



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Agenda

Glynn County Board of Commissioners

2:00 PM, Tuesday, September 24, 2019

Second Floor Conference Room 224

W. Harold Pate Courthouse Annex Building

Brunswick, Georgia

To view an item's support documentation, click on its [REPORT](#).

1. Consider accepting the agenda as is (or to add items/ defer items if needed). (T. Munson)
2. Consider approving the August 27, 2019 Finance Committee Minutes. (T. Munson) [REPORT](#)
3. Consider recommending the Board of Commissioners adopt two resolutions authorizing Glynn County to continue investing county funds in Georgia Fund One, deleting Tamara H. Munson as an authorized individual and adding Judith S. Dunnagan, Finance Manager, as an authorized individual. (T. Munson) [REPORT](#)
4. Consider recommending the Board of Commissioners authorize the Recreation and Parks Department to advertise a public hearing to consider establishing a team registration process and team fees in the amount of \$350 per team for adult kickball and \$450 per team for adult softball beginning in Spring 2020. (L. Gurganus), [REPORT](#)

Tax Commissioner's Item

5. Consider recommending the Board of Commissioners **approve or deny** a request from Rosemarie Christiansen that \$441.68 paid in penalties and interest for 2017 property taxes on Parcel #01-00703. (J. Chapman) [REPORT](#)
6. Consider recommending the Board of Commissioners **approve or deny** a request from Nicholas & Crystal Graham that \$117.73 paid in penalties and interest for 2017 property taxes on Parcel #03-19098. (J. Chapman) [REPORT](#)

Property Appraisal Item

7. Consider recommending the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, August 22, 2019 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#)

Budget/Grants

8. Consider recommending the Board of Commissioners accept the 2019 Promoting Safe Neighborhoods Grant in the amount of \$53,554 and increase the Police Department's FY20 revenue and expenditure budgets said amount, subject to the County Attorney's approval. (T. Munson) [REPORT](#)
9. Consider recommending the Board of Commissioners approve and accept the 2019 grant in the amount of \$16,477 in federal grant dollars from the Edward Byrne Memorial Justice Assistance Program (JAG) offered by the Department of Justice (DOJ), Office of Justice Programs, Bureau of Justice Assistance, for equipment for the Glynn County Police Department and amend the Police Department's FY20 budget in the amount of \$16,477, subject to the County Attorney's approval. (T. Munson) [REPORT](#)
10. Consider recommending the Board of Commissioners accept the FY20 Juvenile Court/Kids Net Glynn Promoting Safe and Stable Families Grant in the amount of \$54,640 and decrease the Juvenile Court's FY20 revenue and expenditure budgets by \$3,462.50 each. (T. Munson) [REPORT](#)

11. Consider recommending the Board of Commissioners amend the FY19 Budget as follows:
 - a) Accommodations Excise Tax Fund – Increase in revenue and expenditures in the amount of \$280,372
 - b) Insurance Premium Tax Fund – Increase in revenue and expenditures in the amount of \$79,356
 - c) Blythe Island Regional Park Development Fund – Increase in expenditures in the amount of \$448
 - d) Police Seizure Fund – Increase in revenue and expenditures in the amount of \$16,324
 - e) Sheriff Seizure Fund – Increase in expenditures in the amount of \$1,520
 - f) TEA (Transportation Enhancement Fund – Increase in expenditures in the amount of \$15,459
 - g) Solid Waste Disposal Fund – Increase in expenditures in the amount of \$10,871
 - h) Insurance Fund (Property & Liability) – Increase revenue and expenditures in the amount of \$392,204
 - i) Pension Fund – Increase in revenue and expenditures in the amount of \$16,872,139
 - j) General Fund – Increase revenue and expenditures in the amount of \$15,289 (T. Munson) [REPORT](#)
12. Consider recommending the Board of Commissioners approve the contractual agreements for counseling services with Juvenile Court utilizing the funding from the Juvenile Justice incentive Grant, subject to the County Attorney's approval. (T. Munson) [REPORT](#)

Contracts/Procurement

13. Consider recommending the Board of Commissioners approve a contract change order for the Altama Connector Spur 25 Intersection Improvement Project, to Pond Company, Peachtree Corners, GA, in the amount of \$45,158.20 with funding to be provided from the SPLOST 2016 Fund. (D. Austin) [REPORT](#)
14. Consider recommending the Board of Commissioners authorize a change order for a scope of work change for the 2019 Storm Sewer System Cleaning Inspection and Rehab Project to Gulf Coast Underground of Theodore, AL, in the amount of \$40,000 with funding to be provided by the FY20 Public Works Operating Budget. (D. Austin) [REPORT](#)
15. Consider recommending the Board of Commissioners approve the third-year optional extension of the Software Maintenance Agreement with ESRI, Redlands, CA, for ArcMap Mapping Software in the amount of \$51,500 with funding to be provided by the FY20 GIS Operating Budget, subject to approval of the County Attorney. (J. Catron) [REPORT](#)
16. Consider recommending the Board of Commissioners renew the annual maintenance agreement with CivicPlus, Inc., Manhattan, KS, for hosting and support of the Glynn County website in the amount of \$28,978.23 with funding to be provided by FY20 IT Operating Budget.. (J. Catron) [REPORT](#)
17. Consider recommending the Board of Commissioners award the bid for the Engineering Services for the Canal Road Improvements Project to EMC Engineering, with funding in the amount of \$280,500 (\$255,000.00 bid + 10% contingency) to be provided by SPLOST 2016- Road Projects (Canal Rd. Project Improvements). (P. Thompson) [REPORT](#)

Other Items

18. Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda