



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 PM, Tuesday, December 8, 2020

VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS SIMULTANEOUS PUBLIC

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<https://www.youtube.com/channel/UCvBAttm0Y0U6E3n5hVANapQ/live>

*Anyone requiring additional information or disability assistance,
please call the Board of Commissioners Office at 554-7400.*

Present:

Committee Members: *A. Booker, B. Brunson, and D. O'Quinn*

Elected Officials/Staff: *P. Andrews, D. Bragdon, J. Dunnagan, M. Kent, J. Hagen, A. Mumford, T. Munson, B. Nyers, A. Ours, O. Reed, and P. Thompson*

Others: *N/A*

To view an item's support documentation, click on its [REPORT](#).

1. *Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Accepted the agenda with the addition of item 8.1: Recommendation to give the full-time and part-time employees a one-time cost of living adjustment with the amount to be determined. (J. Dunnagan) FC Vote: 3-0

2. *Consider approving the November 24, 2020 Finance Committee Minutes.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Approved the October 27, 2020 Finance Committee Minutes. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

3. *Consider recommending the Board of Commissioners authorize the Board Chairman and/or County Manager to approve the filing of grant applications for Glynn County during calendar year 2021.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners authorize the Board Chairman and/or County Manager to approve the filing of grant applications for Glynn County during calendar year 2021. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

4. *Consider recommending the Board of Commissioners authorize the execution of the attached Beverly Villas Right-Of-Way Improvement Agreement by and between Glynn County, Georgia and Hillpointe, LLC. and direct county staff to budget \$150,000 for the County portion of the traffic improvement in the FY22 Budget.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners authorize the execution of the attached Beverly Villas Right-Of-Way Improvement Agreement by and between Glynn County, Georgia and Hillpointe, LLC. and direct county staff to budget \$150,000 for the County portion of the traffic improvement in the FY22 Budget. (P. Thompson) [REPORT](#) FC Vote: 3-0

5. *Consider recommending the Board of Commissioners exempt the bidding requirements for these professional services and accept the Service Agreement by and between the Glynn County Board of Commissioners and Bryant Appraisal and Consultant Services, Inc. with funds to be provided by the FY21 and FY22 Community Development Budgets.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners exempt the bidding requirements for these professional services and accept the Service Agreement by and between the Glynn County Board of Commissioners and Bryant Appraisal and Consultant Services, Inc. with funds to be provided by the FY21 and FY22 Community Development Budgets. (P. Andrews) [REPORT](#) FC Vote: 3-0

6. *Consider recommending the Board of Commissioners rescind approval by the Board of Commissioners on April 2, 2020 and approve a new contract with Elavon Merchant Processing Service for online payment processing revised to include a 2.75 percent convenience fee charge to cover the online credit card charges for Community Development and approve an exception to charge 2.75 percent convenience fee instead of the 3 percent fee approved by the board.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners rescind approval by the Board of Commissioners on April 2, 2020 and approve a new contract with Elavon Merchant Processing Service for online payment processing revised to include a 2.75 percent convenience fee charge to cover the online credit card charges for Community Development and approve an exception to charge 2.75 percent convenience fee instead of the 3 percent fee approved by the board. (D. Bragdon) [REPORT](#) FC Vote: 3-0

7. *Consider recommending the Board of Commissioners renew the contract for workers' compensation administration and insurance with the Association of County Commissioners of Georgia-Georgia Self Insured Workers' Compensation Fund for January 1, 2021 – December 31, 2021 at an estimated contribution of \$289,187 and a deductible of \$500,000.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners renew the contract for workers' compensation administration and insurance with the Association of County Commissioners of Georgia-Georgia Self Insured Workers' Compensation Fund for January 1, 2021 – December 31, 2021 at an estimated contribution of \$289,187 and a deductible of \$500,000. (O. Reed) [REPORT](#) FC Vote: 3-0

8. *Receive the 2021 Finance Committee Meeting Schedule.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Receive the 2021 Finance Committee Meeting Schedule. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

- 8.1 *Consider recommending the Board of Commissioners approve a one-time cost of living adjustment for full-time and part-time staff with the amount to be determined by BOC.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners consider a one-time cost of living adjustment for full-time and part-time staff with the amount to be determined by BOC. (T. Munson) FC VOTE 3-0

9. *Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Items 3-8 will be placed on the Board of Commissioners' December 17, 2020 consent Agenda.

Item #8.1- will be placed on the December 17, 2020 Board of Commissioners' December 17, 2020, agenda to be discussed and voted on.

Items #1-2, and #9 will not be forwarded to the Board of Commissioners Agenda.