



A Golden Past.
A Shining Future.

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 PM, Tuesday, August 25, 2020

VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS SIMULTANEOUS PUBLIC

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please call the Board of Commissioners Office at 554-7400.*

Present:

Committee Members: A. Booker, B. Brunson, and D. O'Quinn

Elected Officials/Staff: D. Bragdon, J. Dunnagan, L. Gurganus, M. Hardin, R. Jordan, G. Mullis, T. Munson, A. Ours, A. Trapp, W. Worley, and T. York

Others: B. O'Hare (Item #13)

To view an item's support documentation, click on its [REPORT](#).

1. Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Accept Agenda as is. FC Vote: 3-0

2. Consider approving the July 28, 2020 Finance Committee Minutes.

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Approved the July 28, 2020 Finance Committee Minutes. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

3. Consider recommending the Board of Commissioners authorize reimbursement to Banker Real Estate for overpayment on the FY20 Accommodation Excise Tax in the amount of \$43,150.40 with funding to be provided by the FY20 Accommodation Excise Tax Revenues.

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners authorize reimbursement to Banker Real Estate for overpayment on the FY20 Accommodation Excise Tax in the amount of \$43,150.40 with funding to be provided by the FY20 Accommodation Excise Tax Revenues. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

Public Safety Items

4. *Consider recommending the Board of Commissioners authorize staff to issue a purchase order to NexAir in the amount of \$35,000 to supply medical grade oxygen for FY21 with funding to be provided by the FY21 Emergency Medical Services Fund Budget utilizing "Single Source Procurement".*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners authorize staff to issue a purchase order to NexAir in the amount of \$35,000 to supply medical grade oxygen for FY21 with funding to be provided by the FY21 Emergency Medical Services Fund Budget utilizing "Single Source Procurement". (R. Jordan) [REPORT](#) FC Vote: 3-0

5. *Consider recommending the Board of Commissioners approve the issuance of a Purchase Order to FRAZER LTD, Houston, TX, in the amount of \$235,600, utilizing HGAC Buy Contract, for the purchase of one 2020 Frazer Ambulance with the funding to be provided by the FY21 Emergency Medical Services (EMS) Fund.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the issuance of a Purchase Order to FRAZER LTD, Houston, TX, in the amount of \$235,600, utilizing HGAC Buy Contract, for the purchase of one 2020 Frazer Ambulance with the funding to be provided by the FY21 Emergency Medical Services (EMS) Fund. (R. Jordan) [REPORT](#) FC Vote: 3-0

6. *Consider recommending the Board of Commissioners approve the issuance of a Purchase Order to STRYKER Medical, Chicago, IL, in the amount of \$78,352.47 for the purchase of (1) MTS Power Load System, (1) Power Pro XT Cot, and (1) LifePak-15 monitor/defibrillator with accessories with the funding to be provided by the FY21 Emergency Medical Services Fund utilizing the Glynn County "Single Source Provider" purchasing exemption.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners approve the issuance of a Purchase Order to STRYKER Medical, Chicago, IL, in the amount of \$78,352.47 for the purchase of (1) MTS Power Load System, (1) Power Pro XT Cot, and (1) LifePak-15 monitor/defibrillator with accessories with the funding to be provided by the FY21 Emergency Medical Services Fund utilizing the Glynn County "Single Source Provider" purchasing exemption. (R. Jordan) [REPORT](#) FC Vote: 3-0

7. *Consider recommending the Board of Commissioners approve the contract with ImageTrend, Inc. for Billing Ambulance Services and software utilizing the "Professional Services Exemption" and terminate the contracts with McKesson/Change Healthcare signed on July 20, 2017, the software contract with ImageTrend signed in 2017, and the contract with Atlas Labs also signed in 2017.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners approve the contract with ImageTrend, Inc. for Billing Ambulance Services and software utilizing the "Professional Services Exemption" and terminate the contracts with McKesson/Change Healthcare signed on July 20, 2017, the software contract with ImageTrend signed in 2017, and the contract with Atlas Labs also signed in 2017. (R. Jordan) [REPORT](#) FC Vote: 3-0

Budget / Grants

8. *Consider recommending the Board of Commissioners amend the FY21 Library Operating Budget revenues and expenditures in the amount of \$7,239 with the funding provided by the Georgia Public Library Service.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners amend the FY21 Library Operating Budget revenues and expenditures in the amount of \$7,239 with the funding provided by the Georgia Public Library Service. (G. Mullis) [REPORT](#) FC Vote: 3-0

9. *Consider recommending the Board of Commissioners accept the Georgia Department of Agriculture grant in the amount of \$6,000 and increase the Animal Control Department's FY21 revenue and expenditure budgets by said amount pending County Attorney's approval.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners accept the Georgia Department of Agriculture grant in the amount of \$6,000 and increase the Animal Control Department's FY21 revenue and expenditure budgets by said amount pending County Attorney's approval. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

10. *Consider recommending the Board of Commissioners approve modifying the funding source for the LexisNexis Coplogic Software for \$17,280 from the FY21 Police IT Operating Fund Budget to the FY21 Police Fund - Capital Budget.*

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners approve modifying the funding source for the LexisNexis Coplogic Software for \$17,280 from the FY21 Police IT Operating Fund Budget to the FY21 Police Fund - Capital Budget. (D. Bragdon) [REPORT](#) FC Vote: 3-0

Contracts/Procurement

11. *Consider recommending the Board of Commissioners approve and execute the FY21 contract with the Department of Family and Children Services in the amount of \$52,500 with funding to be provided by the FY21 General Fund Operating Budget.*

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners approve and execute the FY21 contract with the Department of Family and Children Services in the amount of \$52,500 with funding to be provided by the FY21 General Fund Operating Budget. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

12. Consider recommending the Board of Commissioners exercise the first option year (2022) with Bull City Financial with payment to be with the retaining of a percentage of the collected fees.

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners exercise the first option year (2022) with Bull City Financial with payment to be with the retaining of a percentage of the collected fees. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

13. Consider recommending the Board of Commissioners approve the Blythe Island Regional Park Campground Host Agreement with Otis "Ted" Hartley.

The following motion made by Commissioner O'Quinn and seconded by Commissioner Brunson passed unanimously.

Recommend the Board of Commissioners approve the Blythe Island Regional Park Campground Host Agreement with Otis "Ted" Hartley. (L. Gurganus) [REPORT](#) FC Vote: 3-0

14. Consider recommending the Board of Commissioners approve the Officials Agreement with Gold Coast Officials Association to provide officiating services for Glynn County Recreation and Parks Department Youth Football games for the 2020 Fall Season in an amount not to exceed \$15,000 with funding to be provided by the FY2021 Operating Budget.

The following motion made by Commissioner Brunson and seconded by Commissioner O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the Officials Agreement with Gold Coast Officials Association to provide officiating services for Glynn County Recreation and Parks Department Youth Football games for the 2020 Fall Season in an amount not to exceed \$15,000 with funding to be provided by the FY2021 Operating Budget. (L. Gurganus) [REPORT](#) FC Vote: 3-0

Other Items

15. Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Items #3-14 will be placed on the August 6, 2020 Board of Commissioners' Consent Agenda.

Items #1 and 2 will not be forwarded to the Board of Commissioners Agenda.