
BATS MEETING MINUTES

Brunswick Area Transportation Study Policy Committee (PC) Meeting

Monday, October 21, 2019 - 1:30 p.m.
Harold Pate Building
1725 Reynolds Street, 2nd Floor Conference Room
Brunswick, GA 31520

AGENDA

1. Welcome and Opening Remarks (Michael Browning)
2. Approval of Meeting Minutes- Action Item
 - a. Minutes from PC meeting held on August 12, 2019
3. FY 2021 5303 Transit Grant Application – Action Item
4. 2045 Metropolitan Transportation Plan (MTP) Update
 - a. 2045 Future SE Data Approval – Action Item
5. Lanier-Gloucester Improvements Study Update - Information
6. BATS Administrative Updates
 - a. GAMPO Fall Meeting Update
 - b. Calendar Year 2020 Performance Measures
7. Agency Updates
 - a. Glynn County Airport Commission
 - b. Glynn County
 - c. City of Brunswick
 - d. GDOT District 5
 - e. Jekyll Island Authority
 - f. Transit Agencies
 - g. Other Items
8. Public Comment
9. Adjourn

Brunswick Area Transportation Study
Policy Committee Meeting Minutes

Monday, October 21st, 1:30 p.m.
2nd Floor Conference Room
W. Harold Pate Building
1725 Reynolds Street, Brunswick, GA 31520

ATTENDEES

Committee Members

Michael Browning, Chairman of BATS Policy Committee
Terra Winslett, Glynn County Airport Commission (Proxy)
Pamela Thompson, Director, Glynn County Community Development Department
Cornell Harvey, Mayor, City of Brunswick
Tom McQueen, GDOT Planning
Julie Martin, City of Brunswick
Jones Hooks, Jekyll Island Authority
James Drumm, City of Brunswick
Ben Slade, Chairman of BATS Citizens Advisory Committee

Others

Stefanie Leif, Glynn County Community Development
Byron Cowart, GDOT District 5
Garrow Alberson, City of Brunswick
Dave Austin, Glynn County Public Works
Rachel Hatcher, Senior Planner, RS&H
Michael Plagens, CDM Smith

Teleconference Participants

Beau Lewis, GDOT Planning Representative
Vishanya Forbes, Planner, RS&H
Ann-Marie Day, FHWA Representative
Adam Ivory, CDM Smith

1. Welcome and Introductions

The meeting was called to order at approximately 1:35 pm by Commissioner Browning. Commissioner Browning gave the welcome, then asked everyone to introduce themselves.

2. Approval of Minutes – Action Item

Commissioner Browning addressed this agenda item. He stated that once committee members have reviewed the minutes from the BATS meeting held on August 12, 2019, he would call for a motion. The minutes were reviewed, and Mr. Hooks made a motion to approve the meeting minutes as presented. Mayor Harvey seconded the motion. The motion was passed unanimously.

3. FY 2021 5303 Transit Grant Application – Action Item

Mrs. Hatcher spoke on this agenda item. She stated that staff was in the process of developing the FY 2021 5303 grant application. She added there is a lag in the meeting schedule timing with the application cycle. She provided the committee with a brief refresher on the 5303 transit planning funds adding that this will be the 3rd annual application for BATS. She added that the application closes at the end of November which means the PC will be seeing the final application after the committee endorses the resolution to apply for those funds. She added that the approved UPWP includes these funds. She then presented an overview of the FY 2021 5303 funding application timeline and the estimated funding allocations for FY 2021.

Commissioner Browning called for a motion to approve FY 2021 5303 application resolution and authorize Policy Committee Chair to fully execute the grant funding application. Mayor Harvey made a motion, the motion was seconded by Ms. Martin. The motion was passed unanimously.

4. BATS 2045 Metropolitan Transportation Plan (MTP) Update– Action Item

a. 2045 SE Data Approval

Mrs. Hatcher stated that CDM Smith consultant group was selected for 2045 MTP with SSI Sector Study and is present at the meeting to provide updates and ask for action on the future socioeconomic data developed for the MPO. She added that as a refresher the BATS Base Year SE Data was approved by GDOT on July 2, 2019. She also shared with the committee that a TCC special called meeting was held this morning for technical review and recommendation of the 2045 SE data developed by the consulting team.

Mr. Plagens continued with updates on this agenda item, he introduced himself to the committee as well as provided them with an overview about his consulting team and sub-consultants that will also be working on the project. He started with the introduction of the 2045 MTP goals and objects. He told the committee that the aim is to build upon the foundation that was established in the 2040 goals. He then presented the 2040 goals and objects to the committee and asked for everyone to take some time to review and provide any comments or feedback. He added that there will be a lot of changes.

Mr. Plagens proceed with the update on this agenda item by presenting the FAST Act national planning factors which translates into the national planning goals with the committee. He stated that all the goals

that will be developed have to support the federal goals presented. He presented an overview of the process applied to develop the 2045 planning goals stating that the 2040 goals were reviewed highlighting what still works for the MPO and what needs to be updated, as well as incorporating the federal guidance, and working with the public for additional input. The final product will be a matrix showing all the state and federal goals and how the MPO goals relate to them.

2045 Future SE Data Update

Mr. Plagens provided the committee with updates on the future SE data. He told the committee that the data was sent to staff for review prior to the meeting. He then proceeded with some highlights from the 2045 future SE data memorandum provided to the committee members before the meeting. He stated that the information gathered indicates that the population and number of households within Glynn County are projected to increase by more than 20 percent by 2045. Mr. Plagens also presented graphics showing the percentage change from base year to future year data. He continued stating that in the employment sector growth is anticipated for each sector, except for the retail sector, which is projected to lose 1,786 or 19.6 % jobs in the region. He added that this information presented reflected the Georgia Department of Labor (GDOL) projections that goes out to 2026. The data is then forecasted out to 2045.

