

PRESENT: Chairman Robert H. "Bob" Boyne  
Vice Chairman Virginia Gunn  
Commissioner Jack Hardman  
Commissioner Gladys Martin Lyde  
Commissioner Milton Lynn  
Commissioner J. E. "Sonny" Miller  
Commissioner W. Harold Pate

ALSO PRESENT: Acting Administrator Keith Flanagan  
County Attorney Gary Moore

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Opening Ceremony

Vice Chairman Boyne opened the meeting with invocation and pledge of allegiance to the flag, and he then called for a moment of silent prayer in honor of recently deceased Supreme Court Justice Thurgood Marshall.

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Leadership Glynn Class Welcomed.

Chairman Boyne recognized Police Chief Carl Alexander, who presented the Leadership Glynn Class sponsored by the Brunswick-Golden Isles Chamber of Commerce.

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Liquor License Granted to Florence Anderson.

Police Chief Carl Alexander presented Staff recommendation for approval of application The Fourth of May, Inc., dba The Main Course (Restaurant - includes in-room service and Sunday Sales) and 19th Hole Snack Shop located at Sea Palms, 515 Windward Drive, St. Simons Island, for License to sell Liquor, Beer and Wine for consumption on premises; Florence Anderson, License Agent; based on compliance with provisions of the Liquor License Ordinance.

There being no opposition, Commissioner Miller moved to grant this license. Commissioner Hardman seconded the motion and it was unanimously adopted.

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Minutes Approved.

Commissioner Gunn moved to approve minutes of the following meetings, subject to any needed minor corrections.

Regular Meeting held January 7, 1993  
Called Meeting held January 15, 1993

Unanimously adopted.

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Commissioner Lyde Appointed to Personnel Committee.

With acquiescence of the full Commission, Chairman Boyne appointed Commissioner Lyde to serve on the Personnel Committee, thereby increasing its membership from four to five members.

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Agendas to be Published in Local Newspaper.

Commissioner Gunn moved that the Deputy Clerk be directed to publish agendas of future regular and called meetings whenever possible, with the cost to be taken from the Discretionary Fund; and that County Attorney Gary Moore prepare an appropriate ordinance amendment to effectuate this policy change.

Commissioner Hardman seconded the motion and it was unanimously adopted.

Consent Agenda.

Commissioner Hardman moved to approve the following Consent Agenda Items, as recommended by Staff.

- 1) Action on approval of Final Plat of Post Court Subdivision, located between Highway 82 and Sand Hill Road - deferred to February 2 Work Session and February 4 Regular Meeting.
- 2) Contract amendment (correction) of \$9,600.00 from the Discretionary Fund for the Selden Park Pool Project - approved.
- 3) Staff report announcing acceptance of the sole bid received from Steppe & Giery in the amount of \$1,200.00 for performing a changeover audit in the Sheriff's Department Audit resulting in a savings of approximately \$1,800 over the amount originally anticipated, was approved.
- 4) Action on request from City of Brunswick for allocation of County funds and use of Public Works employees to relocate the access road to Andrews Island was deferred to a work session, and County Attorney Gary Moore authorized to develop recommendation on the legalities of this request.
- 5) Commissioner Gunn was authorized to negotiate donation of a tree for Arbor Day, and if such effort should fail, allocation of \$225.00 from the Discretionary Fund for this purpose was approved.
- 6) The Administrator, Deputy Clerk, and interested Commissioners were authorized to attend a workshop sponsored by the Woman's Club of Brunswick, Saturday, January 30, 1993, on parliamentary procedure.

Commissioner Miller seconded the motion and it was unanimously adopted.

Update on Coastal Zone Management Act.

Terry West, standing in for Phil Flournoy, Coastal Zone Program Manager for the local Department of Natural Resources, gave a brief overview of State's involvement in the Federal Coastal Zone Management Program, and said he would present a more indepth report at the February 2nd Work Session.

Chairman Boyne thanked Mr. West for his presentation. Commissioner Gunn said she thought Glynn County should have more than one member on the Coastal Zone Management Board.

Construction of Bike Paths with Sales Tax Money.

Ed Ashe expressed the opinion that the referendum on the current Sales Tax Program restricted use of these funds for roads, streets, bridges, County Courthouse and Administrative Buildings, and he felt such funds could not be used to construct bike paths.

