



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 pm, Tuesday, January 10, 2017

Third Floor Conference Room

W. Harold Pate Courthouse Annex Building

Brunswick, Georgia

Present:

Committee Members: *P. Murphy, J.R. Stambaugh, and R. Strickland*

Elected Officials/Staff: *D. Austin, J. Catron, M. Doering, R. Glisson, M. Hardin, N. Mann, V. McClinton, T. Miller, A. Moeller, G. Mullis, A. Ours, C. Overstreet, J. Powell, O. Reed, V. Stevenson, and W. Worley*

Press: *Matt Permar, The Islander; Taylor Cooper, The News*

Others: *S. Jones, and J. Lafferty*

To view an item's support documentation, click on its [REPORT](#).

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

VOTE TO ADD ITEM 15a: (FC Vote: 3-0)

- 1) Consider approval of the December 6, 2016 Finance Committee Minutes. *5 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Approved the December 6, 2016 Finance Committee Minutes. (V. McClinton) (FC Vote: 3-0) [REPORT](#)

- 2) Consider recommending that the Board of Commissioners, pursuant to Section II.B of the County Grants Policy, authorize the Board of Commissioners Chairman or County Manager to approve the filing of grant applications for County projects during Calendar Year 2017. *2 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners, pursuant to Section II.B of the County Grants Policy, authorize the Board of Commissioners Chairman or County Manager to approve the filing of grant applications for County projects during Calendar Year 2017. (V. McClinton) (FC Vote: 3-0) [REPORT](#)

Budget/Grants

- 3) Consider recommending that the Board of Commissioners amend the FY17 budget to increase court reporting fees in Superior Court and intangible tax recording fees by \$32,746 for the invoice that was just received for the Heinz trial. *3 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners amend the FY17 budget to increase court reporting fees in Superior Court and intangible tax recording fees by \$32,746 for the invoice that was just received for the Heinz trial. (T. Miller) (FC Vote: 3-0) [REPORT](#)

- 4) Consider recommending that the Board of Commissioners accept the 2016 Norfolk Southern Foundation grant and amend the Fire Department's FY17 budget revenues and expenditures in the amount of \$1,500 ~~subject to the approval of the County Attorney.~~ *1 page*

The following motion made by Commissioner Murphy and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners accept the 2016 Norfolk Southern Foundation grant and amend the Fire Department's FY17 budget revenues and expenditures in the amount of \$1,500. (T. Miller) (FC Vote: 3-0) [REPORT](#)

- 5) Consider recommending that the Board of Commissioners increase the FY17 budget revenues and expenditures in the amount of \$4,125 with funding to be provided by the 2017 PRIME TIME LSTA Mini-Grant for the Marshes of Glynn Libraries. *14 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners increase the FY17 budget revenues and expenditures in the amount of \$4,125 with funding to be provided by the 2017 PRIME TIME LSTA Mini-Grant for the Marshes of Glynn Libraries. (G. Mullis) (FC Vote: 3-0) [REPORT](#)

- 6) Consider recommending that the Board of Commissioners approve the Police Department swearing in ~~part time~~ temporary officers for special events and adjusting the FY17 budget in the amount of \$6,488 to hire part time officers for the March 2017 Airshow with funding to be provided by the County Manager's contingency fund. *3 pages*

The following motion made by Commissioner Murphy and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve the Police Department swearing in temporary officers for special events and adjusting the FY17 budget in the amount of \$6,488 to hire part time officers for the March 2017 Airshow with funding to be provided by the County Manager's contingency fund. (M. Doering) (FC Vote: 3-0) [REPORT](#)

Property Appraisal Items

- 7) Consider recommending that the Board of Commissioners approve the Real and Personal Property corrections, and the Real Property exemptions to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, November 3, 2016 meeting, with clarification that this does not approve a tax refund. *6 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners approve the Real and Personal Property corrections, and the Real Property exemptions to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, November 3, 2016 meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)

- 8) Consider recommending that the Board of Commissioners approve the Real and Personal Property corrections, and the Real Property exemptions to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, December 15, 2016 meeting, with clarification that this does not approve a tax refund. *5 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners approve the Real and Personal Property corrections, and the Real Property exemptions to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, December 15, 2016 meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)

Bids, Contracts and Agreements

- 9) Consider recommending that the Board of Commissioners approve the continuation/extension of the Quality Recording Solutions, LLC, Maintenance Services Agreement with funding to be provided by the 911 Center's FY17 operating budget. *8 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners approve the continuation/extension of the Quality Recording Solutions, LLC, Maintenance Services Agreement with funding to be provided by the 911 Center's FY17 operating budget. (S. Usher) (FC Vote: 3-0) [REPORT](#)