Mrs. Hatcher added that at the BATS special called TCC meeting the committee reviewed the data and recommended that the BATS Policy Committee endorse the 2045 Future SE Data for GDOTs incorporation into the Travel Demand Model.

Mayor Harvey made a motion to endorse the 2045 Future SE Data for GDOTs incorporation into the Travel Demand Model. The motion was seconded by Mr. Hooks. The motion was unanimously passed.

5. Lanier Gloucester Improvement Study Updates – Information

Mrs. Hatcher spoke on this agenda item. She reminded the committee that Pond & Company was the consulting team working on the Lanier-Gloucester Improvement Study. She added that there was a public open house held on September 11, 2019 at the City of Brunswick, City Hall. She then referred to Mr. Alberson from the City of Brunswick to provide additional updates on this agenda item.

Mr. Alberson told the committee that the stakeholder meeting had a good turn out and they were very pleased with the feedback received. He added that the project is on schedule to be completed in December and everything is going well.

6. BATS Administrative Updates

a. GAMPO Fall Meeting Update

Mrs. Hatcher spoke on this agenda item. She stated that staff, along with representatives from BATS, were present at the GAMPO Fall meeting held in Atlanta on September 30, 2019. She added that the Bay Street Corridor analysis that was submitted to the GAMPO Special Funding Committee was unanimously approved. She added that staff will be working through contracts and approvals in the next couple of months and would hope to begin selections first of the year.

She went on to provide the committee with a few highlights from the GAMPO meeting. These included:

- GDOT Safety Update – Accuracy of GEARS crash data
- SWTP/SSTP Update

- GDOT Transit Update
- State Rail Plan
- FHWA Updates: ensuring MPO websites and links to planning documents are current.
- Economic Benefits of the MTP
- Updates from MPOs on previously funded projects

Mrs. Hatcher also added as a reminder that the next round of GAMPO Special PL funding will be due in March 2020. She stated that the remaining study proposed by BATS that was not submitted in the two last rounds includes, the MLK – Altama Bike Route Study with an estimated cost of \$80,000 (\$16,000 local cash match). She went on to say that per BATS action taken during the Fall GAMPO Special PL funding cycle, it was recommended that the project be considered for future submittals. She then shared the GAMPO schedule and application timeline with the committee and encouraged them to start thinking about potential projects and decisions that they would like to take for the next round of GAMPO Special PL funding submittals.

b. FY 2021 Performance Measures

Mrs. Hatcher spoke on this agenda item. She stated the 2020 Safety performance targets were presented at the GAMPO Fall Meeting. She then stated that BATS took action approximately 2 years ago to go with the states targets and not develop independent targets. Every year staff will update the MPO's website to reflect the new calendar year targets prepared by GDOT. Mrs. Hatcher then shared the

- **Number of Fatalities 1698.0** - To maintain the 5-year moving average traffic fatalities under the projected 1,698 (2016-2020) 5-year average by December 2020
- **Number of Serious Injuries 24094.0** -To maintain the 5-year moving average serious traffic injuries under the projected 24,094 (2016-2020) 5-year average by December 2020
- **Fatality Rate 1.280** - To maintain the 5-year moving average traffic fatalities per 100 million vehicle miles traveled under the projected 1.28 (2016-2020) 5-year average by December 2020
- **Serious Injury Rate 21.800** - To reduce the 5-year moving average serious traffic injuries for every 100 million vehicle miles traveled under the projected 21.8 (2016-2020) 5-year average by December 2020
- **Total Number of Non-Motorized Fatalities and Serious Injuries 1163.0** - To maintain the 5-year moving average non-motorized fatalities and serious injuries under the projected 1,163 (2016-2020) 5-year average by December 2020

7. Agency Updates

a. Update on Airport Projects

Ms. Winslett provided an update on the airport projects. She told the committee not much had changed since the last update and that she was happy to answer any questions committee members might have on ongoing airport projects.

There were no comments/questions of the airport project updates.

b. Update on County Projects

Mr. Austin spoke on this agenda item. He stated that the County project update sheets were provided as a part of the meeting packets.

There were no question or comments on County projects.

c. Update on City Projects

Mr. Alberson provided an update on City of Brunswick projects. He stated that they are currently finishing up their resurfacing contract projects approximately 98% completed with remaining work on Lanier. The L Street project is also underway with some delays related to the Atlanta Gas Light getting a gas line relocated/reinstalled. He went on to say that the City started construction on the Glynn Middle School sidewalk route. The MLK trail from Bourne Avenue to Prince Street will follow that trail project.

There were no comments or questions.

d. Update on GDOT Projects

Mr. Cowart provided an update on the GDOT projects. Mr. Cowart stated that there was a GDOT project sheet provided for committee members. He then went through the project sheet updates with the committee.

e. Other Items

Committee members engaged in discussion about railroad crossing issues within the County and requested staff support to gather data and document the issues within the MPO area. Ms. Thompson was identified as the project lead for this effort

8. Public Comment

No public comments were received.

9. Adjourn

Commissioner Browning reminded everyone of the next Policy Committee meeting scheduled on December 9, 2019. He thanked everyone for their participation and the meeting was adjourned at approximately 2:40 pm.


BATS PC Chairman


Date