



GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION

February 13, 2018

Board Minutes

The meeting of the Board of Elections was called to order by Chairman Robinson at 10:00 a.m.

Present were Ruby Robinson, Chairman; Tommy Clark, Vice Chairman; Patricia Gibson, Secretary; Sandy Dean, Member; Keith Rustin, Member; Monica Couch, Supervisor; Christopher Channell, Assistant Supervisor; Taylor Cooper, guest

Approval of Minutes of January 9, 2018 Regular Board Meeting

Mrs. Dean made a motion to approve the minutes from the January 9 Board Meeting as edited. Mr. Rustin seconded the motion. Motion approved 5-0.

Supervisor's Office Report

Mrs. Couch notified the board of the progress that has been made in the office to better utilize space.

Mrs. Couch presented the Cancelled/Deceased lists from December for the Board to review. Mrs. Dean made a motion to approve the list. Mr. Clark seconded the motion. The motion passed 5-0.

Mrs. Couch presented an update on the Machine Maintenance, battery orders have been placed, and inventory has been completed. Mrs. Couch went over the plan to locate the machines where they will be able to be charged on schedule. We are also looking at obtaining additional recommended equipment to get ready for this year's elections.

Mrs. Couch gave an update on the Scanning Software. We are in the process of evaluating if we can use the current ENet program and have the IT department provide the proper storage path to a secure server.

Mrs. Couch stated that Bonnie is working on updating the Poll Worker database. We are attempting to get the EasyVote Poll Worker module functional.

Mrs. Couch went over the final Precinct Polling Locations for 2018. The voters from St. Williams will vote at Fire Station #2 on St Simons Island. Signs will be posted to direct voters to the proper site. Precinct/Polling location cards will be mailed to those voters that will be impacted by the temporary change. Voters in Burroughs Molette will vote at the Zion Baptist Church. The Polling location will move from Glyndale Elementary to Blythe Island Baptist Church, which is in the precinct boundary. The polling location will move from Abundant Life Church to The Chapel.

Mrs. Couch went over the Qualifying dates and fees. Along with qualifying, there has been an Ethics training scheduled for February 28th in the upstairs training room.

Mrs. Couch reminded the board of the upcoming GEOA/VRAG Conference and confirming those board members that will be attending. The conference will be March 25-28 in Athens, GA.

Mrs. Gibson made a motion to postpone discussion of Personnel Policy to a work session that the County Attorney could attend. Keith seconded the motion. The motion passed 4-1 with Mrs. Dean opposed.

Future Board meeting date possibilities were presented to the Board to consider for adoption at the May meeting.

Mrs. Couch went over the FY2019 Proposed Budget. An explanation was given for each line item. The Board of Elections budget will be presented to the Finance Committee on February 26th at 2pm.

Future Agenda Items

Noting at this time.

Adjournment

Mr. Rustin made a motion to adjourn, Mr. Clark seconded the motion. Motion approved 4-0. Meeting adjourned at 11:25 a.m.

Ruby Robinson, Chairman

Patricia Gibson, Secretary