



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 P.M., Tuesday, June 12, 2007

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *J. Clark and C. Johnson*

Other Commissioners:

Staff: *J. Bruner, P. Christian, J. Crichton, B. Mauney, P. McNicoll, B. Rowell, S. Trautz, W. Worley*

Press: *M. Permar*

Others:

1. *Consider approval of the consent agenda.*
 - a) *Approval of the May 29, 2007 Finance Committee Minutes.*
 - b) *Approval of the Real Property corrections for the tax year 2007 as recommended by the Board of Assessors and/or the Interim Chief Appraiser at their Wednesday, May 30, 2007 meeting.*

The following motion made by Commissioner Johnson and seconded by Commissioner Clark passed unanimously.

Recommend approval of the consent agenda. (Vote: 2-0-0)

2. *Consider approving the External User Agreement between the Joint Public Safety Communications Department (JPSCD) and Glynn County Airport Commission for the purposes of providing access to the 800MHz Radio System for two (2) radios.*

Mr. Jim Crichton, E911 Director, stated that the agreement between the City and County allowed for external entities to access the system only at a monthly charge of \$55 per radio and stated that the Airport Commission had requested that access. Commissioner Johnson questioned why they wanted to be on the system and Mr. Crichton stated that they would like to be able to stay in contact with the County in case of an incident and they would have their own talk group. The following motion made by Commissioner Johnson and seconded by Commissioner Clark passed unanimously.

Recommend approving the External User Agreement between the Joint Public Safety Communications Department (JPSCD) and Glynn County Airport Commission for the purposes of providing access to the 800MHz Radio System for two radios. (Vote: 2-0-0)

3. *Consider approving the External User Agreement between the Joint Public Safety Communications Department (JPSCD) and Coastal Health District for the purposes of providing access to the 800MHz Radio System for one (1) Radio.*

Mr. Crichton stated that this request was similar to the Airport Commission request. He stated that Coastal Health District intends to monitor Emergency Management channels during an event and

would be able to have contact with the hospital. The following motion made by Commissioner Johnson and seconded by Commissioner Clark passed unanimously.

Recommend approving the External User Agreement between the Joint Public Safety Communications Department (JPSCD) and Coastal Health District for the purposes of providing access to the 800MHz Radio System for one radio. (Vote: 2-0-0)

4. *Consider authorizing staff to proceed with the renovation of the Ballard School library building utilizing the Department of Corrections' inmate work program at an estimated cost of \$195,120.00 with funding to be provided in the amount of \$100,050 by Facilities Maintenance Capital Budget and \$95,070 by General Fund fund balance to be reimbursed, with interest, from SPLOST 5 when funds become available.*

Mr. Paul Christian, Assistant County Administrator, stated that the Facilities Maintenance Division is ready to renovate the Ballard Library building and would like to utilize the Department of Correction's Inmate Work Program. He stated that the estimated cost of the project is \$195,120. The following motion made by Commissioner Johnson and seconded by Commissioner Clark passed unanimously.

Recommend authorizing staff to proceed with the renovation of the Ballard School library building utilizing the Department of Corrections' inmate work program at an estimated cost of \$195,120.00 with funding to be provided in the amount of \$100,050 by Facilities Maintenance Capital Budget and \$95,070 by General Fund fund balance to be reimbursed, with interest, from SPLOST 5 when funds become available. (Vote: 2-0-0)

5. *Consider awarding a contract, in accordance with their proposal dated April 10, 2007, to Hussey, Gay, Bell & DeYoung of Savannah, Georgia for architectural and engineering services for the State Patrol Building in the amount of \$165,000 with funding provided by SPLOST V.*

Mr. Jim Bruner, County Engineer, informed the Committee that staff had received proposals from four firms for architectural and engineering services for the State Patrol building project. After evaluation it was determined that Hussey, Gay, Bell & DeYoung received the highest overall score and staff recommended awarding a contract to them. The following motion made by Commissioner Johnson and seconded by Commissioner Clark passed unanimously.

Recommend awarding a contract, in accordance with their proposal dated April 10, 2007, to Hussey, Gay, Bell & DeYoung of Savannah, Georgia for architectural and engineering services for the State Patrol Building in the amount of \$165,000 with funding provided by the General Fund fund balance to be reimbursed, with interest, by SPLOST 5 when funds become available. (Vote: 2-0-0)

6. *Consider approving the request from the RDC and fund the \$15,000 for their administrative services in assisting the County in their efforts to acquire a \$1,000,000 grant from the Economic Development Administration for the Exit 29 Sewer Plant expansion with funding to be provided by the SPLOST IV funds that are still available for this project or to be charged to the General Fund of the County.*

Commissioner Clark stated that he had had a conversation with Mr. Charles Stewart, County Administrator, concerning this request and that he had no problem with it. He said that he had spoken with Commissioner Hogan and he agreed with the request also. Commissioner Johnson agreed that it was a valid request. Mr. Will Worley, Assistant County Attorney, did not recommend using Splost funds and said that another fund should be used. Commissioner Johnson stated that he would rather have this come from the Water and Sewer Fund. The following motion made by Commissioner Johnson and seconded by Commissioner Clark passed unanimously.

Recommend approving the request from the RDC and fund the \$15,000 for their administrative services in assisting the County in their efforts to acquire a \$1,000,000 grant from the Economic Development Administration for the Exit 29 Sewer Plant expansion with funding to be provided by the Water and Sewer Fund. (Vote: 2-0-0)

7. Request that Chairman Clark identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Commissioner Clark identified all items as consent agenda items.