



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 P.M., Tuesday, February 12, 2008

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *C. Johnson, U. Keller and T. Thaw*

Other Commissioners:

Staff: *J. Breitenbach, J. Carter, J. Catron, P. Christian, B. Gerhardt, L. Little, P. McNicoll, B. Rowell, A. Thomas, W. Worley, A. Yeow*

Press: *M. Permar*

Others:

1. *Consider approval of the consent agenda.*
 - a) *Approval of the January 29, 2008 Finance Committee Minutes.*
 - b) *Approve the Personal Property Pre-Bill Mobile Home Corrections and the Personal Property Corrections as recommended by the Board of Assessors and/or the Chief Appraiser at their Wednesday, January 9, 2008 meeting.*
 - c) *Approve the Real Property Appeal, the Personal Property Pre-Bill Mobile Home Corrections and the Personal Property Digest Corrections as recommended by the Board of Assessors and/or the Chief Appraiser at their Tuesday, January 22, 2008 meeting.*

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend approval of the consent agenda items 1(b) and 1(c). (Vote: 3-0-0)

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend approval of the consent agenda item 1(a). (Vote: 2-0-1)

2. *Consider awarding the bid for Architectural and Engineering services for the new Fire Department maintenance shop to W.G. Pitts Company for the amount of \$67,000 with funding to be provided by SPLOST 4.*

Fire Chief Al Thomas presented this item and stated that the County received four bids for the project. The proposals were reviewed by the evaluation team who recommended award to the high scorer, W. G. Pitts Company in the amount of \$67 thousand. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend awarding the bid for Architectural and Engineering services for the new Fire Department maintenance shop to W.G. Pitts Company for the amount of \$67,000 with funding to be provided by SPLOST 4. (Vote: 3-0-0)

3. *Consider approving the Cooperative Agreement with the U. S. Army Corps of Engineers and authorize the Chairman to sign and return to the Savannah District Office by March 1st.*

Mr. Will Worley, Assistant County Attorney, stated that he had problems with the Release of Claims clause in the agreement, but that he would have it worked out prior to the Board of Commissioners meeting the next week. Commissioner Keller questioned the status of the County's helicopter and that he was concerned with the air frame. Mr. John Carter, Public Works Director, stated that he was negotiating with former County pilot, Cliff McGowen, to provide the annual inspection. The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

Recommend the Cooperative Agreement with the U. S. Army Corps of Engineers and authorize the Chairman to sign and return to the Savannah District Office by March 1st. (Vote: 3-0-0)

4. *Consider awarding the bid for Trash Receptacle/Dumpster Collection services, in the amount of \$8,018.53 per month, to the lowest responsive and responsible bidder, Republic Services of Ga., LP d/b/a Southland Waste Systems of Georgia with funding to be provided by the General Fund Operating Budget.*

Mr. Paul Christian, Assistant County Administrator, requested that the bid be awarded and the following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend awarding the bid for Trash Receptacle/Dumpster Collection services, in the amount of \$8,018.53 per month, to the lowest responsive and responsible bidder, Republic Services of Ga., LP d/b/a Southland Waste Systems of Georgia with funding to be provided by the General Fund Operating Budget. (Vote: 3-0-0)

5. *Consider authorizing the allocation of funds up to \$100,000 for the Orthophotography/LIDAR project with funding to be provided by General Fund fund balance, which will be reimbursed by SPLOST 5, with interest, when funds become available.*

Mr. John Catron, Information Technology Director, stated that there were items for the LIDAR project that were needed immediately and that he expected to require \$100 thousand in the next few months. This request was made for the Board to authorize spending the needed funds from the General Fund fund balance since Splost 5 funds are not yet available. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend authorizing the allocation of funds up to \$100,000 for the Orthophotography/LIDAR project with funding to be provided by General Fund fund balance, which will be reimbursed by SPLOST 5, with interest, when funds become available. (Vote: 3-0-0)

6. *Consider amending the budget by allocating \$575,000.00 to purchase the recommended equipment and reduce maintenance costs and downtime with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5, with interest, when funds become available.*

Mr. John Carter, Public Works Director, gave a presentation on the Public Works heavy equipment that needed replacement immediately and requested that the Committee recommend approval for him to purchase the items which were budgeted in Splost 5. Commissioner Thaw questioned whether the old equipment would be sold and Mr. Carter confirmed that it would be auctioned. Commissioner Johnson commented that they should look at other trucks than just Kenworth. Commissioner Thaw suggested that Mr. Carter consider purchasing a smaller mini excavator that could be used in places where there was not much room to maneuver the larger mini excavators.

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend amending the budget by allocating \$575,000.00 to purchase the recommended equipment and reduce maintenance costs and downtime with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5, with interest, when funds become available. (Vote: 3-0-0)

7. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Thaw identified all items as consent agenda.