County Attorney Gary Moore responded that the Georgia Code defined roads quite broadly to include, among other things, sidewalks and areas in which bikes travel.

Commissioner Gunn assured Mr. Gunn and other Mainland residents that she respected their desire to have their dirt roads paved; however, she asked them to understand that St. Simons Island has different needs, and bike paths are very important in providing for the safety of children who ride their bikes to school.

Chairman Boyne asked that this topic be listed on the February 2nd work session, and that Attorney Moore present additional information at that time.

Administrator Flanagan advised Mr. Ashe that Finance Director Charles Lewis was scheduled to present a report on remaining Sales Tax Monies at a meeting of the Chairman's Select Committee on Wednesday, Feb. 3, 1993, at 12:00 o'clock noon, and he was welcome to attend that meeting.

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Pecan Point Subdivision Residents Petition for Paving.

Pecan Point Subdivision resident, Perry Graham, presented a petition containing 59 signatures asking the Commission to specify or set a date or time frame for paving Sarah Drive, Sulah Street, Wildsmith Drive and Sulah Street with the use of Sales Tax Money.

Chairman Boyne informed Mr. Perry that Administrator Flanagan and County Engineer Ray Richard were preparing a new paving priority list which would be presented to the Commission for discussion at the next work session, and residents of Pecan Point were invited to attend that meeting.

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Drainage Problems at Dobbs Lane/Old Jesup Road/Community Road.

Judy King asked for solutions to drainage problems in the Dobbs Lane/Old Jesup Road/Community Road Intersection Area, which she felt had been compounded by construction of the Community Road Overpass.

County Engineer Ray Richard said the Department of Transportation, CSX Transportation, Southern Railroad and Glynn County were involved in this problem. He said DOT had agreed to replace the drain pipe under Southern Railway tracks, and the County could replace the drain pipe under Old Jesup Road North at a cost of approximately \$20,000, followed by cleaning out the ditches along both the Southern Railway and CSX Transportation tracks. Mr. Richard said he felt these measures would adequately deal with the existing problem.

Administrator Flanagan suggested Sales Tax Funds as the source for making these improvements.

Chairman Boyne asked County Attorney Gary Moore to prepare an opinion as to whether or not Sales Tax Money could be used to correct this drainage problem, and he advised Ms. King that this drainage problem might be reviewed by the Chairman's Select Committee and it would be discussed by the Commission at a work session on February 16.

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Palm Street Right-Of-Way.

Attorney Marvin Pipkin announced that his client, Matthew Miller, recently purchased Lots 2 and 3 of Block 19 in Glynn Haven Subdivision, which abutted the platted 40-foot Palm Drive right-of-way to the rear. Attorney Pipkin explained that Rema Rowe, owner of property on the opposite side of Palm Drive, had fenced the entire right-of-way and claimed it for her own, and Mr. Miller wanted to acquire one-half of this section of the street under provisions of the County's Right-Of-Way Abandonment Ordinance. Attorney Pipkin advised that County Engineer Ray Richard had determined this problem to be a matter between the two property owners and suggested that any further resolution of this matter be presented directly to the Board of Commissioners. He asked to be informed factually whether or not the County had deeded away or relinquished ownership interest in subject portion of Palm Drive.

Chairman Boyne assured Attorney Pipkin that County Attorney Gary Moore would find an answer to this question and get back to him right away.

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Employee Transferred From Sheriff to Tax Commissioner.

Tax Commissioner Florence Dees announced that she and Sheriff Wayne Bennett had agreed that it would be in the best interest of Glynn County if delinquent property taxes were collected entirely by the Tax Commissioner's office, and she asked that the young lady occupying the position of Manager of Delinquent Tax Collections be transferred from the Sheriff's Department to the Tax Commissioner's Office for this purpose. Both Ms. Dees and Sheriff Bennett agreed that this employee, along with a Deputy who also assisted with delinquent tax collection, would be paid from the Sheriff's budget for the remainder of the 1992-93 fiscal year, and Ms. Dees could include them in her budget request for 1993-94. Ms. Dees also asked for authorization to accept partial payments on delinquent tax deeds.

