



GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION

May 8, 2018

Board Minutes

The meeting of the Board of Elections was called to order by Chairman Robinson at 10 a.m.

Present were Ruby Robinson, Chairman; Tommy Clark, Vice Chairman; Patricia Gibson, Secretary; Sandy Dean, Member; Keith Rustin, Member; Monica Couch, Supervisor; Christopher Channell, Assistant Supervisor; Taylor Cooper, guest; Matthew Permar, guest.

Approval of Minutes of April 10, 2018 Regular Board Meeting

Mrs. Robinson had a concern regarding the agenda that was questioned at the previous meeting. It was mentioned that the requested agenda topic of Evaluation of the Supervisor would be addressed in a work session. Mrs. Dean had sent an email with suggested additions of references from previous meetings to be included in the minutes from the April Board meeting that had addressed the proposed changes and agenda requests. It was agreed to include the references from previous meetings in the April meeting minutes. Mr. Rustin made a motion to approve the April 10, 2018 meeting minutes as amended and the minutes of the Executive session held on April 10, 2018. Mr. Clark seconded the motion. The Motion was approved 5-0.

Supervisor's Office Report

Mrs. Couch provided the most recent financial statement concerning the current budget status for the Board to review.

Mrs. Couch presented the Cancelled/Deceased lists from April. The Board reviewed the names as presented. Mrs. Dean made a motion to accept the list as presented. Mr. Rustin seconded the motion. The motion passed 5-0.

Mrs. Couch informed the Board that staff was still working on sending out letters to the cancelled voters as required by State Law, however, with the election approaching, our time to work on these has been limited.

Mrs. Couch discussed the current projects that the staff is working on to include ballot proofing, packing election-day supplies, and finalizing Poll Worker assignments. It was mentioned that we have had some issues with Public Works in scheduling delivery of the early vote equipment to the early vote polling locations due to the fact that Public Works has a reduced staff on Fridays. A committee will be appointed by the Chairman to visit with Public Works and Glynn County Administration to ensure that there will be no problems with delivery of voting equipment in the future. The committee will consist of Mrs. Robinson and Mr. Clark. A motion was made by Mrs. Dean and was seconded by Mr. Rustin to have Monica create a list of concerns that we have had with support by other County Departments. The motion passed 5-0.

Mrs. Couch did mention that the FY19 budget was posted online and does NOT include the requested full-time position.

Mrs. Couch informed the Board that there will be a meeting tomorrow with the Department of Homeland Security regarding the security evaluation services that they provide free of charge. Any Board members that are interested and available may attend the meeting which will be at 1:30pm. The presentation will cover both cyber and physical security issues.

Mrs. Couch mentioned that the State has altered the way that they are delivering the express poll memory cards this year. They are delivering them through the State Highway patrol offices in each region. Mrs. Couch stated that we will be picking up the memory cards in Jesup on Friday.

Mrs. Couch stated that we have requested names for the vote review panel from the local parties. Mrs. Couch has already posted the intent to tabulate early notification per State Law. We have also asked each poll manager to keep a list of any issues that come up that day so that we can review them and address them as needed. A meeting will be held post-election to go over the issues that each precinct had. The meeting will be held soon after the election for poll managers.

Mrs. Couch informed the Board that the Staff would be working Saturday May 12 for the State required Saturday early voting. Staff will then be working Saturday May 19 to complete the bulk update following the completion of early voting.

Discuss the By-laws as they pertain to the Evaluation of the Supervisor

Mrs. Dean Addressed the issue stating that she requested this topic be placed on the agenda. It is Mrs. Dean's feeling that the Board is appointed to hire a Supervisor and that the Board should be a part of the Evaluation of the Supervisor. Mr. Rustin proposed two potential ways to address the evaluation process. Mrs. Robinson has stated that she and past chairman have requested input to include in the evaluation. Mrs. Dean made a motion to Amend Section 9, Paragraph 2 to read: The Election Supervisor shall evaluate and supervise all support staff and volunteers, and the Board shall evaluate and supervise the Election Supervisor. Pending approval of the wording from the County Attorney. Mr. Clark seconded the motion. The motion passed 5-0.

Discuss and Approve the 2018-2019 Board Meeting Schedule

The proposed Board Meeting Schedule was approved as submitted.

Election of New Officers

Mrs. Dean made a motion for Mr. Clark as the next Chairman. Mr. Rustin made a motion that Mrs. Gibson for the Chairman. Mr. Clark made a motion that nomination cease. The Vote was 3-2 in favor of Mrs. Gibson as the new Chairman.

Mrs. Gibson nominated Mrs. Dean as the Vice Chairman. With no other nominations, Mrs. Robinson called for the vote. The vote was 5-0.

Mrs. Dean nominated Mr. Rustin to be the Secretary. With no other nominations, Mrs. Robinson called for the vote. The Vote was 5-0.

Future Agenda Items

Mr. Rustin requested that the Budget be on the next agenda. Mrs. Dean requested that a copy of the Financial Report be included in the Board Packets. Mrs. Dean also requested an over view of the May 22nd election.

Adjournment

Mrs. Dean made a motion to adjourn, Mr. Rustin seconded the motion. Motion approved 5-0. Meeting adjourned at 10:50 a.m.

Ruby Robinson, Chairman

Patricia Gibson, Secretary