



## **Finance Committee Meeting Minutes**

Glynn County Board of Commissioners

**4:00 P.M., Tuesday, January 8, 2008**

**Third Floor Conference Room**

**W. Harold Pate Courthouse Annex**

**Brunswick, Georgia**

### **Present:**

**Committee Members:** *C. Johnson, U. Keller, and Thaw*

**Other Commissioners:**

**Staff:** *J. Bruner, J. Carter, D. Chunn, M. Doering, B. Gerhardt, P. McNicoll, D. Newbern, B. Rowell, S. Trautz, W. Worley*

**Press:** *M. Permar, B. Thomas*

**Others:**

1. *Consider approval of the consent agenda.*
  - a) *Approval of the December 11, 2007 Finance Committee Minutes.*
  - b) *Declare the unusable items listed on the attached page as surplus and approve the disposal of these items in the best interest of the County.*
  - c) *Authorize payment of excess tax proceeds from the tax sale of parcel number 01-030031 in the amount of two thousand four hundred twenty-two dollars and fifty-seven cents (\$2,422.57) to Don Napier for distribution per legal priorities pending receipt of the necessary signed documents.*

Commissioner Johnson questioned whether the boat on the surplus list was a confiscated item and Assistant Chief Scott Trautz stated that it had been donated to the County by FLETC and that its replacement was already in service. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed with Commissioner Thaw abstaining because he was not in attendance at the December 11, 2007 meeting.

### **Recommend approval of the consent agenda. (Vote: 2-0-1)**

2. *Consider approving the Personal Property Corrections as well as the Personal Property Pre-Bill Mobile Home Corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, December 5, 2007 meeting.*

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

### **Recommend approving the Personal Property Corrections as well as the Personal Property Pre-Bill Mobile Home Corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, December 5, 2007 meeting. (Vote: 3-0-0)**

3. *Consider approving the Real Property Corrections, Real Property Exemptions, Personal Property Corrections, and Personal Property Pre-Bill Mobile Home Corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, December 19, 2007 meeting.*

The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

**Recommend approving the Real Property Corrections, Real Property Exemptions, Personal Property Corrections, and Personal Property Pre-Bill Mobile Home Corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, December 19, 2007 meeting.. (Vote: 3-0-0)**

4. *Consider approving the proposed Memorandum of Understanding with the Georgia Emergency management Agency (GEMA) to obtain a \$345,875 GEMA grant in the form of an equipment transfer, which is comprised of a \$150,000 response vehicle, \$142,200 in materials/equipment for the vehicle (i.e. 1 Motorola Radio, 8 SCBA's, suits, helmets, gloves, etc.), and \$53,675 for Police Department personnel training, subject to the approval of the County Attorney.*

Police Chief Matt Doering stated that Glynn County is the only agency in the 12 county region with a specialist team. After receiving this equipment the County will have the capability to have a tactical team. This will be an 8 member team and would respond in the 12 county region. Commissioner Johnson asked if a medic would be a part of the team and Chief Doering responded that they would have a medic. The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

**Recommend approving the proposed Memorandum of Understanding with the Georgia Emergency management Agency (GEMA) to obtain a \$345,875 GEMA grant in the form of an equipment transfer, which is comprised of a \$150,000 response vehicle, \$142,200 in materials/equipment for the vehicle (i.e. 1 Motorola Radio, 8 SCBA's, suits, helmets, gloves, etc.), and \$53,675 for Police Department personnel training, subject to the approval of the County Attorney. (Vote: 3-0-0)**

5. *Consider installing twenty-four street lights to light the area of Frederica Road between the entrances of Retreat Village shopping center going south to the intersection of Kings Way at a cost of \$20,637 with funding to be provided by the General Fund fund balance.*

Commissioner Johnson questioned whether this item could be added to next year's budget and Commissioner Keller responded that he had been working on this project for 1.5 years. He stated that this is the highest used sidewalk on the island and some lighting is required. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

**Defer this item to the next Finance Committee meeting. (Vote: 3-0-0)**

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

**Motion to add an item to the agenda. (Vote: 3-0-0)**

6. *Recommend awarding the bid for the Splost 3 & 4 Miscellaneous Dirt Road Paving project to Littlefield Construction Company in the amount of \$3,720,784.50 with funding provided by Splost 3 and Splost 4 funds.*

Mr. Jim Bruner, County Engineer, presented this item and stated that bids had been opened earlier in the day and staff recommended approval so that work could commence as soon as possible. Commissioner Thaw requested that Mr. Bruner add the list to the website. The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

**Recommend awarding the bid for the Splost 3 & 4 Miscellaneous Dirt road Paving project to Littlefield Construction Company in the amount of \$3,720,784.50 with funding provided by Splost 3 and Splost 4 funds. (Vote: 3-0-0)**

6. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Commissioner Thaw identified all items as consent agenda except item # 5 which was deferred to the next Finance Committee meeting.**