

**MINUTES**  
**ISLANDS PLANNING COMMISSION - WORKSESSION**  
**FEBRUARY 21, 2017 - 5:00 P.M.**  
**St. Williams Catholic Church, 2300 Frederica Road, SSI**

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MEMBERS PRESENT:    Desiree Watson, Chairman  
                             Stan Humphries, Vice Chairman  
                             Carla Cate  
                             Patrick Duncan  
                             Ed Meadows  
                             Joel Willis

ABSENT:                        Odessa Rooks

STAFF PRESENT:        Pamela Thompson, Community Development Director  
                             Will Worley, Senior Assistant County Attorney  
                             Cayce Dagenhart, Planner II  
                             Janet Loving, Admin/Recording Secretary

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Chairman Watson called the IPC Worksession to order. She then presented the following policy for discussion.

**PUBLIC COMMENT PERIOD POLICY**

The original ***Public Comment Period Policy*** was presented to the Islands Planning Commission for review. This document contains *Section I. Public Comment Period Overview; Section II. Location and Time; Section III. Number of Speakers/Sign Up; Section IV. Conduct of Public Business; Section V. Conduct and Decorum; Section VI. Changes or Amendments.*

The Planning Commission discussed Sections I, II and III of this Policy and suggested the following: Public comment period to be held at the beginning of the meeting/via sign-in sheet; sign-in sheet to contain name, address, and item number (possibly e-mail and phone numbers). The public would be allowed to comment on any agenda item including preliminary plats, site plans and village preservation applications. The public comment period for each item would be conducted in the same manner as the current public hearing policy (the staff's report first, followed by the applicant's presentation, those speaking in favor and those speaking in opposition). Each side would be limited to a total of 30 minutes with individual speakers being limited to 5 minutes. Group should select spokesperson. If time is not exhausted, a speaker may be allowed to use remaining time. There was a brief discussion as to whether the IPC would respond to speakers.

It was the consensus of the Planning Commission members to continue discussing this Policy at a Special Called Meeting scheduled for Tuesday, March 21<sup>st</sup> at 5:00 p.m. at the Strickland Auditorium on St. Simons Island.

A motion was unanimously adopted to adjourn at 5:50 p.m.