
BATS MEETING MINUTES

Brunswick Area Transportation Study Citizens Advisory Committee (CAC) Meeting

Thursday May 28, 2020 - 11:30 a.m.
Via Teleconference

AGENDA

1. Welcome and Opening Remarks (Ben Slade)
2. Approval of Meeting Minutes- Action Item
 - a. Minutes from CAC meeting held on March 9, 2020
 - b. Minutes from Special Called CAC meeting held on April 17, 2020
3. Public Participation Plan (PPP) – Action Item
4. 2045 Metropolitan Transportation Plan (MTP) Update
 - a. 2045 MTP Prioritization and Performance Measures – Action Item
 - b. 2045 MTP Cost Constrained Project List– Action Item
 - c. Draft 2045 MTP – Action Item
5. BATS Administrative Updates
 - a. Transportation Alternatives Program (TAP)
 - b. 2020 Roadside Enhancement and Beautification Council (REBC) Grant program
 - c. Traffic Update - Exit 38
6. Agency Updates
 - a. Glynn County Airport Commission
 - b. Glynn County School Board
 - c. Glynn County
 - d. City of Brunswick
 - e. GDOT District 5
 - f. Jekyll Island Authority
 - g. Transit Agencies
 - h. Other Items
7. Public Comment
8. Adjourn

Next Citizens Advisory Committee Meeting: Monday, July 13, 2020

Brunswick Area Transportation Study
Citizens Advisory Committee Meeting Minutes

Thursday May 28, 2020 - 11:30 a.m.

Via Teleconference

ATTENDEES

Committee Members

Pamela Thompson, Glynn County Community Development

Melissa Ennis-Roughton,

Ed Ellis,

James Gilligan

Ben Slade

Ed Farley

Steve Holt

Wally Orrel

Melinda Ennis-Roughton

Others

Ely Yokley-Zarka

Michael Plagens, CDM Smith Consultant

Vishanya Forbes, Transportation Planner, RS&H

Rachel Hatcher, Senior Planner, RS&H

Adam Ivory, CDM Smith Consultant

Melody Butler, CDM Smith Consultant

Wade Luther, CDM Smith Consultant

1. Welcome and Introductions

The meeting was called to order at approximately 11:30 am by Mr. Ben Slade Chairman of the BATS Citizens Advisory Committee. Mr. Slade gave the welcome and turned the meeting over to Mrs. Hatcher.

2. Approval of Minutes – Action Item

- a. Minutes from CAC meeting held on March 9, 2020
- b. Minutes from Special Called CAC meeting held on April 17, 2020

Mr. Hatcher addressed this agenda item. She stated that there are two sets of meeting minutes to review from previously held CAC meetings on March 9, 2020, and April 17, 2020. She referenced that the meeting minutes were provided for review prior to the meeting and asked if committee members had any comments/questions. There were no questions or comments.

Mr. Slade then called for a motion to approve the minutes from the CAC meetings held on March 9, 2020 and April 20, 2020. Mr. Gilligan made a motion to approve the meeting minutes as presented. Mr. Farley seconded the motion. The motion was passed unanimously.

3. Public Participation Plan (PPP) – Action Item

Mrs. Hatcher spoke on this agenda item. She reminded the committee that the comment period for the Public Participation Plan ended on March 26, 2020 and comments received from oversight agencies have been incorporated into the final draft of the PPP. She added that there were no comments received from the public. She stated that the final draft of the PPP was made available on the BATS website prior to the meeting.

Mrs. Hatcher then highlighted the comments received from FHWA and GDOT and referenced the page number where the comment log is located in the updated draft PPP. Mrs. Hatcher stated the next steps for the CAC was to make recommendations to the Policy Committee to adopt the updated BATS Public Participation Plan.

Mr. Slade called for a motion for the CAC to recommend to the Policy Committee approve the BATS Public Participation Plan. Mr. Ellis made a motion. The motion was seconded by Mr. Harris. The motion was passed unanimously.

4. 2045 Metropolitan Transportation Plan (MTP) Update

a. 2045 MTP Prioritization and Performance Measures – Action Item

Mrs. Hatcher spoke briefly on this agenda item. She introduced this agenda item to the committee, explaining each of the action items to be discussed. She stated the existing status of the 2045 MTP Update and highlighted the results of the MTP prioritization exercise and key aspects of the performance measures technical memo. Ms. Thompson then called for a motion from the TCC to recommend to the Policy Committee approval of the 2045 MTP Prioritization and Performance

Measures as presented by the consulting team. Mr. Ellis made a motion. Mr. Gilligan seconded the motion. The motion was passed unanimously.

b. 2045 MTP Cost Constrained Project List – Action Item

Mr. Plagens spoke on this agenda item. He reminded the committee of the previous actions taken to develop the cost constrained project list. He stated that the list began with over 160 highway and multimodal projects. He provided the committee with a detailed overview of the process as well as the status of the cost constrained project list.

Mr. Plagens stated next steps for finalizing the constrained project list, including review and approval of the project list, and presenting the final project list at Public Meeting #4 scheduled to occur in June 2020.

