



Finance Committee Meeting Minutes
Glynn County Board of Commissioners
8:30 a.m., Tuesday, March 8, 2011
Third Floor Conference Room
W. Harold Pate Courthouse Annex
Brunswick, Georgia

Present:

Committee Members: *A. Callaway, R. Strickland and C. Taylor*

Other Commissioners:

Staff: *B. Aldinger, P. Andrews, P. Christian, W. Davis, M. Doering, R. Gerhardt, D. Hainley, B. Johns, P. McNicoll, A. Ours, Y. Phillips, B. Rowell, S. Santee, A. Sapp, A. Thomas, W. Worley*

Press: *N. Batiwalla, M. Permar*

Others: *Matt Bennett, Cap Fendig, Doyle Kelley, Jeff Kilgore, Robert McCall, Scott Zehngraff, Bob Torras, Robert Ussey*

- 1) Consider approval of the February 2, 2011 Finance Committee Minutes. (P. McNicoll) *pages 5-13*

The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend approval of the February 2, 2011 Finance Committee Minutes. (Vote: 3-0)

- 2) Consider recommending that Board of Commissioners declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County. (B. Aldinger) *pages 14-23*

Ms. Phyllis McNicoll, Finance Director, informed the Committee that departments send requests to declare property surplus and when approved by the Board of Commissioners, the property is auctioned using an online auction site. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that Board of Commissioners declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County. (Vote: 3-0)

Sanitation

- 3) Consider recommending that the Board of Commissioners approve Ms. Betty Knight's request to waive the Solid Waste Fees for 2008, 2009 and 2010 based on disability and income. (B. Rowell) *pages 24-31*

Ms. Becky Rowell, Assistant County Administrator/Acting Public Works Director, stated that Ms. Knight was not aware that she was eligible for an exemption and did not realize that she was paying the solid waste fee on her tax bill. Ms. Rowell stated that Ms. Knight does qualify for the exemption and that the Finance Committee's decision on this matter is final and is not required to

go to the Board of Commissioners. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Approve Ms. Betty Knight's request to waive the Solid Waste Fees for 2008, 2009 and 2010 based on disability and income. (Vote: 3-0)

- 4) Consider recommending that the Board of Commissioners approve the write off the Sanitation fee for 2010 on Parcel #04-02248. (F. Dees) pages 32-43

This item was deferred from the February Finance Committee meeting. Mr. Byron Johns, Property Appraiser, stated that he went to see the property and the roof and outside walls were intact. He stated that he did not know the condition of the interior of the building. Mr. Will Worley, Assistant County Attorney, stated that the solid waste assessment is made on every dwelling unit whether occupied or unoccupied. He stated that even though this property was previously owned by the federal government, the government is not exempt from the solid waste assessment even though they are exempt from property taxes. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Deny the write off the Sanitation fee for 2010 on Parcel #04-02248. (Vote: 3-0)

Tax Commissioner's Items

- 5) Consider recommending that the Board of Commissioners approve or deny a request from Ms. Susan Bryja that \$27.18 paid in penalties and interest for parcel #04-12870 for 2010 property taxes be refunded. (F. Dees) pages 44-49

Commissioner Taylor stated that the bill was sent to an incorrect address. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed with Commissioner Callaway voting against the motion.

Recommend that the Board of Commissioners approve a request from Ms. Susan Bryja that \$27.18 paid in penalties and interest for parcel #04-12870 for 2010 property taxes be refunded. (Vote: 2-1)

- 6) Consider recommending that the Board of Commissioners approve or deny a request from Mr. James Smartt that \$102.70 paid in penalties and interest for parcel #04-04848 for 2010 property taxes be refunded. (F. Dees) pages 50-59

The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. James Smartt that \$102.70 paid in penalties and interest for parcel #04-04848 for 2010 property taxes be refunded. (Vote: 3-0)

- 7) Consider recommending that the Board of Commissioners approve or deny a request from Mr. Malcolm Kerr that \$109.54 paid in penalties and interest for parcel #04-03257 for 2010 property taxes be refunded. (F. Dees) pages 60-62

