



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

3:00 P.M., Tuesday, July 24, 2007

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *J. Clark, C. Johnson, U. Keller*

Other Commissioners:

Staff: *D. Chunn, G. Grovner, D. Hainley, P. McNicoll, M. Mistisshen, D. Newbern, B. Rowell, C. Stewart, S. Trautz, W. Worley*

Press: *B. Thomas*

Others: *Steve Mansfield, Russell Marane*

1. *Consider approval of the consent agenda.*
 - a) *Approval of the July 10, 2007 Finance Committee Minutes.*
 - b) *Declare the unusable items listed on the attached two pages as surplus and approve the disposal of these items in the best interest of the County.*
 - c) *Approve the Resolution to amend the FY06/07 Budget.*

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend approval of the consent agenda items. (Vote: 3-0-0)

2. *Consider accepting the \$118,302 grant offer from the Judicial Council of Georgia to help finance the operation of the Glynn/Camden Drug Court for FY 2007-08.*

Mr. Dick Newbern, Grants Administrator, presented this item and stated that the Judicial Council grant was increasing from \$21 thousand last year to \$118,302 in the current year. He informed the Committee that Judge Amanda Williams plans to use the funds for additional counseling services to meet the growing number of Drug Court clients. The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

Recommend accepting the \$118,302 grant offer from the Judicial Council of Georgia to help finance the operation of the Glynn/Camden Drug Court for FY 2007-08. (Vote: 3-0-0)

3. *Consider the following:*
 - a) *Authorize staff to apply for a \$750,000 Georgia Environmental Facilities Authority grant and a \$2.75 million loan to offset the expense of purchasing a 20-acre site just north of Fort Frederica from Georgia Environmental Facilities Authority.*
 - b) *Partner with the St. Simons Land Trust in this application, with the provision that the Land Trust will assist Glynn County with grant and loan and will pay the full amount of the County's indebtedness pursuant to the loan agreement with GEFA.*
 - c) *Direct the County Attorney to prepare a binding agreement, pursuant to this motion, that will compel the St. Simons Land Trust to pay the full amount of Glynn County's indebtedness during the course of the loan.*

Mr. Russell, St. Simons Land Trust, presented this item and showed an aerial photograph of the area. He stated that Sea Island Company owns a 20 acre site adjacent to Fort Frederica and the Land Trust became aware that the property may be sold for development. The Land Trust contacted Fort Frederica to determine whether they were interested in the property and Fort Frederica said they would like to obtain the property due to the historic nature of the area. The Land Trust secured a letter of intent from the National Park Service but were informed that it would take 2 ½ to 3 years to obtain funding. The Land Trust approached Sea Island about purchasing the property for Fort Frederica and it was determined that they would need to close on the sale by August 31, 2007. The Land Trust has requested that the County partner with them in this venture by applying for a GEFA loan and grant. The Land Trust has secured a conventional loan in order to meet the August closing deadline, but would pay off that loan when GEFA funds become available. The Land Trust agreed to pay to Glynn County on the same schedule as the loan payments until the Federal funding is received.

Commissioner Keller stated that this was a worthwhile effort and he was always in favor of preserving green space. Commissioner Johnson agreed that the property should go to Fort Frederica because of the historical significance of that site. Commissioner Keller suggested that the Land Trust should look at green space conservation issues on the Mainland also. Commissioner Clark agreed with this project and stated that it will provide an excellent opportunity to enhance educational experiences for students and visitors to the area. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend

- a) **Authorizing staff to apply for a \$750,000 Georgia Environmental Facilities Authority grant and a \$2.75 million loan to offset the expense of purchasing a 20-acre site just north of Fort Frederica from Georgia Environmental Facilities Authority.**
 - b) **Partnering with the St. Simons Land Trust in this application, with the provision that the Land Trust will assist Glynn County with grant and loan and will pay the full amount of the County's indebtedness pursuant to the loan agreement with GEFA.**
 - c) **Directing the County Attorney to prepare a binding agreement, pursuant to this motion, that will compel the St. Simons Land Trust to pay the full amount of Glynn County's indebtedness during the course of the loan. (Vote: 3-0-0)**
4. *Consider exercising the Board's rights to exempt themselves from all bidding requirements for professional services in accordance with Purchasing Ordinance Section 2-2-13(c)2 for Landscape Architectural Design Services for Neptune Park and issuing a purchase order to EcoPlan, Inc., Ft. Lauderdale, FL, in the amount of \$193,800 with funding to be provided by General Fund fund balance to be reimbursed, with interest, from SPLOST 5 when funds become available.*

Mr. Charles Stewart, County Administrator, presented a schematic design of proposed changes Neptune Park. Commissioner Keller gave some background information about the project and stated that the County had approached Sea Island Company and their design firm, EcoPlan, and asked them to present a design concept. Commissioner Keller recommended proceeding with EcoPlan providing design services. He stated that there is \$4 million budgeted in Splost 5 for the Village Master Plan. Those funds will be used for Neptune Park and the Village. Commissioner Johnson commented that he was concerned about eliminating the road between the Casino and the family area and Commissioner Keller assured him that park visitors would be able to drive close to the picnic area. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend exercising the Board's rights to exempt themselves from all bidding requirements for professional services in accordance with Purchasing Ordinance Section 2-2-13(c)2 for Landscape Architectural Design Services for Neptune Park and issuing a

purchase order to EcoPlan, Inc., Ft. Lauderdale, FL, in the amount of \$193,800 with funding to be provided by General Fund fund balance to be reimbursed, with interest, from SPLOST 5 when funds become available. (Vote: 3-0-0)

5. *Request that Chairman Clark identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Clark identified all items as consent agenda items.