



A Golden Past.
A Shining Future.

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 PM, Tuesday, April 28, 2020

VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS SIMULTANEOUS PUBLIC

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please call the Board of Commissioners Office at 554-7400.*

Present:

Committee Members: A. Booker, B. Brunson, and D. O'Quinn

Elected Officials/Staff: P. Andrews, D. Austin, D. Bragdon, J. Catron, J. Dunnagan, F. Fortner, L. Gurganus, T. Hill, B. Jones, N. Jump, M. Kent, K. Munoz- Strickland, W. Neal, A. Ours, J. Wiggins, R. Jordan, and W. Worley

To view an item's support documentation, click on its **REPORT**.

1. Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Approved the agenda as is (or to add items / defer items if needed). (J. Dunnagan) **FC Vote: 3-0**

2. Consider approving the March 24, 2020 Finance Committee Minutes.

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Approved the March 24, 2020 Finance Committee Minutes. (J. Dunnagan) **REPORT FC Vote: 3-0**

3. Consider recommending the Board of Commissioners cancel the Glynn County Recreation and Parks Spring 2020 Youth Soccer Program due to COVID-19 and issue refunds to registered participants.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners cancel the Glynn County Recreation and Parks Spring 2020 Youth Soccer Program due to COVID-19 and issue refunds to registered participants. (L. Gurganus) **REPORT FC Vote: 3-0**

4. Consider recommending the Board of Commissioners cancel the Glynn County Recreation and Parks Spring 2020 Youth Track Program due to COVID-19 and issue refunds to registered participants.

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners cancel the Glynn County Recreation and Parks Spring 2020 Youth Track Program due to COVID-19 and issue refunds to registered participants. (L. Gurganus) **REPORT FC Vote: 3-0**

Public Safety Items

5. *Consider recommending the Board of Commissioners approve the issuance of a Purchase Order to Ten-8 Fire & Safety Equipment of GA, Dealer for Pierce Manufacturing, in the amount of \$102,188 for the repairs with the funding to be provided by the Fire Fund fund balance.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners approve the issuance of a Purchase Order to Ten-8 Fire & Safety Equipment of GA, Dealer for Pierce Manufacturing, in the amount of \$102,188 for the repairs with the funding to be provided by the Fire Fund fund balance. (R. Jordan) [REPORT](#) **FC Vote: 3-0**

6. *Consider recommending the Board of Commissioners authorize the issuance of an Invitation for Bid for the purchase of surveillance equipment with funding to be provided by the Project Safe Neighborhoods Grant.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners authorize the issuance of an Invitation for Bid for the purchase of surveillance equipment with funding to be provided by the Project Safe Neighborhoods Grant. (J. Wiggins) [REPORT](#) **FC Vote: 3-0**

7. *Consider recommending the Board of Commissioners award a purchase order to Woody Folsom Dodge in the amount of \$29,881 and to purchase additional components with the \$4,071.01 if needed, with funding to be provided by the savings in the FY20 Capital Projects Fund -Sheriff's Budget.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners award a purchase order to Woody Folsom Dodge in the amount of \$29,881 and to purchase additional components with the \$4,071.01 if needed, with funding to be provided by the savings in the FY20 Capital Projects Fund -Sheriff's Budget. (N. Jump) [REPORT](#) **FC Vote: 3-0**

Budget/Grants

8. *Consider recommending the Board of Commissioners accept the cash donation in the amount of \$2,000 and increase the FY20 Animal Control operating budget's revenue and expenditure in said amount.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners accept the cash donation in the amount of \$2,000 and increase the FY20 Animal Control operating budget's revenue and expenditure in said amount. (T. Hill) [REPORT](#) **FC Vote: 3-0**

Contracts/Procurement

9. *Consider recommending the Board of Commissioners approve and execute the FY21 contract with the Coastal Georgia Community Action Authority, Inc. for \$22,500 with funding to be provided by the FY21 Budget.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners approve and execute the FY21 contract with the Coastal Georgia Community Action Authority, Inc. for \$22,500 with funding to be provided by the FY21 Budget. (J. Dunnagan) [REPORT](#) **FC Vote: 3-0**

