDOT 2020 Transit subrecipient workshop on September 1-2, 2020. County and city representatives were present as well. She highlighted that Brunswick is preparing for FY 2021 urban service and the Statewide Transit Plan is complete. The draft plan is available to view on the GDOT website.

There were no questions or comments.

c. GAMPO Fall Meeting

Ms. Forbes briefly spoke on this agenda item. She stated that BATS staff will be participating in the upcoming GAMPO meeting on September 28, 2020.

7. Agency Updates

a. Glynn County Airport Commission

Mr. Bessing provided updates on Airport projects. He stated that the terminal security project will begin work on November 2, 2020. Seaboard Construction is the contractor for the parking lot expansion project at the Golden Isles airport.

b. Update on School Board Projects

There were no school board project updates presented at this meeting.

c. Glynn County

Mr. Pierce spoke briefly on Glynn County projects. He pointed out the county project sheet was available for committee members to view. He added that there are some upcoming projects for St. Simons Island.

There were no questions/ discussions on the County projects.

d. Update on City Projects

No city projects were presented at this meeting.

e. Update on GDOT Projects

Mr. Pittman provided brief updates on GDOT District 5 projects that were listed on the GDOT Project Sheets. He stated that for the Mackay River bridge replacement, environmental studies are ongoing at 30% currently completed. He highlighted additional projects from the GDOT project sheet.

Mr. Pierce asked about the location of a resurfacing project that is beginning to start work. Mr. Pittman responded that it is on State Route 25 connector, from US 17 to SR 27/US 341.

Mr. Pierce asked what phase the Dunbar Creek project in. Mr. Pittman stated that PE has been authorized, and the ROW acquisition is in 2021. Mr. Pierce stated that since it is in Glynn County, County staff would be interested in the construction process.

Mr. Pierce asked if bike lanes were going to be included on the F. J. Torras Causeway project. Mr. Pittman stated the project has resurfacing included for additional bike lanes. Mr. Pierce stated that it was intended to have delineators for the bike lanes along the bridges on the Causeway. Mr. Pittman stated that he could look in the specifics on this project and follow up.

There were no questions/comments on GDOT project updates.

f. Jekyll Island Authority

Mr. Jensen provided brief updates on Jekyll Island projects. He stated that they just received their final SPLOST payment there is an RFQ drafted ready to be released for parking pavements enhancements.

g. Transit Agencies

There were no transit agency updates presented at this meeting.

8. Public Comment

Mr. Austin stated that in-kind forms still must be filled out and asked if they could be resent to committee members. Ms. Forbes stated that BATS staff will email them and make them available to committee members via meeting materials.

9. Adjourn

Mr. Pierce reminded everyone of the next regularly scheduled Technical Coordinating Committee on November 9, 2020. He thanked everyone for their participation and the meeting was adjourned at approximately 2:00 p.m.



BATS TCC Chairman

Date