



A Golden Past.
A Shining Future.

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

3:00 PM, Tuesday, October 26, 2021

Present (Virtually):

Committee Members: C. Fendig and W. Rafolski

Elected Officials/Staff: D. Austin, J. Bain, L. Bunkley, J. Dunnagan, L. Gurganus, J. Hagen, M. Hardin, R. Jordan, S. Moye, T. Munson, P. Thompson, Y. Ward, and W. Worley

To view an item's support documentation, click on its [REPORT](#).

1. Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)
2. Consider approving the September 28, 2021 Finance Committee Minutes.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Approved the September 28, 2021 Finance Committee Minutes. (J. Dunnagan) [REPORT](#) FC Vote: 2-0

Public Safety Item

3. Consider recommending the Board of Commissioners approve the purchase of the Responder 13-D mobile air supply trailer, from Breathing Air Systems, as a sole source vendor, with funding to be provided by the FY22 Fire Fund Capital Budget (2703500.542100) in an amount not to exceed \$109,054.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve the purchase of the Responder 13-D mobile air supply trailer, from Breathing Air Systems, as a sole source vendor, with funding to be provided by the FY22 Fire Fund Capital Budget (2703500.542100) in an amount not to exceed \$109,054. (R. Jordan) [REPORT](#) FC Vote: 2-0

Property Appraisal

4. Consider recommending the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 7, 2021 meeting, with clarification that this does not approve a tax refund.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 7, 2021 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#) FC Vote: 2-0

Tax Commissioner Item

5. *Consider recommending the Board of Commissioners **approve or deny** a request from Manufactured Housing Properties, Inc. that \$1,607.30 paid in penalties and interest on 2021 property taxes be refunded.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners deny a request from Manufactured Housing Properties, Inc. that \$1,607.30 paid in penalties and interest on 2021 property taxes be refunded. (J. Chapman) [REPORT](#) FC Vote: 2-0

Budget/Grants

6. *Consider recommending the Board of Commissioners approve the FY 2021 Homeland Security Grant Program and increase the Police Department's FY22 revenue & expenditure budgets in the amount of \$16,480 each, subject to the approval of the County Attorney.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve the FY 2021 Homeland Security Grant Program and increase the Police Department's FY22 revenue & expenditure budgets in the amount of \$16,480 each, subject to the approval of the County Attorney. (J. Dunnagan) [REPORT](#) FC Vote: 2-0

7. *Consider recommending the Board of Commissioners accept the 2021 Victims of Crime Act (VOCA) grant in the amount of \$41,430 and reduce the FY22 Police Department's revenue and expenditure budgets by \$10,570, pending County Attorney's approval.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners accept the 2021 Victims of Crime Act (VOCA) grant in the amount of \$41,430 and reduce the FY22 Police Department's revenue and expenditure budgets by \$10,570. (J. Dunnagan) [REPORT](#) FC Vote: 2-0

Contracts/Procurement

8. *Consider recommending the Board of Commissioners exercise the third option year with Early Alert for comprehensive disaster support services.*

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners exercise the third option year with Early Alert for comprehensive disaster support services. (J. Bain) [REPORT](#) FC Vote: 2-0

9. Consider recommending the Board of Commissioners approve the Concessions Agreement between CSC ServiceWorks, Inc. and Glynn County as presented.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve the Concessions Agreement between CSC ServiceWorks, Inc. and Glynn County as presented. (L. Gurganus) [REPORT](#) FC Vote: 2-0

10. Consider recommending the Board of Commissioners approve an increase to the current contract amount previously approved for Seaboard Construction for the Spur 25 / Altama Intersection Improvement in the amount of \$168,718.12 for a new bid total of \$2,924,674.37 with additional funding to be provided by SPLOST 2016.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve an increase to the current contract amount previously approved for Seaboard Construction for the Spur 25 / Altama Intersection Improvement in the amount of \$168,718.12 for a new bid total of \$2,924,674.37 with additional funding to be provided by SPLOST 2016. (D. Austin) [REPORT](#) FC Vote: 2-0

11. Consider recommending the Board of Commissioners approve to reallocate the remaining balance of the Wells Creek Road Bridge repairs in the amount of \$9,984.85 to the Saint Simons Island Fishing Pier Rehabilitation project and approve an additional \$20,000 for repairs of the structure deteriorated beyond evident during the physical examination of the structure with funding to be provided by the FY21 Capital Projects Fund fund balance.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve to reallocate the remaining balance of the Wells Creek Road Bridge repairs in the amount of \$9,984.85 to the Saint Simons Island Fishing Pier Rehabilitation project and approve an additional \$20,000 for repairs of the structure deteriorated beyond evident during the physical examination of the structure with funding to be provided by the FY21 Capital Projects Fund fund balance. (D. Austin) [REPORT](#) FC Vote: 2-0

12. Consider recommending the Board of Commissioners approve the Contract for the MLK-Altama Bicycle Corridor Study to Pond Engineering in the amount of \$80,000 with funding to be provided by BATS MPO Supplemental PL Funding and the City of Brunswick.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve the Contract for the MLK-Altama Bicycle Corridor Study to Pond Engineering in the amount of \$80,000 with funding to be provided by BATS MPO Supplemental PL Funding and the City of Brunswick. (P. Thompson) [REPORT](#) FC Vote: 2-0

13. Consider recommending the Board of Commissioners approve Sea Island Road Ditch Piping Continuation Construction Project Seaboard Construction Company of Brunswick, GA in the amount of \$514,638.44 with funding from the American Rescue Plan Act.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve Sea Island Road Ditch Piping Continuation Construction Project Seaboard Construction Company of Brunswick, GA in the amount of \$514,638.44 with funding from the American Rescue Plan Act. (D. Austin) [REPORT](#) FC Vote: 2-0

14. Consider recommending the Board of Commissioners approve the purchase of five vehicles, three Ford F150s, one F250 and one F250 with utility bed, at total expenditure of \$156,820 from Allen Vigil Ford on Georgia State Contract SWC 99999-SPD-ES40199373-002 with funding in the amount of \$134,000 to be provided by the FY22 Capital Projects Fund Budget, \$17,684 to be provided by the Capital Projects Fund fund balance, \$24,000 to be provided by the FY22 Accommodation Excise Tax Fund Budget and \$5,136 to be provided by the Accommodation Excise Tax Fund fund balance.

The following motion made by Commissioner Rafolski and seconded by Commissioner Fendig passed unanimously.

Recommend the Board of Commissioners approve the purchase of five vehicles, three Ford F150s, one F250 and one F250 with utility bed, at total expenditure of \$156,820 from Allen Vigil Ford on Georgia State Contract SWC 99999-SPD-ES40199373-002 with funding in the amount of \$134,000 to be provided by the FY22 Capital Projects Fund Budget, \$17,684 to be provided by the Capital Projects Fund fund balance, \$24,000 to be provided by the FY22 Accommodation Excise Tax Fund Budget and \$5,136 to be provided by the Accommodation Excise Tax Fund fund balance. (D. Austin) [REPORT](#) FC Vote: 2-0

Other Items

15. Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Items #3-14 will be placed on the Board of Commissioners' November 4, 2021 consent Agenda.

Items #1-2, and #15 will not be forwarded to the Board of Commissioners Agenda.