



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 PM, Tuesday, June 9, 2020

VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS SIMULTANEOUS PUBLIC

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please call the Board of Commissioners Office at 554-7400.*

Present:

Committee Members: A. Booker, B. Brunson, and D. O'Quinn

Elected Officials/Staff: D. Austin, L. Batten, D. Bragdon, L. Bunkley, J. Catron, K. Downs, J. Dunnagan, L. Gurganus, R. Jordan, M. Kent, T. Munson. A. Ours, D. Patel, O. Reed, A. Sapp, D. West, W. Worley, and T. York

Others: T. Parker

To view an item's support documentation, click on its **REPORT**.

1. Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Add Item 12-1. Consider recommending the Board of Commissioners approve the FY 20 COVID 19 additional public area sanitizing from March 18, 2020 to June 30, 2020 in the amount of \$21,205 with funding to be provided by the FY20 Facilities Maintenance Operating Budget. (D. Austin) **REPORT**

FC Vote: 3-0

2. Consider approving the May 26, 2020 Finance Committee Minutes.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Approved the May 26, 2020 Finance Committee Minutes. (J. Dunnagan) REPORT FC Vote: 3-0

3. Consider recommending the Board of Commissioners authorize the write-off of uncollectible receivables from Brunswick Glynn County Joint Water Sewer Commission (BGJWSC) in the amount of \$35,363 with funding provided by the General Fund undesignated fund balance.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners authorize the write-off of uncollectible receivables from Brunswick Glynn County Joint Water Sewer Commission (BGJWSC) in the amount of \$35,363 with funding provided by the General Fund undesignated fund balance. (J. Dunnagan) REPORT FC Vote: 3-0

Public Safety Items

4. Consider recommending the Board of Commissioners approve and accept the BJA FY20 Coronavirus Emergency Supplemental grant in the amount of \$53,088 in federal grant dollars from the US Department of Justice, Justice Assistance Programs and amend the FY20 Police Department's Budget in said amount, subject to the County Attorney's approval.

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners approve and accept the BJA FY20 Coronavirus Emergency Supplemental grant in the amount of \$53,088 in federal grant dollars from the US Department of Justice, Justice Assistance Programs and amend the FY20 Police Department's Budget in said amount, subject to the County Attorney's approval. (J. Dunnagan/J. Wiggins) [REPORT](#) FC Vote: 3-0

5. Consider recommending the Board of Commissioners approve increasing the FY20 Emergency Medical Services Fund revenue and expenditures in the amount of \$65,000 for the additional fees for EMS Collection Services.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners approve increasing the FY20 Emergency Medical Services Fund revenue and expenditures in the amount of \$65,000 for the additional fees for EMS Collection Services. (R. Jordan) [REPORT](#) FC Vote: 3-0

6. Consider recommending the Board of Commissioners approve increasing the FY20 Purchase Order 20000070 to NexAir for medical oxygen tanks and cylinder rentals from \$21,100 to \$33,100 with funding to be provided by the FY20 Emergency Medical Services Operating Budget.

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners approve increasing the FY20 Purchase Order 20000070 to NexAir for medical oxygen tanks and cylinder rentals from \$21,100 to \$33,100 with funding to be provided by the FY20 Emergency Medical Services Operating Budget. (R. Jordan) [REPORT](#) FC Vote: 3-0

Tax Commissioners Item

7. Consider recommending the Board of Commissioners **approve or deny** a request from Mr. Thornwell Parker that school (property) taxes paid on Parcel #06-00092 for tax years 2017, 2018, and 2019 in the amount of \$11,130.87 be refunded.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners *deny* a request from Mr. Thornwell Parker that school (property) taxes paid on Parcel #06-00092 for tax years 2017, 2018, and 2019 in the amount of \$11,130.87 be refunded. (J. Chapman) [REPORT](#) FC Vote: 3-0

Contracts/Procurement

8. *Consider recommending the Board of Commissioners authorize staff to issue a purchase order to Cisco/DSI for teleconferencing equipment to expand the courtroom technology and merge Cisco collaboration hardware with the State of Georgia Judge's Cisco Teams and Cisco Webex Licensing in the amount of \$34,989.43 with funding in the amount of \$25,000 to be provided by the Law Library and \$9,989.43 to be provided by the County Manager's Contingency Fund.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners authorize staff to issue a purchase order to Cisco/DSI for teleconferencing equipment to expand the courtroom technology and merge Cisco collaboration hardware with the State of Georgia Judge's Cisco Teams and Cisco Webex Licensing in the amount of \$34,989.43 with funding in the amount of \$25,000 to be provided by the Law Library and \$9,989.43 to be provided by the County Manager's Contingency Fund. (J. Catron) [REPORT](#) FC Vote: 3-0

9. *Consider recommending the Board of Commissioners award the contract for Employee Benefits Program Broker and Consulting Services to MSI Benefits Group effective July 1, 2020 at a cost not to exceed \$24,000 annually with funding to be provided by the FY21 Operating Budget.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners award the contract for Employee Benefits Program Broker and Consulting Services to MSI Benefits Group effective July 1, 2020 at a cost not to exceed \$24,000 annually with funding to be provided by the FY21 Operating Budget. (O. Reed) [REPORT](#) FC Vote: 3-0

10. *Consider recommending the Board of Commissioners approve the Massengale Park Concession License Agreement for Summer 2020 with TNR Investments Dba Sunset Slush of St. Simons Island, GA, in the amount of \$6,513.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners approve the Massengale Park Concession License Agreement for Summer 2020 with TNR Investments Dba Sunset Slush of St. Simons Island, GA, in the amount of \$6,513. (L. Gurganus) [REPORT](#) FC Vote: 3-0

11. *Consider recommending the Board of Commissioners renew the annual maintenance with Harris Govern for the CAMA and Tax System in the amount of \$64,919.36 with funding provided by FY20 IT Operations Budget.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners renew the annual maintenance with Harris Govern for the CAMA and Tax System in the amount of \$64,919.36 with funding provided by FY20 IT Operations Budget. (J. Catron) [REPORT](#) FC Vote: 3-0

12. *Consider recommending the Board of Commissioners approve a LMIG 2020 change order in the amount of \$ 96,275 with East Coast Asphalt of Douglas, Georgia for the Reserves at Demere turn lane intersection improvement with funding to be provided by the FY20 Capital Projects Fund.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners approve a LMIG 2020 change order in the amount of \$ 96,275 with East Coast Asphalt of Douglas, Georgia for the Reserves at Demere turn lane intersection improvement with funding to be provided by the FY20 Capital Projects Fund. (D. Austin) [REPORT](#) FC Vote: 3-0

12-1. Consider recommending the Board of Commissioners approve the FY 20 COVID 19 additional public area sanitizing from March 18, 2020 to June 30, 2020 in the amount of \$21,205 with funding to be provided by the FY20 Facilities Maintenance Operating Budget.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the FY 20 COVID 19 additional public area sanitizing from March 18, 2020 to June 30, 2020 in the amount of \$21,205 with funding to be provided by the FY20 Facilities Maintenance Operating Budget. (D. Austin) [REPORT](#) FC Vote: 3-0

Other Items

13. Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

**Items #3 through 12-1 will be placed on the June 18, 2020 Board of Commissioners' Consent Agenda.
Items #1-2, and #13 will not be forwarded to the Board of Commissioners Agenda.**