



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes
Glynn County Board of Commissioners
W. Harold Pate Courthouse Annex, 2nd Floor Meeting Room 224
3:00 PM, Tuesday, April 26, 2022

Present:

Committee Members: *A. Booker, W. Neal, and W. Rafolski*

Elected Officials/Staff: *D. Austin, J. Battiste, M. Brown, J. Dunnagan, J. Hagen, T. Johnson, C. Kinstle, A. Leanza, G. Mullis, K. Munson, T. Munson, C. Richardson, and W. Worley*

Others:

To view an item's support documentation, click on its [REPORT](#).

1. *Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)*

The following motion made by Commissioner Neal and seconded by Commissioner Booker passed.

Move Item #10 to position #3 to allow Chief Battiste to attend to other business. FC Vote: 2-0

2. *Consider approving the March 29, 2022 Finance Committee Minutes.*

The following motion made by Commissioner Neal and seconded by Commissioner Booker passed.

Approved the March 29, 2022 Finance Committee Minutes. (J. Dunnagan) [REPORT](#) FC Vote: 2-0

10. *Consider recommending the Board of Commissioners declare the unusable items as surplus and approve disposing of these items in the best interest of the County.*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners declare the unusable items as surplus and approve disposing of these items in the best interest of the County. (J. Battiste) [REPORT](#) FC Vote: 3-0

3. *Consider recommending the Board of Commissioners authorize payment of the excess tax proceeds from the tax sales of parcel number 01-04640 in the total amount of One Thousand One Hundred Fifty-Five and 00/100 dollars (\$1,155.00) to R. Michael Patrick, Attorney at Law, on behalf of Alex Hall.*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners authorize payment of the excess tax proceeds from the tax sales of parcel number 01-04640 in the total amount of One Thousand One Hundred Fifty-Five and 00/100 dollars (\$1,155.00) to R. Michael Patrick, Attorney at Law, on behalf of Alex Hall. (C. Provano) [REPORT](#) FC Vote: 3-0

4. *Consider recommending the Board of Commissioners authorize payment of the excess tax proceeds from the tax sales of parcel number 02-01562 and 02-01580 in the amount of Eleven-Thousand Four-Hundred Twenty-Three and 00/100 dollars (\$11,423.00) to Vincent Sowerby, Attorney at Law, on behalf of Richard A. Cody for the distribution of funds pursuant to the terms of those Affidavits signed by Vincent Sowerby and Richard A. Cody dated December 15, 2021.*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners authorize payment of the excess tax proceeds from the tax sales of parcel number 02-01562 and 02-01580 in the amount of Eleven-Thousand Four-Hundred Twenty-Three and 00/100 dollars (\$11,423.00) to Vincent Sowerby, Attorney at Law, on behalf of Richard A. Cody for the distribution of funds pursuant to the terms of those Affidavits signed by Vincent Sowerby and Richard A. Cody dated December 15, 2021. (C. Provano) [REPORT](#) FC Vote: 3-0

5. *Consider recommending the Board of Commissioners authorize payment of the excess tax proceeds from the tax sale of parcel number 01-05617 in the amount of Seven Thousand Two Hundred and One dollars (\$7,201.00) to The Ligon Firm, P.C. f/b/o Emory Boyd.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize payment of the excess tax proceeds from the tax sale of parcel number 01-05617 in the amount of Seven Thousand Two Hundred and One dollars (\$7,201.00) to The Ligon Firm, P.C. f/b/o Emory Boyd. (J. Wilbanks) [REPORT](#) FC Vote: 3-0

6. *Consider recommending the Board of Commissioners authorize payment of the excess tax proceeds from the tax sales of parcel number 02-00737 in the total amount of Eight Thousand Four and 00/100 dollars (\$8,004.00) to McQuigg, Smith, & Corry, Attorneys at Law, on behalf of Brushy Creek Enterprises, LLC.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize payment of the excess tax proceeds from the tax sales of parcel number 02-00737 in the total amount of Eight Thousand Four and 00/100 dollars (\$8,004.00) to McQuigg, Smith, & Corry, Attorneys at Law, on behalf of Brushy Creek Enterprises, LLC. (W. Worley) [REPORT](#) FC Vote: 3-0

Public Safety Items

7. *Consider recommending the Board of Commissioners award the bid for NFPA 1582 required Firefighter Physical to Southeast Georgia Regional Health Systems utilizing the "Professional Services Exemption" in the amount of \$539 per participant with funding to be provided by the Fire and Emergency Medical Services Funds Operating Budgets.*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners award the bid for NFPA 1582 required Firefighter Physical to Southeast Georgia Regional Health Systems utilizing the "Professional Services Exemption" in the amount of \$539 per participant with funding to be provided by the Fire and Emergency Medical Services Funds Operating Budgets. (R. Jordan) [REPORT](#) FC Vote: 3-0

8. *Consider recommending the Board of Commissioners accept donations from Morgan Stanley for the Memory of Chris Wall and from TD Ameritrade Clearing from Terri and Joyce Dunkle for a total amount of \$1,550 and increase the Fire Department FY22 revenue and expenditures budget by said amount to purchase firefighting equipment.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners accept donations from Morgan Stanley for the Memory of Chris Wall and from TD Ameritrade Clearing from Terri and Joyce Dunkle for a total amount of \$1,550 and increase the Fire Department FY22 revenue and expenditures budget by said amount to purchase firefighting equipment. (R. Jordan) [REPORT](#) FC Vote: 3-0

9. *Consider recommending the Board of Commissioners amend the FY22 revenue and expenditure budgets in the America Rescue Plan Act Fund, Emergency Medical Service Department FY22 revenues and expenditures budget by \$48,500 and*

approve the purchase of one 2022 Ford Interceptor SUV to Wade Ford at 3860 South Cobb Dr., Smyrna, GA 30080 along with the necessary lighting and siren equipment with funding to be provided by the American Rescue Act Plan Fund balance.