The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. Malcolm Kerr that \$109.54 paid in penalties and interest for parcel #04-03257 for 2010 property taxes be refunded. (Vote: 3-0)

- 8) Consider recommending that the Board of Commissioners approve or deny a request from Mr. and Mrs. Paul Delcourt that \$59.41 paid in penalties and interest for parcel #04-12105 for 2010 property taxes be refunded. (F. Dees) pages 63-65

The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. and Mrs. Paul Delcourt that \$59.41 paid in penalties and interest for parcel #04-12105 for 2010 property taxes be refunded. (Vote: 3-0)

Property Appraisal Items

- 9) Consider recommending that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, February 1, 2011 meeting. (R. Gerhardt) pages 66-71
- 10) Consider recommending that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, February 15, 2011 meeting. (R. Gerhardt) pages 72-78
- 11) Consider recommending that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 1, 2011 meeting. (R. Gerhardt) pages 79-81

The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their February 1, 2011, February 15, 2011 and March 1, 2011 meetings. (Vote: 3-0)

Water and Sewer Variances

- 12) Consider recommending that the Board of Commissioners approve application WSV2183 from Adam Travis for water and sewer variances for 2.8117 acres located on the east side of Howe Thalman Road, approximately 675 feet south of its intersection with SR 32, due to the distance to public water and sewer. (York Phillips) pages 82-88

Mr. York Phillips, Community Development Planner, stated that this was a two-lot split subdivision in Thalman and that since there is no intention to serve the area with water from a public water system, staff recommended approval of the variances. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners approve application WSV2183 from Adam Travis for water and sewer variances for 2.8117 acres located on the east side of Howe Thalman Road, approximately 675 feet south of its intersection with SR 32, due to the distance to public water and sewer. (Vote: 3-0)

Bids / Contracts

- 13) Consider recommending that the Board of Commissioners award the bid for two Ford Fusions for the Police Department to the lowest responsive vendor, Brannen Motor Company, Unadilla, Georgia, in the amount of \$34,336.00 with funding to be provided by the General Fund fund balance and repaid by SPLOST 5, with interest, when funds become available. (M. Doering) pages 89-90

Commissioner Taylor questioned why there no local bidders and why Duval Ford did not bid on these vehicles since they were awarded the previous vehicle bid. Chief Matt Doering stated that the vendors select the bids that they want to bid on. Commissioner Taylor asked if the service on the vehicles will have to be done in Unadilla and Chief Doering stated that service would be done at the local Ford dealership. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award the bid for two Ford Fusions for the Police Department to the lowest responsive vendor, Brannen Motor Company, Unadilla, Georgia, in the amount of \$34,336.00 with funding to be provided by the General Fund fund balance and repaid by SPLOST 5, with interest, when funds become available. (Vote: 3-0)

- 14) Consider recommending that the Board of Commissioners award the contract for the Old Jesup at Community Road Turn Lane Addition project to the lowest responsive and responsible bidder, Allen Owens Construction Company of Waycross, Georgia, in the amount of \$103,616.55 with funding to be provided by SPLOST 4 (.4573.54390.CMRD). (D. Deloach) pages 91-92

Mr. Paul Andrews, Acting County Engineer, presented this item and stated that the turn lane would help with traffic problems in the area. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award the contract for the Old Jesup at Community Road Turn Lane Addition project to the lowest responsive and responsible bidder, Allen Owens Construction Company of Waycross, Georgia, in the amount of \$103,616.55 with funding to be provided by SPLOST 4 (4573.54390.CMRD). (Vote: 3-0)

- 15) Consider recommending that the Board of Commissioners award the contract for the Chapel Crossing Road Improvements project to the lowest responsive and responsible bidder, Ricketson Construction Company of Douglas, Georgia, in the amount of \$800,355.85 with funding to be provided by SPLOST 4. (D. Deloach) pages 93-94

