



*A Golden Past.
A Shining Future.*

Dear Prospective Volunteer Youth Sports Coach,

Welcome to Glynn County Recreation & Parks Department's (GCRPD) Youth Sports Programs. We at GCRPD strongly believe that participation in athletics plays a valuable role in the development of children. Aspects of teamwork, dedication, discipline, physical fitness, self-esteem, and fair play all contribute to the overall growth and maturation of young people. GCRPD takes its role in this process seriously and strives to offer quality programs which will aid in this development. Our programs also focus on the FUNdamentals of the game.

We are looking for a few good volunteer coaches. So if you feel like you fit the mold of our programs, please do the following:

1. Complete the Volunteer Coach Application
2. Submit an original, completed and signed copy of Criminal History Consent Form
3. Submit a signed and dated copy of the Code of Ethics for Coaches
4. Complete free online CDC concussion training and submit certificate of completion
5. Inquire about Child Abuse Prevention – Mandated Reporters information that is provided (GCRPD recommends completing free online training course)

If you have any questions in regards to the application process, please contact us.

Best regards,

Glynn County Recreation & Parks Department
(912) 554-7780
glynnrec@glynncounty-ga.gov



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Glynn County Recreation and Parks Department Athletics Division

VOLUNTEER COACH APPLICATION

Name: _____ DOB: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (Home) _____ (Cell/Other) _____

Email Address: _____

Can we contact you at work? _____ Work Phone: _____ ext. _____

List the sport & league you are requesting to coach: _____

Have you ever coached/assisted in a program? _____ List program: _____

Are you applying to be a head coach or an assistant coach? _____

If you are assisting, which Head Coach do you want to assist with? _____

Are you a NAYS Certified coach? _____ Certification Date: _____

Coach: Please remember that you are a volunteer and are invited to coach within the Glynn County Recreation and Parks Department. The GCRPD reserves the right to suspend or remove any coach at any time due to certain circumstances. The GCRPD's Athletic Coaches' Policies & Ethics and the National Alliance for Youth Sports (NAYS) Code of Ethics will be enforced by the GCRPD Staff. I pledge to carry out all rules and regulations and policies of the league and abide by any ruling made by the GCRPD regarding any situation which may arise during the season. _____ (initial) I understand that my application to coach youth sports for the GCRPD may be declined due to the results of a background/criminal history check. _____ (initial)

By signing below, I submit that I have had the above explained to me and will stand by any decision made by the Glynn County Recreation and Parks Department.

Signed: _____ Date: _____

OFFICE USE ONLY

Approved or Disapproved by:

Recreation Program Coordinator/Manager _____
Date

Assigned – Age Group: _____ Team: _____ Concussion Training: _____

Background Check Date: _____ Approved: _____ Verified by: _____



GLYNN COUNTY SHERIFF'S OFFICE

100 SULPHUR SPRINGS
ROAD BRUNSWICK,
GA 31520

Telephone (912) 554-7600 Facsimile (912) 554-7681

CRIMINAL HISTORY CONSENT FORM

(FEE IS WAIVED FOR RECREATION)

I hereby authorize the Glynn County Sheriff's Office to receive any Georgia criminal history record

FULL NAME (print):

(Include any previously used names)

ADDRESS: (INCLUDE CITY, STATE)

SEX:	RACE:	DATE OF BIRTH:	SOCIAL SECURITY NO:
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EMPLOYER / NAME OF BUSINESS / ADDRESS OF BUSINESS:

One of the following must be checked:

- This authorization is good for 90 / 180 / 1 _____ (circle one) days from date of signature.
- I, _____ give consent to the above named _____ to perform periodic criminal history background checks for the duration of my employment with this company.

Signature Date Phone

number Special employment provisions (check one)

- Employment (Purpose Code 'E')
- Employment with Mental Health Facility (Purpose code 'M')
- Employment with Nursing Home or Elder Care Facility (Purpose code 'N')
- Employment with children /Public or private School or Day care (Purpose code 'W')
- Other _____

The inquiry resulted in the following: (Check all that apply)

- No Georgia CHRI results.
- Georgia CHRI attached/released
- No NCIC/GCIC Warrant results.
- Possible NCIC/GCIC Warrant. Contact Agency listed below.
 - Wanting Agency name _____
 - Agency Telephone: _____

Agency Designee Signature	Date:
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DISCLOSURE OF CRIMINAL HISTORY CHECK

If the contents of this record have an adverse effect on a decision to employ, license or house then the contents of this record and the effect it had upon the decision must be disclosed. Failure to provide all such information to the person in question is a misdemeanor as provided by Georgia Law.



