



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 pm, Tuesday, November 10, 2015

Third Floor Conference Room

W. Harold Pate Courthouse Annex Building
Brunswick, Georgia

Present:

Committee Members: *J.R. Stambaugh and R. Strickland*

Elected Officials/Staff: *D. Austin, J. Brietenbach, J. Catron, F. Dees, D. DeLoach, M. Doering, K. Downs, T. Edwards, R. Glisson, D. Hainley, H. Herndon, J. Herrin, T. Johnson, W. Keener, B. Mauney, K. Munoz-Strickland, W. N. Mann, T. Miller, R. Nyers, A. Ours, C. Overstreet, J. Owenbey, O. Reed, R. Thomas, S. Usher, V. Stevenson, W. Worley and T. York*

Press: *L. Hobbs and M. Permar*

Other: *Charles Coates and Karl Johnson*

To view an item's support documentation, click on its [REPORT](#).

1) *Consider approval of the October 6, 2015 Finance Committee Minutes.*

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Approved the October 6, 2015 Finance Committee Minutes. (T. Miller) 6 pages [REPORT](#) (Vote: 2-0)

2) *Consider approval of the October 14, 2015 Finance Committee Minutes.*

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Approved the October 14, 2015 Finance Committee Minutes. (T. Miller) 2 pages [REPORT](#) (Vote: 2-0)

3) *Consider recommending that the Board of Commissioners accept the settlement offer for Police Department unit 2679, a Ford Taurus Interceptor in the amount of \$20,243.25.*

Ms. Munoz-Strickland presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners accept the settlement offer for Police Department unit 2679, a Ford Taurus Interceptor in the amount of \$20,243.25. (K. Munoz-Strickland) 1 page [REPORT](#) (Vote: 2-0)

4) *Consider recommending that the Board of Commissioners declare the unusable items listed on the attached page as surplus and approve disposing of these items in the best interest of the County.*

Commissioner Stambaugh asked if the starting bid is always \$500 and Ms. Miller responded in the affirmative. He then asked how much the cars usually sell for and Mr. Brietenbach responded that it was usually \$700 - \$2,500.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners declare the unusable items listed on the attached page as surplus and approve disposing of these items in the best interest of the County. (A. Miller) 2 pages [REPORT](#) (Vote: 2-0)

5) *Consider recommending that the Board of Commissioners adopt the Resolution to amend the FY15/16 Budget.*

Ms. Miller presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners adopt the Resolution to amend the FY15/16 Budget. (A. Miller) 11 pages [REPORT](#) (Vote: 2-0)

6) *Consider recommending that the Board of Commissioners accept the October 28, 2015 engagement letter with Stifel.*

Mr. Ours explained this item and stated that should the Commissioners choose to refinance the Gateway Behavioral Health Center existing bonds, it is their intent to use Stifel as the underwriter.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners accept the October 28, 2015 engagement letter with Stifel. (A. Ours) 6 pages [REPORT](#) (Vote: 2-0)

7) *Consider recommending that the Board of Commissioners authorize the transfer of \$2,500 from General Fund fund balance for the fees collected in prior fiscal years to be submitted from the Board of Elections budget to the Campaign Finance Commission.*

Ms. Edwards was available for explanation. Commissioner Stambaugh questioned why this was requested and Ms. Miller explained.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners authorize the transfer of \$2,500 from General Fund fund balance for the fees collected in prior fiscal years to be submitted from the Board of Elections budget to the Campaign Finance Commission. (T. Edwards) 5 pages [REPORT](#) (Vote: 2-0)

Tax Commissioner Items

8) *Consider recommending that the Board of Commissioners **approve or deny** a request from Ms. Leah Hall that penalties paid in the amount of \$5.00 for her 2003 Chevrolet Suburban 2016 ad valorem taxes be refunded.*

Ms. Hall was not present and Ms. Dees explained that her office was not negligent.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners deny a request from Ms. Leah Hall that penalties paid in the amount of \$5.00 for her 2003 Chevrolet Suburban 2016 ad valorem taxes be refunded. (F. Dees) 4 pages [REPORT](#) (Vote: 2-0)