Mr. Paul Andrews, Acting County Engineer, presented this item and stated that the project would include the resurfacing of Chapel Crossing Road and improvement of the intersection at FLETC and Chapel Crossing Road. The resurfacing will be done from the Spur 25 to Highway 17 and they will replace some cross drains under the road. The expected completion date will be sixty days from the notice to proceed. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award the contract for the Chapel Crossing Road Improvements project to the lowest responsive and responsible bidder, Ricketson Construction Company of Douglas, Georgia, in the amount of \$800,355.85 with funding to be provided by SPLOST 4. (Vote: 3-0)

- 16) Consider recommending that the Board of Commissioners accept Change Order #4 from Thomas & Hutton in the amount of \$94,400 to design the roundabout and revise the project documents to include a roundabout at the intersection of Spur-25 Extension and Hwy-99 with funds to be provided from SPLOST 3 Spur 25. (P. Andrews) pages 95-103

Mr. Paul Andrews, Acting County Engineer, presented this item which was deferred from the February Finance Committee meeting. Commissioner Strickland asked if Georgia DOT had just come up with the requirement to consider roundabouts at intersections and Mr. Scott Zehngraft, GDOT engineer, explained that in 2003 GDOT was not doing many roundabouts. Since then they have been proven to provide more safety and now DOT requires that they be considered. This project was begun prior to the policy change by DOT and he stated that it is not a requirement for this project but it is recommended that the County consider the roundabout. He stated that the intersection will not qualify for a traffic light because of low traffic volume and if a roundabout is not approved, they will install a four way traffic sign stop at the intersection. That would have a negative impact on traffic flow from the interstate to Hwy 99 on Spur 25. Commissioner Strickland asked how much prior warning would be given to traffic going down Hwy 99 from I-95 Exit 42 and Mr. Zehngraft responded that large guide signs and warning signs would be installed and that lighting at the intersection would be required. Commissioner Strickland asked if there would be warning lights and Mr. Zehngraft stated that the large guide signs and warning sign have been proven to be sufficient but if there is a problem they could put beacons on the advance warning signs. He stated that tractor-trailers could be allowed in the inside and outside lanes but most stated do not do side-by-side tractor trailer lanes. Police Chief Matt Doering questioned why this would be a two lane roundabout instead of one lane and Mr. Zehngraft responded that GDOT requires that they build a design that is viable for twenty years and that a single lane would not work for 20 years. Mr. Matt Bennett, DOT project manager, stated that when Hwy 99 is four-laned, this design would require no modifications. He stated that currently truck traffic is 20% on Hwy 99 but that the traffic volumes are extremely low so there are not many trucks on that highway at all. He stated that 20% of 700 vehicles in 24 hours is not very high. Mr. Bennett stated that the roundabout would allow continuous movement through the intersection and tract from both ways would have equal priority. A four-way stop would cause a delay on Spur 25. Commissioner Strickland asked if the County would have to spend more money when the project begins in 2012 and Mr. Doyle Kelly, Thomas & Hutton Engineer, state that we would not. Mr. Bennett informed the Committee that if the design amendment if approved, there would be a 4-6 month delay in the project. He said they would let the bid around November 2012 and construction would begin in 2013. Commissioner Strickland asked if the County would have to acquire more right of way and Mr. Andrews stated that this design would reduce the right of way acquisition required. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners accept Change Order #4 from Thomas & Hutton in the amount of \$94,400 to design the roundabout and revise the project documents to include a roundabout at the intersection of Spur-25 Extension and Hwy-99 with funds to be provided from SPLOST 3 Spur 25. (Vote: 3-0)

- 17) Consider recommending that the Board of Commissioners authorize the purchase of office furniture for the Property Appraisal Department, from The Hon Company in the amount of \$30,788.20 with funding to be provided by SPLOST 5. (P. Christian) *pages 104-109*

Mr. Paul Christian, Assistant County Administrator, presented this request. Commissioner Strickland asked if the state had gotten bids for the furniture and Mr. Alan Ours, County Administrator, responded that the Statewide Contract for office furniture was bid by the state. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners authorize the purchase of office furniture for the Property Appraisal Department, from The Hon Company in the amount of \$30,788.20 with funding to be provided by SPLOST 5. (Vote: 3-0)