Mrs. Hatcher explained that the cost constrained project list was review at the Technical Sub-Committee meeting held earlier that morning and modified accordingly. She provided the committee with an overview of the recommended changes as well as actions/discussion highlights from the MTP technical subcommittee meeting and TCC meeting held earlier. Committee members engaged in discussion about the recommended changes and projects that were proposed to move into the cost constrained 2045 MTP band.

Mrs. Hatcher then shared with the committee that the TCC unanimously recommended to the Policy Committee adoption of the 2045 MTP Cost Constrained Project List as presented by the consulting team incorporating the modifications made by the MTP Technical Subcommittee.

Mr. Slade called for a motion for the CAC to recommend to the Policy Committee adoption of the 2045 MTP Cost Constrained Project List as presented by the consulting team incorporating the modifications made by the MTP Technical Subcommittee. Mr. Holt made a motion. The motion was seconded by MR. Farley. The motion was passed unanimously.

c. Draft 2045 MTP – Action Item

Mr. Plagens spoke on this agenda item. He reminded the committee of the purpose of the draft MTP and explained the process. He stated the format of the Draft MTP, and highlighted that it comprised of six chapters:

- Chapter 1 – Introduction and MTP Overview
- Chapter 2 – Planning Context
- Chapter 3 – Goals, Objectives, and Performance Measures
- Chapter 4 – Study Area Characteristics
- Chapter 5 – Existing Conditions
- Chapter 6 – Plan Development

Mr. Plagens then provided an overview of the schedule and next steps for the Draft MTP, including a Public Workshop #4 scheduled to take place in the third week of June 2020, a 30-day public

comment period anticipated to start in late June – early July 2020, and adoption of the MTP to FHWA in August 2020.

Mrs. Hatcher shared that staff received unanimous recommendation from the TCC on this agenda item.

Mr. Slade for the CAC to recommend to the Policy Committee release of the BATS draft 2045 MTP for a 30-day oversight agency review followed by a 30-day public comment review pending incorporation of feedback/comments provided by oversight agencies and BATS staff. Mr. Ellis made a motion. The motion was seconded by Mr. Gilligan. The motion was passed unanimously.

BATS Administrative Updates

a. Transportation Alternative Program (TAP)

Mrs. Hatcher provided the committee with the administrative updates. She stated that GDOT issued a call for projects under the TAP program on May 4, 2020. She added that applications deadline is July 31, 2020, and that the City of Brunswick and Glynn County have had previous success with TAP program funding for projects. She stated that this program requires a local sponsor with a 20% local match and is for alternative modes of transportation such as bicycle and pedestrian modes. She briefly highlighted the funding requirements and eligible projects for the call for projects for the TAP Program.

Mrs. Hatcher continued with the updates on this agenda item, sharing with the committee the various types of projects eligible for this program, including streetscape improvements and Safe Routes to School Program.

There no questions or comments on this agenda item.

b. 2020 Roadside Enhancement and Beautification Council (REBC) Grant Program

Mrs. Hatcher presented on this agenda item. She stated that this was for informational purposes, as the application deadline was May 15, 2020. She added that this grant program was for landscape enhancement along highways with a max funding amount of \$50,000.

c. Traffic Update – Exit 38

Mrs. Hatcher presented on this agenda item. She stated that the MPO has been coordinating with GDOT regarding traffic congestion at Exit 38 South. She added that there were suggestions made for a striping/safety project, and that GDOT is working with Traffic Ops and State on this issue and will provide updates accordingly.

5. Agency Updates

Mrs. Hatcher provided the committee with a brief overview of the agency updates provided during the TCC meeting.

a. Glynn County Airport Commission

She stated that Mr. Bessing provided updates on Airport projects during the TCC meeting. She stated that according to the updates, the Airport recently received bids for the parking lot expansion, with work to begin soon. she added that there were also bids in the pipeline for a security project at the terminal.

b. Update on School Board Projects

She stated shared with the committee that there were no school board project updates presented during the TCC meeting.

c. Glynn County

She told the CAC that a county project sheet was provided in their meeting packet and all questions regarding County projects could be emailed to staff.

d. Update on City Projects

She stated shared with the committee that there were no City project updates presented during the TCC meeting.

e. Update on GDOT Projects

She told the committee that a GDOT project updates sheet was also provided in the CAC meeting packet and that staff would try to answer any questions regarding the highlighted projects.

There were no questions/comments on GDOT project updates.

f. Jekyll Island Authority

Mrs. Hatcher shared the CAC that there were no Jekyll Island updates presented at this at the TCC meeting.

g. Transit Agencies

Mrs. Hatcher shared with the committee Mr. Dantzler provided updates for the Coastal regional Commission (CRC). She stated that CRC is said to be currently operating at 1/5th of their capacity and are waiting for the senior centers to open again to begin operating again.

6. Public Comment

No comment from the public.

7. Adjourn

Mr. Slade reminded everyone of the next regularly scheduled Citizens Advisory Committee on July 13, 2020. He thanked everyone for their participation and the meeting was adjourned at approximately 12:30 PM.



BATS CAC Chairman

Date