



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

W. Harold Pate Courthouse Annex, 2nd Floor Meeting Room 224

2:00 PM, Monday, October 24, 2022

A Golden Past.
A Shining Future.

Present:

Committee Members: A. Booker, W. Neal, and W. Rafolski

Elected Officials/Staff: D. Austin, J. Battiste, R. Cason, J. Dunnagan (online), W. Fallon, M. Hardin, J. Hagen, J. Hartman, L. Little, G. Mullis, K. Munson, T. Munson, D. West, W. Worley (online), and T. York (online)

Others:

To view an item's support documentation, click on its [REPORT](#).

1. *Accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Accepted the agenda as is (or to add items / defer items if needed). (J. Dunnagan) FC Vote: 3-0

Consent Agenda

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Approved the Consent Agenda except item #7. FC Vote: 3-0

2. *Approved the September 27, 2022 Finance Committee Minutes. (J. Dunnagan) [REPORT](#)*
3. *Recommend the Board of Commissioners accept the donation of the Canine "Bolua" from the North Georgia K-9 Association. (J. Battiste) [REPORT](#)*
4. *Recommend the Board of Commissioners approve the issuance of a purchase order to Mobile Communications of America (MCA) as a "Single Source Provider" for ten (10) APX6500 series radios, which includes all parts, installations, and programming in the amount of \$60,094.30 with funding to be provided by the FY23 Police Fund. (J. Battiste) [REPORT](#)*
5. *Recommend the Board of Commissioners approve the request for a fee waiver in the amount of \$222.50 for use of Selden Park facilities on October 14, 2022 for a memorial service for Mr. William Green. (L. Gurganus) [REPORT](#)*
6. *Recommend the Board of Commissioners accept the Local Assistance and Tribal Consistency Fund allocation in the amount of \$100,000. (T. Munson) [REPORT](#)*
7. ~~*Recommended the Board of Commissioners accept Project Funding Agreement between the Glynn County Board of Commissioners and America's Second Harvest of Coastal Georgia to provide food assistance to Glynn County residents affected by the COVID-19 pandemic. (J. Dunnagan) [REPORT](#)*~~ *This item was pulled for further discussion at the request of Commissioner Booker.*
8. *Recommend the Board of Commissioners accept the grant contract and awarded funding in the amount of \$44,727 from the Georgia Criminal Justice Coordinating Council and increase the Glynn County Police Department's FY23 revenue and expenditures budget by \$44,727 and authorize the Chair to sign the approved contract. (J. Dunnagan) [REPORT](#)*

9. *Recommend the Board of Commissioners approve and accept the 2022 grant in the amount of \$24,527 in federal grant dollars from the Edward Byrne Memorial Justice Assistance Program (JAG) offered by the Department of Justice (DOJ), Office of Justice Programs, Bureau of Justice Assistance, for equipment for the Glynn County Police Department and amend the Police Department's FY23 revenues and expenditures in the amount of \$24,527. (J. Dunnagan) [REPORT](#)*
10. *Recommend the Board of Commissioners approve the FY 2022 Bulletproof Vest Partnership Grant Program and amend the Police Department's FY23 budget by increasing revenues and expenditures in the amount of \$17,350 each. (J. Dunnagan) [REPORT](#)*
11. *Recommend the Board of Commissioners authorize payment of the excess tax proceeds from the tax sale of parcel number 03-11735 in the amount of Thirteen Thousand Five Hundred and Fifteen Dollars (\$13,515.00) to Williams, Rentz & Moulton, P.C., f/b/o Carl M. Drury, III. (J. Wilbanks) [REPORT](#)*
12. *Recommend the Board of Commissioners authorize payment of the excess tax proceeds from the tax sale of parcel number 02-02307 in the amount of Twelve Thousand and Fifty-Two Dollars (\$12,052.00) to McQuigg, Smith & Corry, LLC, F/B/O Rosa Lee Milliron. (J. Wilbanks) [REPORT](#)*
13. *Recommend the Board of Commissioners approve the AT&T contracts for ip Flex SIP/Internet Transport and authorize the Chairman to sign as the subscriber. (D. West) [REPORT](#)*
14. *Recommend the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, September 22, 2022 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#)*
15. *Recommend the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their last meeting, Thursday, October 6, 2022 with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#)*
16. *Recommend the Board of Commissioners award the contract for IFB 23015 North Glynn Baseball Complex Infield Drainage Project to Granny's Creek Corporation of Brunswick, GA in the amount of \$67,650 with funds to be provided by the FY23 Accommodations Excise Tax Fund. (L. Gurganus) [REPORT](#)*
17. *Recommend the Board of Commissioners approve the Blythe Island Regional Park Advisory Board's recommendation to eliminate the lake fishing fee effective immediately. (L. Gurganus) [REPORT](#)*

ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

7. *Consider recommending the Board of Commissioners accept Project Funding Agreement between the Glynn County Board of Commissioners and America's Second Harvest of Coastal Georgia to provide food assistance to Glynn County residents affected by the COVID-19 pandemic. (J. Dunnagan) [REPORT](#) This item was pulled for further discussion at the request of Commissioner Booker.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners accept Project Funding Agreement between the Glynn County Board of Commissioners and America's Second Harvest of Coastal Georgia to provide food assistance to Glynn County residents affected by the COVID-19 pandemic. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

General Business

18. *Recommend the Board of Commissioners accept the grant from the Georgia Public Library Service in the amount of \$7,500, amend the FY23 revenue and expenditure budget in said amount of \$7,500, and approve the lighting project bid from Harold Ellis Smith Electric Co. for the Brunswick Library in the amount of \$104,500 with funding in the amount of \$97,000 to*

be provided by the FY23 Capital Budget and \$7,500 to be provided by the Georgia Public Library Service Grant. (G. Mullis)
[REPORT](#)

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners accept the grant from the Georgia Public Library Service in the amount of \$7,500, amend the FY23 revenue and expenditure budget in said amount of \$7,500, and approve the lighting project bid from Harold Ellis Smith Electric Co. for the Brunswick Library in the amount of \$104,500 with funding in the amount of \$97,000 to be provided by the FY23 Capital Budget and \$7,500 to be provided by the Georgia Public Library Service Grant. (G. Mullis)
[REPORT](#) FC Vote: 3-0

19. *Recommended the Board of Commissioners authorize staff to issue a bid to the clean out the Altamaha Canal in an amount not to exceed \$150,000 with funding to be provided by Capital fund allocation for District 3. (D. Austin)* [REPORT](#)

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize staff to issue a bid to the clean out the Altamaha Canal in an amount not to exceed \$150,000 with funding to be provided by Capital fund allocation for District 3. (D. Austin) [REPORT](#) FC Vote: 3-0

20. *Recommended the Board of Commissioners authorize staff to issue a bid for design and construction of the Harry Driggers Boulevard sidewalk wooden retaining wall with funding to be provided by the Capital fund allocation for District 3. (D. Austin)* [REPORT](#)

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize staff to issue a bid for design and construction of the Harry Driggers Boulevard sidewalk wooden retaining wall with funding to be provided by the Capital fund allocation for District 3. (D. Austin) [REPORT](#) FC Vote: 3-0

21. *Recommended the Board of Commissioners award a contract for the Village Drainage Improvements Phase 2 Construction to Allen Owens Construction and Paving, Inc of Waycross, Georgia, the lowest responsive and responsible bidder, in the amount of \$1,342,196.55 with funding to be provided by the American Rescue Plan Act funds. (D. Austin)* [REPORT](#)

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners award a contract for the Village Drainage Improvements Phase 2 Construction to Allen Owens Construction and Paving, Inc of Waycross, Georgia, the lowest responsive and responsible bidder, in the amount of \$1,342,196.55 with funding to be provided by the American Rescue Plan Act funds. (D. Austin) [REPORT](#) FC Vote: 3-0

22. *Recommended the Board of Commissioners approve issuance of a purchase order to Diversified Fabricators & Erectors, Inc of Brunswick, GA in the amount of \$5,612.38 for the fabrication and installation of two 14-foot rails to close off the end of the bridge with funding to be provided by the Capital Projects Fund Capital Allocation, At-Large Post 1. (D. Austin)* [REPORT](#)

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners approve issuance of a purchase order to Diversified Fabricators & Erectors, Inc of Brunswick, GA in the amount of \$5,612.38 for the fabrication and installation of two 14-foot rails to close off the end of the bridge with funding to be provided by the Capital Projects Fund Capital Allocation, At-Large Post 1. (D. Austin) [REPORT](#) FC Vote: 3-0

23. *Recommended the Board of Commissioners authorize allocation of \$44,709.56 from the District 3 Capital Allocation, Capital Projects Fund to fund a purchase order to Pro-Line Pavement Markings, LLC of Atlanta, GA for restriping of Harry Driggers Blvd. from Glynco Parkway to Hwy 17. North. (D. Austin) [REPORT](#)*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize allocation of \$44,709.56 from the District 3 Capital Allocation, Capital Projects Fund to fund a purchase order to Pro-Line Pavement Markings, LLC of Atlanta, GA for restriping of Harry Driggers Blvd. from Glynco Parkway to Hwy 17. North. (D. Austin) [REPORT](#) FC Vote: 3-0

Other Items

24. *Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Items #3-23 will be placed on the Board of Commissioners' November 3, 2022 consent Agenda.

Items #1-2 and #24 will not be forwarded to the Board of Commissioners' Agenda.