9) *Consider recommending that the Board of Commissioners **approve or deny** a request from Ms. Mary Wimberly that penalties and interest paid in the amount of \$1,593.58 on parcel #04-10766 for tax years 2011 and 2013 be refunded.*

Ms. Dees stated that the bill had not been returned in the mail and that the same address has been used for years.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners deny a request from Ms. Mary Wimberly that penalties and interest paid in the amount of \$1,593.58 on parcel #04-10766 for tax years 2011 and 2013 be refunded. (F. Dees) 9 pages [REPORT](#) (Vote: 2-0)

10) Consider recommending that the Board of Commissioners **deny** a request from Mr. Travis Ostrom that penalties and interest paid in the amount of \$3,320.91 on parcel #03-22620 for tax year 2013 be refunded.

Ms. Dees stated that this account also had the same address that was used for years with no problem. Mr. Glisson further explained that he had a conversation with Mr. Ostrom about penalties up until the 91st day but at no time had he nor would he tell anyone not to pay their tax bill.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. Travis Ostrom that penalties and interest paid in the amount of \$3,320.91 on parcel #03-22620 for tax year 2013 be refunded. (F. Dees) 9 pages [REPORT](#) (Vote: 2-0)

11) Consider recommending that the Board of Commissioners **deny** a request from Mr. Travis Ostrom that penalties and interest paid in the amount of \$2,528.88 on parcel #03-21116 for tax year 2013 be refunded.

Ms. Dees stated that this account also had the same address that had been used for years. Mr. Glisson reiterated that he would not tell a taxpayer not to pay their tax bill.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. Travis Ostrom that penalties and interest paid in the amount of \$2,528.88 on parcel #03-21116 for tax year 2013 be refunded. (F. Dees) 14 pages [REPORT](#) (Vote: 2-0)

Property Appraisal Office

12) Consider recommending that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 1, 2015 meeting with clarification that this does not approve a tax refund.

Mr. Glisson presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 1, 2015 meeting with clarification that this does not approve a tax refund. (R. Glisson) 2 pages [REPORT](#) (Vote: 2-0)

Bids, Contracts and Agreements

13) Consider recommending that the Board of Commissioners purchase as a sole source item (allowing the purchase to be exempt from the purchasing policy's closed bid process), allowing the Board of Commissioner's Chairman sign the End User Agreement, and approve the purchase of the AFIX Tracker Gold System from AFIX Technologies, Inc., in the amount of \$37,000 with funding to be provided by the Capital Projects Fund and Seized Funds budgets.

Chief Doering presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners purchase as a sole source item (allowing the purchase to be exempt from the purchasing policy's closed bid process), allowing the Board of Commissioner's Chairman sign the End User Agreement, and approve the purchase of the AFIX Tracker Gold System from AFIX Technologies, Inc., in the amount of \$37,000 with funding in the amount of \$28,000 to be provided by the Capital Projects Fund and \$9,000 to be provided by Seized Funds. (M. Doering) 21 pages [REPORT](#) (Vote: 2-0)

14) *Consider recommending that the Board of Commissioners award the bid for (2) 2016 Ford Fusions for the Police Department to the lowest responsive vendor, Allan Vigil Ford, Morrow, GA, in the amount of \$40,910 with funding to be provided by the Capital Projects Fund, and reject all other bids for the animal control vehicle.*

Chief Doering presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award the bid for (2) 2016 Ford Fusions for the Police Department to the lowest responsive vendor, Allan Vigil Ford, Morrow, GA, in the amount of \$40,910 with funding to be provided by the Capital Projects Fund, and reject all other bids for the animal control vehicle. (M. Doering) 67 pages [REPORT](#) (Vote: 2-0)

15) *Consider recommending that the Board of Commissioners approve the Product Sales Master Agreement with Insight for purchase of products.*