- 18) Consider recommending that the Board of Commissioners approve the contract for a Toddler Playground for Ellis Point Park to GameTime d/b/a Dominica Recreation Products, Inc. from Longwood FL in the amount of \$4,208.57 with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5 with interest when funds become available. (W. Davis) *page 110*

Mr. Wesley Davis, Recreation Director, presented this item and stated that the playground equipment is for ages 2-5. He said that Ellis Point has a playground for older children. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners approve the contract for a Toddler Playground for Ellis Point Park to GameTime d/b/a Dominica Recreation Products, Inc. from Longwood FL in the amount of \$4,208.57 with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5 with interest when funds become available. (Vote: 3-0)

- 19) Consider recommending that the Board of Commissioners approve the contract for Bulk Cable Service with Comcast of Greater Florida / Georgia, LLC for Blythe Island Regional Park based on the price agreement terms presented by the company in their letter dated 01/20/11. (W. Davis) *pages 111-129*

Mr. Wesley Davis, Recreation Director, stated that Comcast is upgrading from analog to digital service at the Blythe Island Regional Park (BIRP). To recoup Comcast's investment in the upgrade, they are requiring that the County enter into a seven-year contract in which the County's cost would increase 4% per year for seven years. The Recreation Department obtained pricing from Direct TV and determined that it was more expensive than the new Comcast contract for five years. Mr. Will Worley, Assistant County Engineer, stated that he had renewed the contract and had sent some changes to Comcast but had not heard back from them. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners approve the contract for Bulk Cable Service with Comcast of Greater Florida / Georgia, LLC for Blythe Island Regional Park based on the price agreement terms presented by the company in their letter dated 01/20/11, subject to the County Attorney's review and approval. (Vote: 3-0)

Recreation Items

- 20) Consider recommending that the Board of Commissioners approve the sale of memorial plaques to the public by the Facilities Maintenance Department for an amount not to exceed \$500 for the purpose of installing memorial plaques on the remaining park benches in Neptune Park. (W. Davis) page 130

Mr. Wesley Davis, Recreation Director, presented this item and stated that he occasionally get requests from the public to purchase plaques for a bench in the park. There was discussion about the cost of the plaque compared to the amount Recreation had requested as the selling price. Mr. Davis stated that he had received a quote for \$150 to purchase plaques. Mr. Robert Ussery, Architect, stated that he had attended meetings in the past concerning selling plaques for the benches and there were questions about how long the individual purchasing the plaque would have any ownership in it. There was then discussion about the need for a policy. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Defer this item to the April Finance Committee meeting and include a memorial plaque policy. (Vote: 3-0)

Concession Agreements

- 21) Consider recommending that the Board of Commissioners authorize:
- the Recreation Director to accept sealed bids for the purpose of renting two beach concession sites at Massengale Park from Memorial Day to Labor Day;
 - setting the minimum bid for the Massengale Beach sites at \$1,000; and
 - the Chairman to sign the rental agreements with the two highest bidders, subject to the County Attorney's review and approval (W. Davis) pages 131-136

Mr. Wesley Davis, Recreation Director, presented this item and stated that the County had been accepting bids for concessions at this park for several years. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners authorize:

- the Recreation Director to accept sealed bids for the purpose of renting two beach concession sites at Massengale Park from Memorial Day to Labor Day;**
 - setting the minimum bid for the Massengale Beach sites at \$1,000; and**
 - the Chairman to sign the rental agreements with the two highest bidders, subject to the County Attorney's review and approval. (Vote: 3-0)**
- 22) Consider recommending that the Board of Commissioners renew the Concession License Agreement with Griffin Bufkin dba Southern Soul BBQ for the Coast Guard Park Concession facility for the renewal amount of \$3,500. (W. Davis) page 137

