



*A Golden Past.  
A Shining Future.*

## Finance Committee Meeting Minutes

Glynn County Board of Commissioners

3:00 pm, Tuesday, April 9, 2013

Third Floor Conference Room

W. Harold Pate Courthouse Annex Building  
Brunswick, Georgia

### Present:

**Committee Members:** *A. Booker, B Coleman, and D. Provenzano*

**Staff:** *W. Davis, R. Glisson, D. Harrison, B. Mauney, V. McClinton, T. Miller, D. Olson, A. Ours, C. Overstreet, B. Rowell, S. Santee, D. Strickland, C. Temple, W. Worley*

**Press:** *G. Jackson, Matthew Permar*

**Other:** *Mark Holcomb, Carolyn Segars, Tom and Theresa Ellis*

To view an item's support documentation, click on its [Link](#).

- 1) Consider approval of the March 12, 2013 Finance Committee Minutes.

The following motion made by Commissioner Coleman and seconded by Commissioner Booker passed unanimously.

**Recommend approval of the March 12, 2013 Finance Committee Minutes. (Vote: 3-0) (V. McClinton) 7 pages**  
[LINK](#)

- 2) Receive a report from Georgia Power Representative Mark Holcomb on the Neighborhood Street Lighting Program. (B. Rowell)

Mr. Holcomb, Georgia Power (Outdoor Lighting) explained the governmental tariff program. He stated that in the past, developers have approached Georgia Power about the streetlights in various neighborhoods. Georgia Power then tried to determine whether the intention was for the Home Owners' Association (HOA) to switch over to the governmental program later because the type of lights required differs based on which program the HOA is under. Because there were HOAs that bought the cheaper lights and later joined the governmental program, Georgia Power now requires HOAs to start out with the better, more expensive lights that are required under the governmental program. The Public Service Commission requires Georgia Power to honor the governmental tariff for HOAs. Commissioner Coleman asked for more clarification on the buy-down that Mr. Holcomb referred to several times, and both Mr. Holcomb and Ms. Rowell explained the buy-downs. Upon further questions from Commissioner Provenzano regarding the buy-downs, Mr. Holcomb gave an example of a buy-down. A neighborhood (under the previous program) would have to pay \$45-50 per month for each outdoor light in the neighborhood. The governmental rate is \$16 per month so the subdivision has to pay the difference to buy-down their rate to the governmental rate. Ms. Rowell then gave further clarification and explained that the buy-down is based on the life of the lights and the difference in the costs – then that has to be paid up front. Commissioner Coleman asked about a specific neighborhood that he is familiar with and got clarification from Mr. Holcomb on the history of the neighborhood and why lights are much more expensive now compared to the cost several years ago. Commissioner Provenzano questioned whether there was any benefit to the County by HOAs using this program.

Mr. Holcomb explained that there is not. The only benefit to the HOAs is that they are paying a 5% administrative fee instead of a 6% sales tax for being a part of the governmental program. There are 46 HOAs in the program.

**No action taken.**

- 3) Receive an update on ADA modifications required by the Department of Justice. (B. Rowell)

Ms. Rowell gave an in-depth presentation on the history of our compliance with ADA requirements (since the Board of Commissioners entered into a voluntary agreement in 2009) as well as the County's future plans for compliance and the time frames in which the County can operate. Ms. Rowell also explained how tough negotiations were, how tedious the reporting requirements continue to be and the Department of Justice's (DOJ) involvement throughout the process. Ms. Rowell stated that we are the standard for DOJ and that the staff of Glynn County has helped DOJ develop their program and their reporting requirements. Ms. Rowell also stated that before the County builds anything, a copy of the plans are sent to DOJ in Washington, D.C. Ms. Rowell informed Commissioners that we are in full compliance with our settlement agreement. Commissioner Provenzano thanked Ms. Rowell for the thorough presentation and for all of the work that he could tell went in to making us compliant with ADA requirements.

**No action taken.**

- 4) Consider recommending that the Board of Commissioners declare the two facilities and one 50 ft. by 100 ft. concrete pad located at 100 Genoa Martin Drive, Brunswick, GA, which is also known as the old pool restroom and concession stand as surplus and approve demolishing the structures with disposal costs in the amount of \$2,000 with funding to be provided by the General Fund fund balance.

Mr. Mauney gave a summary of the facilities and concrete pad (all at Selden Park) being recommended for demolition. Commissioner Booker questioned whether Mr. Mauney had talked to the Advisory Board, and Mr. Mauney responded that Wesley Davis had talked to them. Commissioner Booker then asked about the tables, and Mr. Mauney assured him that every effort would be made to try to keep the tables.

The following motion made by Commissioner Coleman and seconded by Commissioner Booker passed unanimously.