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REQUIRED COACH TRAINING – CONCUSSIONS

MANDATORY CONCUSSION TRAINING

All coaches are required to complete the free online concussion training course offered by the CDC listed below, or if currently a certified coach through NAYS – complete the training offered by NAYS listed below.

Coaches must provide GCRPD with a copy of the printed certificate verifying that he/she completed the online concussion training prior to the start of the season. These can be sent via email to msapp@glynncounty-ga.gov or tjandrews@glynncounty-ga.gov (Football, Basketball, Baseball and Softball); or to jstockel@glynncounty-ga.gov (Soccer), or dropped off to at the GCRPD Main Office (located at 323 Old Jesup Road. Brunswick, GA 31520) Monday-Friday between 8:30am-5:30pm.

Online Training Course Options:

- CDC Heads Up: Concussion in Youth Sport
<https://www.cdc.gov/headsup/youthsports/training/index.html>
- NAYS Concussion Training for NYSCA Coaches
<http://www.nays.org/nyscaonline/preview/concussion-training.cfm>

RECOMMENDED COACH TRAINING – MANDATED REPORTERS

Georgia law requires recreational volunteers to report suspected child abuse. More information about this law can be found at this link: http://www.georgialibraries.org/dir_mtg/12_2012/Mandatory-reporting-child-abuse-Nov-2012.pdf.

Volunteers need to be informed of their responsibilities pertaining to this law and know what signs to look for in order to spot abuse. With that said, GCRPD's Athletics Division recommends that all volunteer coaches complete the **Free Online Training Course listed below:**

- Mandated Reporters: Critical Links in Protecting Children in Georgia

<https://www.prosolutionstraining.com/menu/?clearFilter>

*Please note that this course is under the Health and Safety Section and the link should take you directly to the list of courses. You will need to set up an account and login to add the program to your cart.



Code of Ethics for Coaches



RECREATION
& PARKS

I hereby pledge to follow the National Alliance for Youth Sports (NAYS) Code of Ethics for Coaches adopted by GCRPD as follows:

I will place the emotional and physical well-being of my players ahead of a personal desire to win.

I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.

I will do my best to provide a safe playing situation for my players.

I will promise to review and practice the basic first aid principals needed to treat injuries of my players.

I will do my best to organize practices that are fun and challenging for all my players.

I will lead by example in demonstrating fair play and sportsmanship to all my players.

I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules to my players.

I will use those coaching techniques appropriate for each of the skills that I teach.

I will remember that I am a youth sports coach, and that the game is for children and not adults.

Coach's Name (Please Print)

Date

Coach's Signature

Helpful Hints for a Successful Season

First of all, on behalf of the Glynn County Recreation Department, we would like to thank you for volunteering your time to coach for this league. We really appreciate the time and effort that you put into the league and, most importantly, the children. Here are a few helpful suggestions that will make your season more successful.

- **Photography** – It is best to get your pictures taken at the beginning of the season to prevent a less hectic end of the season. Here are some photographers around the area:
 1. The Darkroom: 638-7077
 2. Fuzzy Rabbit Fotos: 266-3014
 3. TSS Photography: 576-6872
 4. Life Gallery: 264-3249
 5. Island Photography: 638-9499
 6. Tim Brown Photography: 577-6256
 7. Photography by Connie Marcy: 399-0378
 8. Donna Alford Photography: 409-8974
 9. Elle Smith Photography: 275-9500

- **Trophies** – It is a wonderful idea to give your teammates trophies at the end of the season to show appreciation and hard work. There are several trophy shops in Glynn County. The Trophy Shop Plus: 267-7939, B & J Trophy and Awards: 265-2355, and Logos and More: 265-1030.
- **Team Party** – Team parties are up to the discretion of the coach. It is a wonderful opportunity to thank the parents and the children for their participation in this year's league. The team party is a great time to hand out their participation certificate.
- **Coaches Evaluations** – Most importantly, be a great coach. The Recreation Department will be sending out coaches' evaluations at the beginning, middle and at the end of each season.