

MINUTES

ISLANDS PLANNING COMMISSION

JANUARY 15, 2013 - 6:00 P.M.

The Casino Bldg, 530 Beachview Drive, SSI

MEMBERS PRESENT: John Dow, Chairman
Stan Humphries, Vice Chairman
Preston Kirkendall
William Lawrence
Paul Sanders
Robert Ussery

ABSENT: Oliver Seabolt

STAFF PRESENT: David Hainley, Community Development Director
Janet Loving, Admin/Recording Secretary

Chairman Dow called the meeting to order and the invocation was given, followed by the Pledge of Allegiance. He then welcomed Mr. Robert Ussery as the new member appointed to the Islands Planning Commission. He also congratulated Mr. Kirkendall and Mr. Lawrence on their re-appointments. Additionally, Chairman Dow thanked Ms. Patricia Laurens and Ms. Desiree Watson, on behalf of the Islands Planning Commission along with County Staff, for their diligence and many contributions while serving the citizens of Glynn County, and he wished them continued success in their future endeavors.

MINUTES

October 16, 2012 Regular Meeting

November 20, 2012 Regular Meeting

December 18, 2012 Regular Meeting

A motion was made by Mr. Humphries to approve the Minutes of the *October 16th* Regular Meeting with minor corrections. The motion was seconded by Mr. Kirkendall. Voting Aye: Messrs. Dow, Humphries, Kirkendall, Lawrence and Sanders. Abstained From Voting: Mr. Robert Ussery.

A motion was made by Mr. Kirkendall to approve the Minutes of the *November 20th* Regular Meeting. The motion was seconded by Mr. Lawrence. Voting Aye: Messrs. Dow, Humphries, Kirkendall, Lawrence and Sanders. Abstained From Voting: Mr. Robert Ussery.

A motion was made by Mr. Kirkendall to approve the Minutes of the *December 18th* Regular Meeting. The motion was seconded by Mr. Humphries. Voting Aye: Messrs. Dow, Humphries, Kirkendall, Lawrence and Sanders. Abstained From Voting: Mr. Robert Ussery.

AGENDA

Mr. Hainley reported that the Chairman needs to appoint a *Nominating Committee* for Election of Officers. This item will be added at the end of the agenda. The members concurred.

TA2515

An amendment to Article VI Section 619.1 of the Zoning Ordinance of Glynn County, Georgia; to provide clarification that sign permits do not require site plan approval; and for other purposes.

This proposed change is to establish that site plan approval is not required to apply for or obtain a sign permit. In fact, Mr. Hainley stated that site plan approval has never been required for signs. He explained that Section 619 has a long check list of items for approval, most of which are not applicable to signs.

Mr. Hainley stated that the Mainland Planning Commission has reviewed this amendment and submitted a recommendation of approval to the Board of Commissioners. Staff also recommends approval.

Following review, a motion was made by Mr. Preston Kirkendall to recommend approval of *TA2515* to the Glynn County Board of Commissioners. The motion was seconded by Mr. Stan Humphries and unanimously adopted.

TA2516

An amendment to Article VIII Section 804.8 of the Zoning Ordinance of Glynn County, Georgia; to provide for one extension of a sign permit; and for other purposes.

Mr. Hainley explained that the proposed change is to establish the procedure for extension of time for which a sign permit is valid, to specify and correspond with general language that is printed on the face of the permit paper customarily used for other construction and building projects. He stated that this proposal would change one provision of the Sign Ordinance that would allow a one-time extension for six additional months for a sign. The permit would not be extended if it did not conform to the regulations in place at the time of the extension. This does not change the approval process, it only allows for a one-time extension.

Mr. Hainley stated that occasionally during development, an applicant may pick up a permit and later encounter unforeseen difficulties involving financing, etc., and cannot implement the provisions of the sign permit or a building permit. In such cases, staff would regularly extend the building permits and had made a practice of this until recently when staff was challenged for extending a sign permit.

Mr. Hainley stated that the Mainland Planning Commission has reviewed this amendment and submitted a recommendation of approval to the Board of Commissioners. Staff also recommends approval.

Chairman Dow asked Mr. Hainley to clarify the challenge. Mr. Hainley stated that there is a sentence at the end of the Sign Ordinance which indicates that a sign permit is good for six months. However, as common practice and in being “user friendly,” staff had been allowing extensions due to an applicant having some type of difficulty that may involve other approval agencies. Mr. Kirkendall asked if this pertains to new construction of signs. Mr. Hainley replied yes.

At the end of discussion, a motion was made by Mr. Stan Humphries to recommend approval of **TA2516** to the Glynn County Board of Commissioners. The motion was seconded by Mr. Paul Sanders and unanimously adopted.

At this time, Chairman Dow appointed Mr. Stan Humphries and Mr. William Lawrence as the *Nominating Committee* for Election of Officers for 2013.

There being no further business to discuss, the meeting was adjourned at 6:15 p.m.