**Recommend that the Board of Commissioners declare the two facilities and one 50 ft. by 100 ft. concrete pad located at 100 Genoa Martin Drive, Brunswick, GA, which is also known as the old pool restroom and concession stand as surplus and approve demolishing the structures with disposal costs in the amount of \$2,000 with funding to be provided by the General Fund fund balance. (Vote: 3-0) (B. Mauney) 1 page [LINK](#)**

- 5) Consider recommending that the Board of Commissioners approve the attached Memorandum of Understanding with Special Olympics Coastal Georgia, issue payment for \$10,000 to Special Olympics Coastal Georgia in support of the local Special Olympics Program, and authorize the chairman to sign the MOU in the best interest of the County.

Mr. Davis explained the request. Commissioner Provenzano asked Mr. Davis how long we have been funding this request. Mr. Davis and Theresa Ellis stated that we have been funding this for four years.

The following motion made by Commissioner Booker and seconded by Commissioner Coleman passed unanimously.

**Recommend that the Board of Commissioners approve the attached Memorandum of Understanding with Special Olympics Coastal Georgia, issue payment for \$10,000 to Special Olympics Coastal Georgia in support of**

**the local Special Olympics Program, and authorize the chairman to sign the MOU in the best interest of the County. (Vote: 3-0) (W. Davis) 7 pages [LINK](#)**

- 6) Consider recommending that the Board of Commissioners authorize the Recreation Department to advertise a public hearing to increase the fees charged for the sale of firewood at Blythe Island Regional Park.

Mr. Davis explained the request. Commissioner Booker asked how much wood the County sold annually. Mr. Santee stated that according to how cold it is, the County sells anywhere from \$8,000 – 10,000 per year. County staff cuts it and stacks it themselves. Sometimes community service workers are used to help split the wood. Public Works helps load the wood from various places around the County and hauls it to Blythe Island. Commissioner Booker questioned Mr. Davis about how long the County has been selling fire wood. Mr. Davis and Mr. Santee stated that the County has been doing this for at least 22 years.

The following motion made by Commissioner Booker and seconded by Commissioner Coleman passed unanimously.

**Recommend that the Board of Commissioners authorize the Recreation Department to advertise a public hearing to increase the fees charged for the sale of firewood at Blythe Island Regional Park. (Vote: 3-0) (W. Davis) 1 page [LINK](#)**

- 7) Consider recommending that the Board of Commissioners authorize the Recreation Department to advertise a public hearing to establish fees for Unlimited Pool Passes for patrons to access Neptune Park, Brunswick Aquatics Center and the Selden Park Pools.

Mr. Davis requested a public hearing to establish these fees. Commissioner Booker stated that this was a good deal, and Mr. Davis agreed with him. Commissioner Booker thought this was a great idea. Mr. Davis stated that he encourages his staff to think outside of the box and this time they did. He also stated that this was George Grovner and his crew's idea.

The following motion made by Commissioner Booker and seconded by Commissioner Coleman passed unanimously.

**Recommend that the Board of Commissioners authorize the Recreation Department to advertise a public hearing to establish fees for Unlimited Pool Passes for patrons to access Neptune Park, Brunswick Aquatics Center and the Selden Park Pools. (Vote: 3-0) (W. Davis) 1 page [LINK](#)**

### Property Appraisal Items

- 8) Consider recommending that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 7, 2013 meeting with clarification that this does not approve a tax refund.

Mr. Glisson requested approval. Mr. Glisson stated that there has been a net increase this time.

- 9) Consider recommending that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 21, 2013 meeting with clarification that this does not approve a tax refund.

Mr. Glisson requested approval.

The following motion made by Commissioner Coleman and seconded by Commissioner Booker passed unanimously.

**8-9) Recommend that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 7, 2013 and their Tuesday, March 21, 2013 meetings with clarification that this does not approve a tax refund. (Vote: 3-0) (R. Glisson) 6 pages [LINK](#) ; [LINK](#)**

### **Bids, Contracts, and Agreements**

10) Consider recommending that the Board of Commissioners award the bid for the Epworth Park Restroom to the lowest responsive and responsible bidder, United Grounds Maintenance Services, from Glennville, GA in the amount of \$164,500 with funding to be provided by SPLOST #4 SSI Sports Complex.

Mr. Davis requested approval. Mr. Davis stated that there is money in SPLOST 4 & 5 for St. Simons park improvements. The bids range from \$164,500 to \$205,859 with 8 bidders. Commissioner Booker questioned about whether local contractors bid. Mr. Davis discussed the bidders and the amount of the contract.

The following motion made by Commissioner Coleman and seconded by Commissioner Booker passed unanimously.