10. *Consider recommending the Board of Commissioners approve the First Amendment to the Concession License Agreement for Massengale Park for Summer 2020 with Sno Biz Shaved Ice of Adel GA.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the First Amendment to the Concession License Agreement for Massengale Park for Summer 2020 with Sno Biz Shaved Ice of Adel GA. (L. Gurganus) [REPORT](#) **FC Vote: 3-0**

11. *Consider recommending the Board of Commissioners approve the First Amendments to the Concession License Agreements for Coast Guard Park and Neptune Park Fun Zone for Summer 2020 with TNR Investments LLC dba Sunset Slush of St. Simons.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the First Amendments to the Concession License Agreements for Coast Guard Park and Neptune Park Fun Zone for Summer 2020 with TNR Investments LLC dba Sunset Slush of St. Simons. (L. Gurganus) [REPORT](#) **FC Vote: 3-0**

12. *Consider recommending the Board of Commissioners*
a) *approve the Unisys Maintenance agreement and quote for \$7,761.82;*
b) *cancel the support with Harris Computers for Unisys before the end of the agreement next year; and*
c) *cancel the Harris Computer GEMS Maintenance and support before the end of the current agreement.*

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners
a) approve the Unisys Maintenance agreement and quote for \$7,761.82;
b) cancel the support with Harris Computers for Unisys before the end of the agreement next year; and
c) cancel the Harris Computer GEMS Maintenance and support before the end of the current agreement.
(J. Catron) [REPORT](#) **FC Vote: 3-0**

13. *Consider recommending the Board of Commissioners approve the issuance of a check payable to Brunswick Glynn Joint Water and Sewer Commission in the amount of \$30,350 for the new Animal Control Facility water and sewer tapping fee with funding to be provided by SPLOST 2016.*

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the issuance of a check payable to Brunswick Glynn Joint Water and Sewer Commission in the amount of \$30,350 for the new Animal Control Facility water and sewer tapping fee with funding to be provided by SPLOST 2016. (D. Austin) [REPORT](#) **FC Vote: 3-0**

14. Consider recommending the Board of Commissioners approve waiving, as a technicality, the IFB requirement that the contractor possess a pesticide license and award a contract for the base year to the lowest bidder, U.S. Lawns, for Tasks 1,2 and 3 of \$35,720.64 with funding to be provided by the FY20 and FY21 Public Works Operating Budgets.

The following motion made by Commissioner D. O'Quinn and seconded by Commissioner B. Brunson passed unanimously.

Recommend the Board of Commissioners approve waiving, as a technicality, the IFB requirement that the contractor possess a pesticide license and award a contract for the base year to the lowest bidder, U.S. Lawns, for Tasks 1,2 and 3 of \$35,720.64 with funding to be provided by the FY20 and FY21 Public Works Operating Budgets. (D. Austin) [REPORT](#) **FC Vote: 3-0**

15. Consider recommending the Board of Commissioners authorize the attached work change order for EMC Engineering in the amount of \$28,000 for the Oak Grove Island Causeway Pipe Rehabilitation Project with funding to be provided by SPLOST 5 funds allocated for the project.

The following motion made by Commissioner B. Brunson and seconded by Commissioner D. O'Quinn passed unanimously.

Recommend the Board of Commissioners authorize the attached work change order for EMC Engineering in the amount of \$28,000 for the Oak Grove Island Causeway Pipe Rehabilitation Project with funding to be provided by SPLOST 5 funds allocated for the project. (P. Thompson) [REPORT](#) **FC Vote: 3-0**

Other Items

16. Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Items #3-15 will be placed on the May 7, 2020 Board of Commissioners' Consent Agenda.

Items #1-2 and #16 will not be forwarded to the Board of Commissioners Agenda.