Mr. Catron presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve the Product Sales Master Agreement with Insight for purchase of products. (J. Catron) 11 pages [REPORT](#) (Vote: 2-0)

16) *Consider recommending that the Board of Commissioners approve the fourth option year of the contract with Republic Services of Georgia d/b/a Southland Waste Systems for the requested services effective January 1, 2016 at the Calendar Year 2016 pricing as bid with funding to be provided by the FY16 and FY17 Operating Budgets.*

Mr. Austin presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve the fourth option year of the contract with Republic Services of Georgia d/b/a Southland Waste Systems for the requested services effective January 1, 2016 at the Calendar Year 2016 pricing as bid with funding to be provided by the FY16 and FY17 Operating Budgets. (D. Austin) 2 pages [REPORT](#) (Vote: 2-0)

17) *Consider recommending that the Board of Commissioners approve the second option year of contract with Mosquito Control Services of Georgia for the provision of inspection, surveillance, chemical control, biological control, efficacy testing, and reporting effective January 1, 2016 at a yearly cost of \$985,757 with funding to be provided by the FY16 and FY17 Operating Budgets.*

Mr. Austin presented this item and stated that the County was pleased with the mosquito control services being provided.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve the second option year of contract with Mosquito Control Services of Georgia for the provision of inspection, surveillance, chemical control, biological control, efficacy testing, and reporting effective January 1, 2016 at a yearly cost of \$985,757 with funding to be provided by the FY16 and FY17 Operating Budgets. (D. Austin) 2 pages [REPORT](#) (Vote: 2-0)

18) Consider recommending that the Board of Commissioners award a contract for Baldwin Park Tennis Courts Construction Project to McGarth Industries of Marietta, Georgia, the lowest responsive and responsible bidder, in the amount of \$169,125 with funding to be provided by the Capital Projects Fund (6191.54375) in the amount of \$120,000 and the remaining \$49,125 to be provided by the Capital Projects Fund fund balance.

Mr. Austin presented this item. Commissioner Stambaugh questioned why the County would build a tennis court at Baldwin and Commissioner Strickland responded that it was a request from Commissioner Browning.

NO FC VOTE

19) Consider recommending that the Board of Commissioners award a contract for Ocean Boulevard Shoulder Repair to Plant Improvements Company of Brunswick, Georgia, the lowest responsive and responsible bidder, in the amount of \$323,754.48 with funding to be provided by SPLOST 5.

Mr. Austin presented this item and stated that there were two areas of the sidewalk on Ocean Boulevard that were falling into the marsh.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award a contract for Ocean Boulevard Shoulder Repair to Plant Improvements Company of Brunswick, Georgia, the lowest responsive and responsible bidder, in the amount of \$323,754.48 with funding to be provided by SPLOST 5. (D. Austin) 3 pages [REPORT](#) (Vote: 2-0)

20) Consider recommending that the Board of Commissioners award a contract for the Ballard Sidewalk Additions 2015 to Alan Owens Construction Company of Blackshear, Georgia, the lowest responsive and responsible bidder, in the amount of \$27,528 with funding to be provided by the Capital Projects Fund (6311.54375).

Mr. Austin presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award a contract for the Ballard Sidewalk Additions 2015 to Alan Owens Construction Company of Blackshear, Georgia, the lowest responsive and responsible bidder, in the amount of \$27,528 with funding to be provided by the Capital Projects Fund (6311.54375). (D. Austin) 4 pages [REPORT](#) (Vote: 2-0)

21) Consider recommending that the Board of Commissioners issue a purchase order for one (1) 2016 Peterbilt model 337 Pac-Mac Model KBF-20H-HJ with TK1926 26 yard body knuckle boom loader from the Florida Sheriff's Contract No. 15-13-0904 Spec #12 to Rush Truck Center, Lake City, FL. in the amount of \$142,958 with \$140,000 to be provided by approved FY16 Solid Waste Collection Fund Capital Budget and \$2,958 to be provided by the unrestricted portion of Net Position.