**Recommend that the Board of Commissioners award the bid for the Epworth Park Restroom to the lowest responsive and responsible bidder, United Grounds Maintenance Services, from Glennville, GA in the amount of \$164,500 with funding to be provided by SPLOST #4 SSI Sports Complex. (Vote: 3-0) (W. Davis) 2 pages [LINK](#)**

11) Consider recommending that the Board of Commissioners approve a contract for the Stripe Replacement Project on various County roads to Peek Pavement Markings, LLC in the amount of \$195,097.50 with funding provided by Georgia Department of Transportation Off System Safety Program.

This contract was initially awarded over a year ago, but the vendor could not meet the requirements – could not get required bonding. The project went back out to bid. This project must be completed by September 2013 based on the extended deadline of the grant. Commissioner Provenzano said he had noticed a trend in bidders and projects lately about vendors not being able to get a bond. There was a discussion about bonding and the difficulties in obtaining a bond, especially in today's economy. Commissioner Booker questioned about local contractors being able to get our business not only on this project but all of our projects. Mr. Worley stated that there are provisions in our ordinance for local vendor preferences. If a local contractor comes within 2% or \$2,000, they have the opportunity to match the lowest bid. They also get extra points for being a local vendor.

The following motion made by Commissioner Booker and seconded by Commissioner Coleman passed unanimously.

**Recommend that the Board of Commissioners approve a contract for the Stripe Replacement Project on various County roads to Peek Pavement Markings, LLC in the amount of \$195,097.50 with funding provided by Georgia Department of Transportation Off System Safety Program. (Vote: 3-0) (B. Rowell) 2 pages [LINK](#)**

12) Consider recommending that the Board of Commissioners approve the proposal to construct the rectangular rapid flashing beacon systems at the intersections of Demere Road at Frederica Road Roundabout and Demere Road north of East Beach Causeway at a projected cost of \$70,814 with funding from the General Fund fund balance.

Ms. Rowell requested approval. She explained the current in-ground system that was put in years ago, and the present recommendations to address the issue and all of the complaints. Mr. Olson showed a picture of the pedestrian crossing at the hospital. This type of crossing gets drivers' attention. This system is operated by solar panels and would operate well in this location. Commissioner Provenzano stated that he has gotten over 20 e-mails recently complaining about our current system. Commissioner Coleman asked how it compares to what is at the hospital now. Mr. Olson explained the operations of the lights under the new system. Commissioner Provenzano still expects complaints but stated that he recognizes that this system is much safer and is cheaper. Commissioner Provenzano asked how long it would take to get the system installed. Mr. Olson stated that it would be approximately three months.

The following motion made by Commissioner Coleman and seconded by Commissioner Booker passed unanimously.

**Recommend that the Board of Commissioners approve the proposal to construct the rectangular rapid flashing beacon systems at the intersections of Demere Road at Frederica Road Roundabout and Demere Road north of East Beach Causeway at a projected cost of \$70,814 with funding from the General Fund fund balance. (Vote: 3-0) (B. Rowell) 2 pages [LINK](#)**

13) Consider replacement of the beach access at Cedar Street on St. Simons Island damaged by storm and wave action.

Ms. Rowell explained where this beach access point is located. She also explained how this access point was badly damaged during the 2012 tropical storms and wave action. Ms. Rowell stated that she had spoken to DNR about these temporary structures and the associated permits required as the County does not want to lose the permit to have a temporary structure there. If the board approves putting a structure there, the permit can be put on-hold but the County must adhere to the standards in effect at the time when the decision is made to rebuild the structure. There was discussion about distance to other beach access points, public parking spots along the access points, and the options on the structure. Public Works is going to meet with DNR to discuss all of the options. Commissioner Booker asked what the options are now for the County. Ms. Rowell explained that we had two options. One was to remove what is there now and wait for the beach to accrete, and the other option is to rebuild what we have there now. Commissioner Provenzano explained that the County has spent a lot of money to get that beach access point nice. Ms. Rowell stated that the access point has been closed for one year now. Commissioner Coleman questioned whether the County should call dock builders to ascertain how they stay in compliance with DNR requirements. Ms. Rowell stated that her staff is working with the County engineer on design of the structure. Commissioner Coleman questioned whether the County should make a beach overlook area with picnic tables, and Ms. Rowell reiterated the ADA requirement costs as well as discussed the types of picnic tables that would be needed that would last in that area.

The following motion made by Commissioner Booker and seconded by Commissioner Coleman passed unanimously.

**Recommend that the Board of Commissioners authorize replacement of the beach access at Cedar Street on St. Simons Island, damaged by storm with funding in the amount of \$10,000 to be provided by the General Fund fund balance. (Vote: 3-0) (B. Rowell) 2 pages [LINK](#)**

### Other Items

14) Request that the Chairman Provenzano identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

- a) Items #4-9 and 12-13 will be placed on the Board of Commissioners' Consent Agenda.
- b) Items #10-11 will be placed on the Board of Commissioners' Regular Agenda.
- c) Items # 1-3 will not be forwarded to the Board of Commission.