



## **Finance Committee Meeting Minutes**

Glynn County Board of Commissioners

**4:00 P.M., Tuesday, July 10, 2007**

**Third Floor Conference Room**

**W. Harold Pate Courthouse Annex**

**Brunswick, Georgia**

### **Present:**

**Committee Members:** *J. Clark, C. Johnson, U. Keller*

**Other Commissioners:**

**Staff:** *M. Brooks, J. Bruner, W. Davis, G. Grovner, D. Hainley, P. McNicoll, Y. Phillips, E. Reilly, B. Rowell, J. Sanders, W. Worley*

**Press:** *B. Thomas*

**Others:**

1. *Consider approval of the consent agenda.*
  - a) *Approval of the June 26, 2007 Finance Committee Minutes.*
  - b) *Declare the unusable items listed on the attached page as surplus and approve the disposal of these items in the best interest of the County.*
  - c) *Authorize bidding of those materials, goods, projects, or services whose funding has been approved in the FY 2007/2008 budget.*
  - d) *Approve the Real Property Corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, June 20, 2007 meeting.*
  - e) *Approve the Real Property corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, June 27, 2007 meeting.*

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

### **Recommend approval of the consent agenda items with the exception of item (d). (Vote: 3-0-0)**

1(d). Commissioner Keller questioned the adjustments to Avondale lots and Ms. Jamie Sanders, Interim Chief Appraiser, stated that the parcel had been subdivided by GIS in error. She stated that the lots should have been created after January 1, 2007 but were created as of 1/1/07 by GIS. They will be created as of January 1, 2008 and the values will be added back in at that time.

Commissioner Keller questioned how a mistake was made on item #75 on the 6/20/07 list which resulted in a \$503 thousand reduction in value of an East Beach property, and also a \$402 thousand reduction on item #80, a parcel in Dunbar Acres. Ms. Sanders stated that the supervisor reviewed those appraisals and recommended the changes. She stated that she would review them in the system if more explanation was needed. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

### **Recommend approval of the Real Property Corrections as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, June 20, 2007 meeting. (Vote: 3-0-0)**

2. *Consider adopting a resolution authorizing the County Administrator to submit an application with Georgia's DOT for a grant under Title 49 U.S.C. Section 5303, allowing state and federal monies to pay 90% of the cost of BATS activities eligible under Section 5303.*

Mr. York Phillips, Planning Division Manager, presented this item and stated that the 5303 grant requires the adoption of a resolution by the Board of Commissioners. He informed the Committee that the grant has remained at the same level for several years and provides \$30 thousand in federal funding, \$3,750 in state funding and requires a local match of \$3,750. The following motion made by Commissioner Johnson and seconded by Commissioner Keller passed unanimously.

**Recommend adopting a resolution authorizing the County Administrator to submit an application with Georgia's DOT for a grant under Title 49 U.S.C. Section 5303, allowing state and federal monies to pay 90% of the cost of BATS activities eligible under Section 5303. (Vote: 3-0-0)**

3. *Consider accepting the \$45,000 federal grant from the Governor's Children and Youth Coordinating Council, and authorize the use of the \$5,000 local funds as the local match, and, furthermore, authorize the Chairman to sign the grant contract and related documents.*

Mr. Dick Newbern, Grants Administrator, and Mr. Ed Reilly, Juvenile Court, presented this item. Mr. Newbern stated that the grant funds would be used for mentoring, testing, and community service supervision for juveniles. Commissioner Keller questioned the number of juveniles that receive services provided by this grant and Mr. Reilly stated that they serve between 200 and 250 juveniles. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

**Recommend accepting the \$45,000 federal grant from the Governor's Children and Youth Coordinating Council, and authorize the use of the \$5,000 local funds as the local match, and, furthermore, authorize the Chairman to sign the grant contract and related documents. (Vote: 3-0-0)**

4. *Consider awarding the bid for the Blythe Island Regional Park Dock.*

Mr. Wesley Davis, Recreation Director, stated that the docks at Blythe Island Regional Park (BIRP) marina were damaged during high winds and storm surge in mid April 2007. Invitations for bid were issued for the complete removal and disposal of the existing floating dock system and pilings, and the provision and installation of a main service dock, hoist service docks, and a concrete floating dock. He stated that Myrick Marine Contracting Corporation submitted the lowest responsive bid in the amount of \$124,416 and recommended award of the bid. Mr. Jim Bruner, County Engineer, informed the Committee that Mr. Myrick has asked him if the County would consider aluminum substructure instead of lumber and told him that DNR was using the aluminum on their docks. Commissioner Johnson stated that if the County changed the scope of the project, it needed to be bid out again. Commissioner Johnson also questioned whether insurance would cover a portion of this project. Ms. Becky Rowell, Assistant County Administrator, stated that she would check on the insurance reimbursement. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

**Recommend awarding a contract in the amount of \$124,416 to Myrick Marine Contracting Corporation, Savannah, GA, to perform all work associated with the Blythe Island Regional Park floating dock system replacement and repairs with funding to be provided by the General Fund fund balance and authorize staff to advise the Board concerning an alternate aluminum substructure. (Vote: 3-0-0)**

5. *Request that Chairman Clark identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Commissioner Clark identified items as consent agenda items.**