

**GLYNN COUNTY**  
**PREQUALIFICATION CRITERIA**

All prequalification application packets, consisting of a completed prequalification questionnaire and any necessary attachments, must be received by the Purchasing Agent prior to \_\_\_\_\_, 20 \_\_\_\_.

If the Purchasing Agent has determined that this is a horizontal project, a potential bidder or offeror that is currently prequalified by the Georgia Department of Transportation shall be deemed prequalified for this project upon the presentation of a prequalification packet that includes a copy of a valid and current certificate of qualification issued by the Georgia Department of Transportation. Horizontal projects are those projects for which road, drainage, or bridge work is anticipated by the Purchasing Agent to account for eighty percent (80%) or more of the total project work.

If the potential bidder or offeror does not possess a valid and current certificate of qualification issued by the Georgia Department of Transportation or if this is not a horizontal project, the potential bidder or offeror may become prequalified for this project by possessing each of the following minimum qualifications, as established by the Purchasing Agent.

1. A potential bidder or offeror that is currently prequalified by the Georgia Department of Transportation shall be deemed prequalified for road, drainage, and bridge projects. However, if the potential bidder or offeror does not possess a valid and current certificate of qualification issued by the Georgia Department of Transportation or if this is not a road, drainage, or bridge project,
2. Potential bidders or offerors shall possess all licenses necessary for this Project.
3. Potential bidders or offerors shall provide references from owners of at least three (3) projects of various sizes for which they were the prime contractor. Each reference must give an overall performance rating of satisfactory or better, must indicate that the project was completed on time and within budget, and must indicate that the project was completed to the satisfaction of the owner.
4. Potential bidders or offerors shall have a drug and alcohol testing policy.
5. Potential bidders or offerors shall have a written job safety program. Such safety program shall include instruction and training to employees and subcontractors on those items listed in Question 30 of the Glynn County Prequalification Questionnaire that are deemed relevant to this Project by the Purchasing Agent.
6. Potential bidders or offerors shall have a new employee safety program that includes instruction on those items in Question 32 of the Glynn County

Prequalification Questionnaire that are deemed relevant to this Project by the Purchasing Agent.

7. All proposed subcontractors must have successfully served as a prime or major subcontractor in the field for which they are now proposed on a minimum of three (3) projects within the past three (3) years. Successfully served means that the work performed by the contractor was completed on time, within budget, and to the satisfaction of the owner.

8. Potential bidders or offerors shall have a quality control program. Additionally, potential bidders or offerors shall have been the prime contractor on three (3) or more construction projects within the last three (3) years where a quality control program was developed and successfully implemented. Successful implementation means that the project was completed within budget and schedule.

9. Potential bidders or offerors shall not have had three (3) or more unsubstantiated change orders initiated by them on any one project within the last three (3) years. An unsubstantiated change order is one that in the sole opinion of the Purchasing Agent is deemed not to have been warranted. The Purchasing Agent will consider factors such as whether the change order was initiated by the potential bidder or offeror and whether the change order request was originally modified or rejected by the project owner.

10. Potential bidders or offerors shall use a Project Manager, Job Superintendent, or both on Glynn County Projects. The proposed Project Manager/Job Superintendent must have successfully served in such capacity on a minimum of three (3) projects within the last three (3) years. Successfully served means that that the Project Manager/Job Superintendent served on each project for at least seventy percent (70%) of the total project term and that the project was completed on time, within budget, and to the satisfaction of the owner.

11. Potential bidders or offerors shall provide evidence that they maintain the following types of insurance coverage procured from insurance companies authorized to do business in Georgia and having an A.M. Best's rating of B+ or better:

- a) general liability insurance of at least One Million (2,000,000) Dollars (Combined Single Limit per occurrence) and Two Million (3,000,000) Dollars aggregate;
- b) automobile insurance of at least One Million (1,000,000) Dollars (Combined Single Limit per accident for bodily injury or property damage); and

- c) Workers' Compensation Insurance as will protect potential bidder or offeror from Workers' Compensation Acts.

12. Potential bidders or offerors shall provide references to show a history of compliance with applicable laws, regulations, and ordinances relating to performance of past projects.

13. Potential bidders or offerors shall provide assurance that they have the ability to obtain any necessary permits.

14. Potential bidders or offerors shall provide assurance that the firm has stable financial and human resources and capabilities to successfully perform the project within the time specified, within budget, and without delay or interference.

15. Potential bidders or offerors shall show that they have the necessary character, integrity, reputation, and judgment for this Project.

16. Potential bidders or offerors shall provide assurance that they have not provided any false information to Glynn County in any application for prequalification or during any consideration for prequalification.