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners amend the FY22 revenue and expenditure budgets in the America Rescue Plan Act Fund, Emergency Medical Service Department FY22 revenues and expenditures budget by \$48,500 and approve the purchase of one 2022 Ford Interceptor SUV to Wade Ford at 3860 South Cobb Dr., Smyrna, GA 30080 along with the necessary lighting and siren equipment with funding to be provided by the American Rescue Act Plan Fund balance. (R. Jordan) [REPORT](#) FC Vote: 3-0

10. Consider recommending the Board of Commissioners declare the unusable items as surplus and approve disposing of these items in the best interest of the County.

Moved up above item #3.

11. Consider recommending the Board of Commissioners approve the Motorola Service Upgrade Agreement Contract to ensure the continuation of the necessary infrastructure support services for the Public Safety Communications System in the amount of \$286,751.60 with funding to be provided by the FY22, FY23, FY24, and FY25 E911 Fund Budgets.

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners approve the Motorola Service Upgrade Agreement Contract to ensure the continuation of the necessary infrastructure support services for the Public Safety Communications System in the amount of \$286,751.60 with funding to be provided by the FY22, FY23, FY24, and FY25 E911 Fund Budgets. (C. Richardson) [REPORT](#) FC Vote: 3-0

Budget/Grants

12. Consider recommending the Board of Commissioners amend the FY22 Library Operating Budget revenues and expenditures in the amount of \$11,261 with the funding provided by the Georgia Public Library Service.

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners amend the FY22 Library Operating Budget revenues and expenditures in the amount of \$11,261 with the funding provided by the Georgia Public Library Service. (G. Mullis) [REPORT](#) FC Vote: 3-0

Contracts/Procurement

13. Consider recommending the Board of Commissioners reject the bid and bid alternative for the LMIG 2022 Resurfacing Project from Seaboard Construction, down scope the project and rebid.

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners reject the bid and bid alternative for the LMIG 2022 Resurfacing Project from Seaboard Construction, down scope the project and rebid. (D. Austin) [REPORT](#) FC Vote: 3-0

14. Consider recommending the Board of Commissioners approve the installation and funding of a flashing beacon near 2400 Frederica Road at a total cost not to exceed \$15,000 for the crossing and associated sidewalks with funding to be provided by the Capital Projects Fund allocation – Commissioner District 2.

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners approve the installation and funding of a flashing beacon near 2400 Frederica Road at a total cost not to exceed \$15,000 for the crossing and associated sidewalks with funding to be provided by the Capital Projects Fund allocation – Commissioner District 2. (D. Austin) [REPORT](#) FC Vote: 3-0

15. *Consider recommending the Board of Commissioners authorize staff to issue an Invitation for Bid for Neptune Park turtle friendly bollard light replacement with funding provided by reallocating the FY22 Capital Projects Fund Neptune Park Picnic Area Expansion, Neptune Park Sandblast and repaint benches and trash cans projects to this project and FY22 Accommodation Excise Tax Fund.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize staff to issue an Invitation for Bid for Neptune Park turtle friendly bollard light replacement with funding provided by reallocating the FY22 Capital Projects Fund Neptune Park Picnic Area Expansion, Neptune Park Sandblast and repaint benches and trash cans projects to this project and FY22 Accommodation Excise Tax Fund. (D. Austin) [REPORT](#) FC Vote: 3-0

16. *Consider recommending the Board of Commissioners allocate \$15,000 to buy materials to build gabled roof shade structure over the benched area of the Massengale beach crossover and authorize an increase Accommodations Excise Tax Fund expenditures and Accommodation Excise Tax revenue collections budgets.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners allocate \$15,000 to buy materials to build gabled roof shade structure over the benched area of the Massengale beach crossover and authorize an increase Accommodations Excise Tax Fund expenditures and Accommodation Excise Tax revenue collections budgets. (D. Austin) [REPORT](#) FC Vote: 3-0

17. *Consider recommending the Board of Commissioners reject the bids for Bulk Fuel Delivery and rebid.*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners reject the bids for Bulk Fuel Delivery and rebid. (D. Austin) [REPORT](#) FC Vote: 3-0

18. *Consider recommending the Board of Commissioners authorize issuance of a purchase order for one (1) 2023 Freightliner M2-106 knuckle boom loader to the sole bidder, Wastebuilt of Austell, GA in the amount of \$195,886 authorize an increase in revenues and expenses in the Solid Waste Fund in said amount.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize issuance of a purchase order utilizing the single source exemption for one (1) 2023 Freightliner M2-106 knuckle boom loader to Wastebuilt of Austell, GA in the amount of \$195,886 authorize an increase in revenues and expenses in the Solid Waste Fund in said amount. (D. Austin) [REPORT](#) FC Vote: 3-0

Other Items

19. *Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Items #3-18 will be placed on the Board of Commissioners' May 5, 2022 consent Agenda.

Items #1-2 and #19 will not be forwarded to the Board of Commissioners' Agenda.