Commissioner moved to approve this request, as follows, with the understanding that would require no additional expenditures by the County at this time:

- 1) Approving the proposal presented jointly by Sheriff Wayne Bennett and Tax Commissioner Florence Dees for transfer of Tax Deed Collections from the Sheriff's Department to the Tax Commissioners Office;
- 2) Approving transfer of the Manager of Delinquent Tax Collections from the Sheriff's Office to the Tax Commissioner's Office for the remainder of the current fiscal year to handle the tax deed collections; and
- 3) Authorizing the Tax Commissioner to accept partial payments on delinquent tax payments.

Commissioner Miller seconded the motion and it was unanimously adopted.

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Salary Approved for Chief Tax Appraiser.

On behalf of the Personnel Committee, Commissioner Lynn moved to approve the following salary package for the lead Chief Tax Appraiser candidate selected by the Board of Tax Assessors:

Pay Grade 25, Step g (\$44,928)  
 \$300.00 per month automobile allowance  
 Up to \$1,000 moving expenses, based on  
 actual cost, with the understanding that  
 this person would refund said cost if he  
 left this position within one year.

Commissioner Miller seconded the motion and it was unanimously adopted.

Senior Administrative Secretary Added to Sheriff's Department.

On behalf of the Personnel Committee, Commissioner Lynn moved to approve request of Sheriff Wayne Bennett for addition of a Senior Administrative Secretary position within his Department at no additional cost to the County, Pay Grade 11, Step L-1 (\$23,816).

Commissioner Miller seconded the motion and it was unanimously adopted. (Commissioner Hardman was not present for this vote).

Director of Department of Community Development.

In view of the fact that Community Development Director Ed Stelle was seeking permanent disability and did not plan to return to the job, Commissioner Lynn moved that Administrator Flanagan be authorized to work with Personnel Director Dave Bandy and Building Official Vernon Lewis in making a temporary appointment to fill Mr. Stelle's position, and report back to the Personnel Committee at a later time regarding a permanent appointment or reorganization of that Department.

Commissioner Pate seconded the motion and it was unanimously adopted.

Personnel Ordinance and Policies.

Personnel Director Dave Bandy presented a summarized list outlining the procedures for filling open positions according to the Personnel Plan.

If it was the desire of the Commission to adopt a new policy it would have to go through a public hearing process among County employees and then come back for formal adoption, County Attorney Gary Moore said.

Chairman Boyne referred asked County Attorney Gary Moore to review Mr. Bandy's presentation and bring a recommendation back to the Commission at a work session.

Chairman's Select Committee Expanded.

Commissioner Gunn moved to expand the membership of the Chairman's Select Committee to include two appointments by each Commissioner, plus the two Commissioners appointed by Chairman Boyne, for a total of 16 members. Commissioner Lynn seconded the motion.

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Commissioner Hardman moved to amend Commissioner Gunn's motion by limiting membership of this Committee to two appointments by each Commissioner for a total of 14 members, and Commissioner Lyde seconded the motion.

Aye: Commissioners Hardman, Lyde and Pate.

Nay: Commissioners Gunn, Lynn, Miller and Chairman Boyne.

Motion failed.

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Commissioner Gunn's primary motion was then adopted by the following vote.

Aye: Commissioners Gunn, Lyde, Miller and Chairman Boyne.

Nay: Commissioners Hardman, Lyde and Pate.

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Commissioner Miller moved to approve the following appointments to the Chairman's Select Committee and Commissioner Lynn seconded the motion.

Heidi Whitt (Commissioner Lynn, District One)  
Nancy Thomason (Commissioner Gunn, District Two)  
Sam Cofer (Commissioner Hardman, District Three)  
Don Gammon (Commissioner Pate, District Four)  
Betty Neeley (Chairman Boyne, At Large-Post One)

Unanimously adopted.

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Emergency Boiler Repairs at Demere Annex.

Commissioner Miller moved to authorize expenditure of \$1,724.85 from the Commissioners Discretionary Fund to pay for emergency boiler repairs at Demere Annex, as requested by Building Official Vernon Lewis.

Unanimously adopted.

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Relocation of Georgia/Florida Football Game.