Mr. Wesley Davis, Recreation Director, presented this item and stated that Southern Soul BBQ had bid \$5,202 for this concession facility in 2009 and renewed his bid in 2010. He has requested to renew for 2010 but has requested the minimum bid amount of \$3,500. Commissioner Strickland made a motion to rebid with a minimum bid of \$5,202 but then changed the minimum to \$5 thousand. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners not accept the request to renew the Concession License Agreement with Southern Soul BBQ for the Coast Guard Park Concession facility and authorize the Recreation Director to accept sealed bids for the purpose of renting the Coast Guard Park Concession site with a minimum bid of \$5,000. (Vote: 3-0)

- 23) Consider recommending that the Board of Commissioners renew the Concession License Agreement for the Neptune Park Concession facility with Cap's Place Concession facility under the same terms as last year with the following amendments:
- Vendor will assume the labor cost to keep the bathrooms on the east side of the Casino clean during his open hours. Vendor will supply cleaning materials and the County will supply paper materials.
 - Vendor will assume the labor cost of keeping the inside of the playground picked up and clean during his open hours.
 - Vendor will have access to the contact list for those booking events at the Casino and especially the picnic grounds in order to let them know of his services.
 - The payment of the rent of \$7,500 will be divided, 1/3 due with commencement of operations on May 1st, the next 1/3 due on June 1st, and the balance due on July 1st.
(W. Davis) pages 138-140

Mr. Wesley Davis, Recreation Director, presented this item and recommended the renewal with Cap's Place Concession. He stated that Mr. Fendig had offered to provide cleaning services for the bathrooms and the playground during his open hours. Commissioner Callaway stated that the 2010 bid was for \$7,500 or 10% of gross, whichever was greater. She asked Mr. Fendig what 10% of his gross for 2010 was and he stated that they did not exceed \$7,500. Commissioner Callaway was concerned about the cleaning services since the County has contracted for some of those services. Commissioner Callaway stated that she thought the County needed to rebid the rental of the Neptune Park Concession. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners not accept the request to renew the Concession License Agreement with Cap's Place Concession for the Neptune Park Concession facility with and authorize the Recreation Director to accept sealed bids for the purpose of renting the Neptune Park Concession with a minimum bid of \$7,500. (Vote: 3-0)

Public Hearings

- 24) Consider recommending that the Board of Commissioners approve to hold a public hearing to raise fees for the Blythe Island Regional Park Campground with all fees to take effect July 1, 2011. (W. Davis) page 141

Mr. Wesley Davis, Recreation Director, stated that the fees would need to be increased at Blythe Island Regional Park to compensate for the increase in the cable services. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners approve to hold a public hearing to raise fees for the Blythe Island Regional Park Campground with all fees to take effect July 1, 2011. (Vote: 3-0)

Contract Termination

- 25) Consider recommending that the Board of Commissioners:
- a) Terminate its agreement for program management services with Lee Design & Management Group, to include termination and discontinuance of all services of Lee Design & Management Group, Carter Goble Lee, LLC, and any of their affiliated entities on County projects;
 - b) That the effective date of such termination and discontinuance of services be upon the completion of the Pate Building expansion project; and
 - c) that the thirty (30) days advance written notice and effective date of such termination be submitted to Lee Design & Management Group in accordance with the terms of the agreement. (A. Ours) pages 142-143

Mr. Alan Ours, County Administrator, presented this item and recommended termination of the agreement with Lee Design & Management Group. Commissioner Strickland questioned how much the County had paid to them since 2002 and Mr. Ours responded that over \$3.7 million had been paid to them. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners:

- a) **Terminate its agreement for program management services with Lee Design & Management Group, to include termination and discontinuance of all services of Lee Design & Management Group, Carter Goble Lee, LLC, and any of their affiliated entities on County projects;**
- b) **That the effective date of such termination and discontinuance of services be upon the completion of the Pate Building expansion project; and**
- c) **that the thirty (30) days advance written notice and effective date of such termination be submitted to Lee Design & Management Group in accordance with the terms of the agreement. (Vote: 3-0)**

Ordinance

- 26) Consider recommending that the Board of Commissioners adopt the attached amendment to the Glynn County Purchasing Ordinance. (A. Mumford) pages 144-159

