



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, April 22, 2008

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *C. Johnson, U. Keller and T. Thaw*

Other Commissioners:

Staff: *J. Bruner, D. Chunn, B. Gerhardt, R. Marat, P. McNicoll, B. Rowell, C. Stewart, W. Worley, A. Yeow*

Press: *M. Permar, B. Thomas*

Others:

1. *Consider approval of the consent agenda.*
 - a) *Approval of the April 8, 2008 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners execute the Agreement For Medical Services with the Southeast Georgia Health System so that Glynn County Juvenile Court will receive a discount of 35% on invoices for medical services when payment is mailed within sixty days of the billing date.*
 - c) *Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 18, 2008 meeting.*
 - d) *Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, April 3, 2008 meeting.*
 - e) *Recommend that the Board of Commissioners adopt the Resolution to amend the FY07/08 Budget.*
 - f) *Recommend that the Board of Commissioners declare the unusable items listed on the attached page as surplus and approve the disposal of these items in the best interest of the County.*

The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

Recommend approval of the consent agenda. (Vote: 3-0)

2. *Consider recommending that the Board of Commissioners award the bid to Atlanta Building Maintenance in the amount of \$146,390.16 for custodial services for County buildings with funding to be provided by the Facilities Management Department's Operating Budget.*

Mr. Charles Stewart, County Administrator, stated that the bid for these services is significantly less than the current year. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend that the Board of Commissioners award the bid to Atlanta Building Maintenance in the amount of \$146,390.16 for custodial services for County buildings with funding to be provided by the Facilities Management Department’s Operating Budget. (Vote: 3-0)

3. *Consider recommending that the Board of Commissioners approve the 2009 fiscal year appropriation of \$400,141 and execute the contract with the Brunswick Judicial Circuit Public Defender.*

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Motion to defer this item until the budget for the Public Defender’s Office has been set. (Vote: 3-0)

4. *Consider recommending that the Board of Commissioners reduce the budgets of the City of Brunswick, Jekyll Island and County Water and Sewer projects by \$11 million based on the percentage of each project to the total as follows:*

		<u>Budget Reduction</u>
County water & sewer projects	74.24%	\$8,166,400
City projects	23.09%	2,539,900
Jekyll projects	2.67%	293,700

and authorize the release of Splost 5 funds for lower level projects when total receipts exceed \$23 million.

The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

Motion to defer this item until the next Finance Committee meeting. (Vote: 3-0)

5. *Consider recommending that the Board of Commissioners authorize payment to JJ&G in an amount not to exceed \$19,750 for consulting services for site selection and permitting of a mainland WWTP to be funded from the General Fund fund balance to be repaid, with interest, when funds are available from SPLOST 5: Water & Sewer project; Site, permit & design Mainland WWTP.*

Mr. Jim Bruner, County Engineer, stated that a tentative site has been selected and the waste load allocation permit has been approved by EPD. Commissioner Thaw requested that the funds be borrowed from Water & Sewer funds that the County is holding instead of from the General Fund. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend that the Board of Commissioners authorize payment to JJ&G in an amount not to exceed \$19,750 for consulting services for site selection and permitting of a mainland WWTP to be funded from the County’s Water & Sewer funds to be repaid, with interest, when funds are available from SPLOST 5: Water & Sewer project; Site, permit & design Mainland WWTP. (Vote: 3-0)

6. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission’s Meeting Agenda.*

Commissioner Thaw identified all items as consent. Items 3 & 4 were deferred.