Commissioner Hardman moved that Chairman Boyne forward a letter to the University of Georgia Athletic Association advising the Board of Commissioners' opposition to a proposal to move the Georgia/Florida Football Game from Jacksonville to Athens and Gainesville on a rotating basis.

Commissioner Miller seconded the motion and it was unanimously adopted.

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Hearings on Solid Waste Master Plan.

Commissioner Hardman moved to authorize Staff to proceed with advertised public hearings on development of a Solid Waste Master Plan for Glynn County.

Commissioner Lyde seconded the motion and it was unanimously adopted.

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Status of Martin Luther King Boulevard Project.

Administrator Keith Flanagan reported that he had attended the bid opening on the Martin Luther King Boulevard Project in Atlanta the

previous week, and the Department of Transportation planned to make an announcement concerning award of this bid later in this week.

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Hurricane Conference.

Commissioner Hardman moved to authorize members of Staff and the Commission to attend a Hurricane Conference in Orlando, April 14-16, with expenses to be paid from the Discretionary Fund.

Commissioner Miller seconded the motion and it was unanimously adopted.

Commissioner Miller said he would attend this conference.

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Department Heads.

In response to recent inquiry concerning the course of action that might be taken by the Commission regarding Department Heads, County Attorney Gary Moore advised that the Personnel Policy did not call for the Commission to be involved in employment of Department Heads since that function was delegated to the County Administrator. He explained that changing this procedure would require him to prepare a draft amendment to the Personnel Policy, which would be presented to the employees for comment, and the results brought before the Commission for vote at a subsequent meeting.

General consensus expressed by Commissioners was that no change should be made to the existing policy at this time.

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Attorney Moore said although the Personnel Policy did not exclude Department Heads from provisions of the Personnel Policy, a conflict existed because the Personnel Ordinance did exclude them. He suggested that the Personnel Policy be amended to make sure Department Heads were not covered, and to clarify that they served at the pleasure of the Commission in the same manner as the Administrator, Attorney and Police Chief.

Chairman Boyne asked Attorney Moore to bring more information on this topic to the Commission at the work session on February 16.

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Town Hall Meetings.

County Attorney Gary Moore said he felt an agenda should be prepared and a notice posted for Town Hall Meetings where it was anticipated that Commissioners would be in attendance and County business would be discussed.

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Sales Tax Account Reimbursed.

Finance Director Charles Lewis announced that on December 30, 1992, the Commission authorized transfer of \$2.5 million from the Sales Tax Fund to the General Fund to pay of Tax Anticipation Notes, and he presented a check in the amount of \$2,957,000 from the General Fund which would pay this money back to the Sales Tax Account with interest.

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Financial Statement.

Finance Director Charles Lewis announced that PUBLICATION OF ANNUAL FINANCIAL STATEMENT of the County would be published in the local Newspaper on Friday of this week.

Revocation Hearing on Lloyd Peeples Liquor Licenses.

Commissioner Miller moved to approve recommendation presented by Police Chief Carl Alexander and authorize notification to Mr. Lloyd Peeples that revocation of his License to sell Liquor, Beer and Wine at Arco Package Store and Arco Key Club would be considered by the Commission at the regular meeting to be held on March 4.

Commissioner Miller seconded the motion and it was unanimously adopted.

Board of Health Appointment.

Chairman Boyne announced that the Commission had been asked to make a new six-year appointment to the Glynn County Board of Health to fill vacancy created by expiration of Cynthia Lee's term representing consumers of Mental Health/Mental Retardation/Substance Abuse Services, and Staff had run advertisements in the local newspaper and developed a roster of ten citizens, including Ms. Lee, who would like to be considered for this appointment.

Commissioner Hardman nominated Cynthia Lee to serve another term.

Commissioner Lyde nominated Miriam Perrone

Chairman Boyne nominated Jane Sanders.

Written votes were cast, and Chairman Boyne announced that Miriam Perrone had received a majority vote naming her as the new Board of Health member.

Commissioner Miller moved that letters of appreciation be forwarded to Ms. Lee for having served in this position and to the other candidates who offered to serve the County in this manner; also, that Staff retain this roster of excellent candidates for consideration by the Commission in making other appointments during the year.

Commissioner Gunn seconded the motion and it was unanimously adopted.