Mr. Austin presented this item. Commissioner Stambaugh asked about the type of truck being requested and Mr. Austin explained the design and uses for picking up bulk trash.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners issue a purchase order for one (1) 2016 Peterbilt model 337 Pac-Mac Model KBF-20H-HJ with TK1926 26 yard body knuckle boom loader from the Florida Sheriff's Contract No. 15-13-0904 Spec #12 to Rush Truck Center, Lake City, FL. in the amount of \$142,958 with \$140,000 to be provided by approved FY16 Solid Waste Collection Fund Capital Budget and \$2,958 to be provided by the unrestricted portion of Net Position. (D. Austin) 2 pages [REPORT](#) (Vote: 2-0)

22) *Consider recommending that the Board of Commissioners award the bid for the demolition of the Old Glynn County Detention Center to the lowest responsive and responsible bidder, Florida Infrastructure, Inc. of Callahan, FL at a cost of \$186,580 with funding to be provided by the General Fund fund balance.*

Mr. Austin presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award the bid for the demolition of the Old Glynn County Detention Center to the lowest responsive and responsible bidder, Florida Infrastructure, Inc. of Callahan, FL at a cost of \$186,580 with funding to be provided by the General Fund fund balance. (D. Austin) 4 pages [REPORT](#) (Vote: 2-0)

23) *Consider recommending that the Board of Commissioners authorize the release of Request for Bids for Perry Lane Road Improvements.*

Mr. Hainley presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners authorize the release of Request for Bids for Perry Lane Road and the Spur Improvements. (D. Hainley) 1 page [REPORT](#) (Vote: 2-0)

24) *Consider recommending that the Board of Commissioners approve no cost contract scope changes; Change request #1 for HVAC and change request #2 for lighting.*

Mr. Austin presented this item and explained the changes. Some buildings were removed and others were added with no costs being added but the savings guarantee remaining the same.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve no cost scope changes to the Ameresco Energy Saving Performance Contract; Change request #1 for HVAC and change request #2 for lighting. (D. Austin) 6 pages [REPORT](#) (Vote: 2-0)

25) *Consider recommending that the Board of Commissioners approve signing the agreement with the USDA-APHIS- Wildlife Services and agree to pay the not to exceed amount of \$795.*

Mr. Austin presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners approve signing the agreement with the USDA-APHIS- Wildlife Services to count the deer in Blythe Island Regional Park and agree to pay the not to exceed amount of \$795. (D. Austin) 5 pages [REPORT](#) (Vote: 2-0)

26) Consider recommending that the Board of Commissioners reject all bids and rebid the Saint Simons Pier Rehab 2015 Project.

Mr. Austin presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners reject all bids and rebid the Saint Simons Pier Rehab 2015 Project. (D. Austin) 1 page [REPORT](#) (Vote: 2-0)

27) Consider recommending that the Board of Commissioners authorize whether to send out a request for proposals for the provision of EMS by a private company.

Mr. Ours presented this item. Commissioner Stambaugh stated that he had looked at the report and although there were savings of around \$800,000 it would result in higher insurance rates for everyone in Glynn County. He stated that he was not in favor of this as did Commissioner Strickland.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners deny sending out a request for proposals for the provision of EMS by a private company. (A. Ours) 167 pages [REPORT](#) (Vote: 2-0)

28) Consider recommending that the Board of Commissioners authorize the issuance of a solicitation for four Fire Pumpers and One Ladder truck with funding to be sought from ACCG's lease purchase program.

Chief Herndon presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners authorize the issuance of a solicitation for four Fire Pumpers and One Ladder truck. (H. Herndon) 2 pages [REPORT](#) (Vote: 2-0)

Other Items

29) Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda. **Commissioner Strickland identified as follows:**

- a) Items #3-16, 19-21, 23-26, and #28 will be placed on the Board of Commissioners' Consent Agenda.
- b) Items #17-18, 22 and #27 will be placed on the Board of Commissioners' General Business Agenda.
- c) Item #1-2 will not be forwarded to the Board of Commissioners' Agenda.