- 10) Consider recommending that the Board of Commissioners approve the Third Amendment to the Tower and Ground Lease Agreement with AT&T/ New Cingular. *8 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners approve the Third Amendment to the Tower and Ground Lease Agreement with AT&T/ New Cingular. (J. Catron) (FC Vote: 3-0) [REPORT](#)

- 11) Consider recommending that the Board of Commissioners authorize the request of the Coastal Georgia Historical Society as submitted and authorize the Chairman to provide written authorization; **or** authorize the request of the Coastal Georgia Historical Society with modifications and authorize the Chairman to provide written authorization. *20 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners authorize the request of the Coastal Georgia Historical Society as submitted and authorize the Chairman to provide written authorization; or authorize the request of the Coastal Georgia Historical Society with modifications and authorize the Chairman to provide written authorization. (A. Ours) (FC Vote: 3-0) [REPORT](#)

- 12) Consider recommending that the Board of Commissioners accept the proposal dated January 3, 2017 by Symbioscity for planning support and consultation at a cost not to exceed \$30,000. *3 pages*

The following motion made by Commissioner Murphy and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners accept the proposal dated January 3, 2017 by Symbioscity for planning support and consultation at a cost not to exceed \$30,000 with funding to be provided by the FY17 Community Development Department – Planning Division Operating Budget. (A. Ours) (FC Vote: 3-0) [REPORT](#)

- 13) Consider recommending that the Board of Commissioners approve the installation of a flashing beacon, associated sidewalks and an overhead street light to illuminate the crossing site at 2300 Federica Road with funding in an amount not to exceed \$ 7,500 to be provided by the County Manager's Contingency fund with the \$18 monthly fee to be provided by the Public Works Operating Budget. *3 pages*

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners approve the installation of a flashing beacon, associated sidewalks and an overhead street light to illuminate the crossing site at 2300 Federica Road with funding in an amount not to exceed \$ 7,500 to be provided by the County Manager's Contingency fund with the \$18 monthly fee to be provided by the Public Works Operating Budget. (D. Austin) (FC Vote: 2-1) [REPORT](#)

- 14) Consider recommending that the Board of Commissioners exercise the fourth option year with Southeast Georgia Health Systems to perform wellness physicals at a cost of \$245 per physical with funding to be provided by the Fire Department's operating budgets. *22 pages*

The following motion made by Commissioner Murphy and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners exercise the fourth option year with Southeast Georgia Health Systems to perform wellness physicals at a cost of \$245 per physical with funding to be provided by the Fire Department's operating budgets. (N. Mann) (FC Vote: 3-0) [REPORT](#)

- 15) Consider recommending that the Board of Commissioners renew the contract for workers' compensation administration and insurance with the Association of County Commissioners of Georgia-Georgia Self Insured Workers' Compensation Fund for January 1, 2017 – December 31, 2017 at an estimated contribution of \$256,799 and a deductible of \$500,000. *5 pages*

The following motion made by Commissioner Murphy and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners renew the contract for workers' compensation administration and insurance with the Association of County Commissioners of Georgia-Georgia Self Insured Workers' Compensation Fund for January 1, 2017 – December 31, 2017 at an estimated contribution of \$256,799 and a deductible of \$500,000. (O. Reed) (FC Vote: 3-0) [REPORT](#)

- 15a) Consider recommending that the Board of Commissioners approve the agreement with Bates, Carter and Co., LLC which engages them to ascertain the magnitude of the loss by theft in the Clerk of Superior Court's office for an amount not to exceed \$25,000 plus out of pocket travel costs with funding to be provided by the County Manager's Contingency.

The following motion made by Commissioner Strickland and seconded by Commissioner Murphy passed unanimously.

Recommend that the Board of Commissioners approve the agreement with Bates, Carter and Co., LLC which engages them to ascertain the magnitude of the loss by theft in the Clerk of Superior Court's office for an amount not to exceed \$25,000 plus out of pocket travel costs with funding to be provided by the County Manager's Contingency. (T. Miller) (FC Vote: 3-0) REPORT

Other Items

- 16) Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.
- a) Items #2-14 will be placed on the Board of Commissioners' Consent Agenda.
 - b) Item #15 will be placed on the Board of Commissioners' General Business Agenda.
 - c) Item #15a will be placed on the Board of Commissioners' Work Session on Tuesday, January 17, 2017.
 - d) Items #1 will not be forwarded to the Board of Commissioners' Agenda.