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Chairman Boyne moved that Commissioner Hardman serve as the Commission's representative on the Board of Health instead of himself, as Chairman, filling this position.

Commissioner Miller seconded the motion and it was unanimously adopted.



Brunswick Job Corps.

Chairman Boyne moved that he be authorized to serve on the Brunswick Job Corps Community Advisory Committee in lieu of Commissioner Lyde.

Commissioner Miller seconded the motion and it was unanimously adopted.

Coastal Georgia RDC Board of Directors.

Chairman Boyne moved that Commissioner Lyde be authorized to serve as the Board of Commissioners' representative on the Coastal Georgia RDC Board of Directors, in lieu of himself, as Chairman.

Commissioner Miller seconded the motion and it was unanimously adopted.

Joint City/County Meeting.

Chairman Boyne moved to approve the concept of a Joint City/County Meeting on February 9, 1993 at 5:00 p.m. in the Historic Court House.

Commissioner Hardman seconded the motion and it was unanimously adopted.

Pension Plan.

Chairman Boyne moved to rescind a portion of a motion adopted in Called Meeting on January 15, 1993, authorizing payment of the \$4,000 cost of the \$500,000 fiduciary bond previously paid by the Coastal Bank protecting the Trustees of the Glynn County Employees Pension from the Discretionary fund, inasmuch as the Coastal Bank had already made such payment and for the County to do so would be redundant.

Commissioner Hardman seconded the motion and it was unanimously adopted.

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Chairman Boyne moved to defer discussion of matters relating to the Pension Fund pending presentation by Gene Kelly at the February 16th Work Session; and directing Attorney Moore to be prepared to address the Commission at that time regarding the Trustee issue.

Commissioner Miller seconded the motion and it was unanimously adopted.

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Ron Mikell suggested that a recap of the former Commission's action implementing the current Pension Plan, prepared by the Deputy Clerk, be presented at the work session.

North Beach Crossover at King & Prince.

Building Official Vernon Lewis reported that owners of the King & Prince Hotel had elected to start construction of a concrete beach crossover at the north end of their property, and it was his opinion that the crossover was not within the County's easement to the beach at the foot of Arnold Road.

County Attorney Gary Moore said if a proper easement for the crossover was not granted by the King and Prince, he felt the Board of Commissioners should consider not accepting this structure for maintenance.

Commissioner Gunn questioned the status of the crossover at the south end of the King and Prince property which had been covered by rocks during construction of their revetment. Attorney Moore and Administrator Flanagan said they would pursue getting the King and Prince to remove the rocks from this crossover as early as possible. Attorney Moore said this was a dangerous situation and he felt the County might want to block the area off until it could be made safe.

Commissioner Miller moved to authorize Staff to request that the King & Prince provide the County with a survey of the beach crossover under construction at the north end of their property, and pursue getting an easement for the exact location of the crossover.

Commissioner Gunn seconded the motion and it was unanimously adopted.

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Surveys for New Bike Path Construction on St. Simons Island.

At the request of Administrator Flanagan, Chairman Boyne deferred discussion of surveys for new bike path construction on St. Simons Island to the Work Session on February 2, and Regular Meeting Agenda on February 4.

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Agenda Format Changed.

Commissioner Miller moved Advisory Committee Reports be listed ahead of Delegations on future agendas.

Commissioner Lyde seconded the motion and it was unanimously adopted.

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Advertisement for County Administrator.

Commissioner Hardman moved to approve a job description for the position of County Administrator, as prepared by Staff, and authorize Staff to advertise same in the following publications.

- The Brunswick News
- The Islander
- Atlanta Newspaper
- Wall Street Journal
- ACCG Newsletter
- NACO Newsletter
- Perhaps 1 or 2 other major newspapers

Unanimously adopted.

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Executive Session.

At 11:45 p.m., Commissioner Hardman moved to go into executive session for the purpose of discussing pending litigation, and then to adjourn both the executive and the regular meeting.

Commissioner Miller seconded the motion and it was unanimously adopted.

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BOARD OF COMMISSIONERS,  
GLYNN COUNTY, GEORGIA



Robert H. Boyne,  
Chairman

ATTEST:

Martha Dominey,  
Deputy Clerk