

REGULAR MEETING

NOVEMBER 10th, 1959

9:30 A. M.

- PRESENT: Chairman M. A. Knight, C. J. Dubs, Neal Gale, James D. Compton, Fred T. Davis, and R. F. D. Paulk
- ABSENT: Cormac McGarvey and W. Wright Parker
- ALSO PRESENT: Planning Director Robert H. Doyle, Legal Counsel Edward B. Liles, City Manager Bruce Lovvorn and County Administrator Howard J. Sears

Motion by Mr. Compton, seconded by Mr. Paulk, to approve the minutes of the meeting of October 13th, 1959, as read.

Unanimously adopted.

A proposed set of by-laws to govern the operating procedures of the Planning Commission was the next item on the agenda. After due consideration, the following action was taken:

1. Upon a motion by Mr. Compton, seconded by Mr. Dubs, Subparagraph 4 of Article II was changed to indicate that an affirmative vote of three fourths of the Planning Commission's total membership be required to revise or change any adopted by-law, instead of the six-member majority originally proposed.

Unanimously adopted.

2. Mr. Compton further moved that the following wording be added to Article I as Subparagraph 7: "The Planning Commission reserves the right to appoint individuals and/or groups to perform special or specific services; such individuals or groups to serve at the pleasure of the Planning Commission".

This motion was seconded by Mr. Gale and was adopted unanimously.

3. It was the consensus of the Commission that the Chairman, Vice-Chairman, and appointees serve for the succeeding calendar year following election and appointment at the regular meeting of the Planning Commission held in the month of December of each year.
4. The following by-laws were then unanimously approved by the Commission upon a motion by Mr. Compton, seconded by Mr. Davis:

OFFICIAL BY-LAWS

for

THE BRUNSWICK - GLYNN COUNTY JOINT PLANNING COMMISSION

ADOPTED NOVEMBER 10, 1959

ARTICLE I - Officers

1. The Planning Commission shall elect a Chairman and a Vice-Chairman, and appoint an Executive Secretary and Recording Secretary at the regular meeting held in the month of December. They will serve for the succeeding calendar year. Officers may succeed themselves.
2. The Chairman shall preside at all meetings of the Planning Commission.

and at other meetings and public hearings called by the Planning Commission; shall call special meetings of the Planning Commission when required; shall transmit reports, plans, and recommendations of the Planning Commission to the appropriate governing authority; and, in general, shall act as spokesman for the Planning Commission.

3. In the absence or disability of the Chairman, the Vice-Chairman shall serve as Chairman, and shall assume all of the duties, responsibilities, and privileges of that office as herein enumerated.
4. The Executive Secretary shall assist the Chairman in the preparation of agenda for all meetings of the Planning Commission; shall send out notices of regular and special meetings; shall prepare and distribute minutes of the meetings of the Planning Commission; and shall maintain the files of the Planning Commission.
5. The Recording Secretary shall commit the actions taken and the discussions held by the Planning Commission at its regular and special meetings to writing; and shall transmit this written record to the Executive Secretary.
6. In addition to their regular duties as detailed above, the Chairman and Executive Secretary are authorized to sign and execute contract documents, or amendments thereto, between the Planning Commission and agencies of the Federal Government, the State Government of Georgia, or any other private or public contracting body; furthermore, the Chairman and/or Executive Secretary is empowered to approve the payroll requisitions, time card forms, and purchase orders necessary, and to sign requisitions for duly authorized Federal or State funds that are or may be available to the Planning Commission.
7. The Planning Commission reserves the right to appoint individuals and/or groups to perform special or specific services; such individuals or groups to serve at the pleasure of the Planning Commission.

ARTICLE II - Meetings

1. The regular meetings of the Planning Commission shall be held on the second Tuesday of each month at the official Planning Commission headquarters.
2. Special meetings may be called by the Chairman, provided that reasonable advance notice is given each member.
3. A quorum shall consist of five members.
4. Changes may be made in the by-laws of the Planning Commission by the affirmative vote of three-fourths of the total membership.
5. The order of business of the regular meetings shall be as follows:
(a) approval of the minutes of the previous meeting; (b) unfinished business; (c) new business; (d) adjournment.
6. All meetings of the Planning Commission at which official action is taken shall be open to the public, and all records of the Planning Commission shall be public records.

During the meeting, the Commission members were privileged to host eight young men from the Glynn Academy senior class who were serving as honorary holders for the day of certain City and County offices, in conjunction with the Optimist Club's

observance of Youth Appreciation Week. After being acquainted with the operation of the Planning Commission, the honorary office-holders asked a number of questions concerning urban renewal, long-range planning, and zoning regulations, among other things.

Harry Adley, of Hill and Adley Associates, next presented a resumé of the combined consultant staff program's activities during the preceding month, with respect to over-all progress. Along with a progress report on housing, land use, and retail trade area surveys, Mr. Adley displayed blueprints which indicated that the Urban Area Base Map was approximately 80% complete, while the County Base Map was virtually finished. The Commission members noted a few minor changes that were necessary before the County map could be approved for payment.

Mr. Adley also pointed out that the Planning Commission would need to make certain policy decisions in early 1960 which will reflect and utilize the information collected as a result of the surveys mentioned above. These policy sessions would be essential prerequisites to the preliminary planning phase of the long-range program.

Upon the recommendation of the consultant, Mr. Dubs made a motion, seconded by Mr. Compton, that maps developed by or for the Joint Planning Commission be copyrighted by the Commission whenever such action is considered to be necessary or valuable. This was unanimously adopted.

The Commission next considered a request referred to it by the Glynn County Planning Board for recommendation relative to the zoning of the Country Club Park Subdivision, and surrounding property, from Class "D" Agricultural to Class "A" Residential under the present Glynn County Zoning Ordinance.

After due consideration of this matter, a motion was made by Mr. Gale, and seconded by Mr. Compton, to the effect that the Planning Commission would tentatively recommend that the Country Club Park Subdivision be rezoned from Class "D" Agricultural to Class "A" Residential, and that any recommendation as to the rezoning of the property adjoining or surrounding Country Club Park be deferred until such time as the Planning Commission is furnished with specific information as to precisely what area is involved.

This was unanimously adopted.

The meeting was concluded with a discussion relative to the request of Mr. Walter Goodwillie, represented by Mr. Neal Gale, for permission to erect a sign reading "Ship House Beach" in the grouping of directional signs located in the traffic intersection circle at Kings Way and Demere Road on Saint Simons Island. This matter was referred to the Glynn County Planning Board for recommendation. It was the general consensus of the Commission that the Goodwillie request be deferred until the next meeting.

Meeting Adjourned at 11:30 A. M.