Mr. Will Worley, Assistant County Attorney, stated that Commissioner Coleman had requested that changes be made to the Purchasing Ordinance. The proposed changes would require formal bidding for projects, items, and materials anticipated to cost \$25 thousand or more and require that insurance services and policies anticipated to cost \$25 thousand or more be advertised at least six weeks prior to opening the bids or proposals. The change order procedure would be revised to require any change order of \$25 thousand or more be approved by the Board of Commissioners and the contract authorization procedure would be changed to allow the County Administrator to sign agreements, amendments and change orders involving amounts less than \$25 thousand. Commissioner Callaway questioned the clause in 2-2-14(b)(1)(c)(i)(b)1a which sole source purchases would not require formal bidding. Ms. Kay Young, Purchasing Agent, explained the sole source process and stated that she only remembered three occasions

in recent years when sole source was used instead of formal bidding. The following motion made by Commissioner Strickland and seconded by Commissioner Taylor passed unanimously.

Recommend that the Board of Commissioners adopt the attached amendment to the Glynn County Purchasing Ordinance. (Vote: 3-0)

Miscellaneous

27) Review the budget Carryforward list. *pages 160-169*

Ms. Phyllis McNicoll, Finance Director, presented the Carryforward list to the Committee. Commissioner Strickland questioned the amount for the Village Alley Compactor and Ms. Becky Rowell, Assistant County Administrator/Acting Public Works Director, stated that the County did not own the compactor but leased it from Southland. She stated that the plan to provide the compactor for the village merchants' use seemed to be a good idea but did not work out as shop owners were required to walk through restaurant waste to get to the compactor. The merchants now have their own dumpsters or share dumpsters with several merchants. The following motion made by Commissioner Taylor and seconded by Commissioner passed unanimously. There were also questions concerning the Go Fish grant and Mr. David Hainley, Community Development Director, stated that it had been idle for some time. The Committee agreed with staff's recommendations for reallocation and the following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend approval of the budget resolution which amends the FY10-11 revised budget. (Vote: 3-0)

28) Consider recommending that the Board of Commissioners award the bid for the construction of Postell Market Phase 3 of the Village Master Plan at Neptune Park on St. Simons Island, Georgia to Seaboard Construction Company of Brunswick Georgia in the amount of \$671,555.23 with no options. (P. Christian) *pages 170-171*

Mr. Paul Christian, Assistant County Administrator, presented this item and Mr. Robert Ussery was available for questions. Mr. Ussery stated that the parking lot would be asphalt and they would use pavers for the vendor areas. Commissioner Taylor questioned what would be done with the open space and Mr. Ussery stated that it would be landscaped and they plan was to keep people off of the landscaped area. He stated that this would be a 120-day contract. Police Chief Matt Doering requested that he be notified of the dates of construction as soon as possible. Commissioner Taylor asked that Mr. Wesley Davis, Recreation Director, provide revised fees for Postell Park at the next Finance Committee meeting. The following motion made by Commissioner Taylor and seconded by Commissioner Strickland passed unanimously.

Recommend that the Board of Commissioners award the bid for the construction of Postell Market Phase 3 of the Village Master Plan at Neptune Park on St. Simons Island, Georgia to Seaboard Construction Company of Brunswick Georgia in the amount of \$671,555.23 with no options and with funding to be provided by the General Fund fund balance. (Vote: 3-0)

29) Review the proposed SPLOST 5 budget adjustments. *pages 172-175*

Ms. Phyllis McNicoll, Finance Director, presented the SPLOST 5 report. Commissioner Taylor asked staff to analyze the Detention Facility expenditures to date and determine how much should be

paid back to SPLOST 5 from the General Fund. Commissioner Callaway asked the Committee members to review the report and requested that it be added to the April Finance Committee agenda.

No action was taken on the item.

30) Request that Chairman Callaway identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Items 2, 5-13, 16-19, 21, and 24 will be placed on the Board of Commissioners' Consent Agenda.

Items 14, 15, 22, 23, and 25-28 will be placed on the Board of Commissioners' Regular Agenda.

Items 1, 3, 4, 20, and 29 will not be forwarded to the Board of Commissioners' Agenda.