



Finance Committee Meeting Minutes
Glynn County Board of Commissioners
4:00 p.m., Tuesday, November 23, 2010
Third Floor Conference Room
W. Harold Pate Courthouse Annex
Brunswick, Georgia

Present:

Committee Members: *J. Clark and D. Hogan*

Other Commissioners:

Staff: *J. Bruner, W. Davis, B. Gerhardt, B. Mauney, P. McNicoll, A. Ours, W. Worley*

Press: *M. Permar*

Others: *Ellis Point Subdivision Residents*

1. *Consider approval of the consent agenda.*
 - a) *Approval of the November 9, 2010 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners adopt the Resolution to amend the FY09/10 Budget.*
 - c) *Recommend that the Board of Commissioners renew the contract for Drug Court services to Resiliency Institute, Inc. in the amount of \$662,400.*
 - d) *Recommend that the Board of Commissioners approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, October 19, 2010 meeting with clarification that this does not approve a tax refund.*

The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend approval of the consent agenda. (Vote: 2-0)

2. *Consider recommending that the Board of Commissioners approve a resolution adopting an identity theft prevention program for Glynn County and designating the Glynn County Finance Director as the Red Flags Compliance Officer.*

Mr. Will Worley, Assistant County Attorney, presented this item and stated that the Federal Trade Commission will soon begin enforcement of its "Red Flags Rules", and the penalty for noncompliance will be up to \$3,500 per violation. This program will bring Glynn County into compliance with the Rules. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners approve a resolution adopting an identity theft prevention program for Glynn County and designating the Glynn County Finance Director as the Red Flags Compliance Officer. (Vote: 2-0)

The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Motion to add item 5.1 to the Finance Committee agenda. (Vote: 2-0)

3. *Consider recommending that the Board of Commissioners award the contract for the replacement of Lift Station 27 to Underground Excavating Company, Patterson, Georgia, in the amount of \$98,090 with funding provided from the Water & Sewer Capital Projects Fund, program/object 4321.54375.*

Mr. Jim Bruner, County Engineer, presented this item and stated that nine bids were received for the Lift Station #27 project which ranged from \$98,090 to \$189,285. He stated that Underground Excavating had worked for Glynn County in the past and performed excellent work and is highly recommended. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the contract for the replacement of Lift Station 27 to Underground Excavating Company, Patterson, Georgia, in the amount of \$98,090 with funding provided from the Water & Sewer Capital Projects Fund, program/object 4321.54375. (Vote: 2-0)

4. *Consider recommending that the Board of Commissioners to award the contract for the St. Simons Island Pier Concrete Repairs project to Fibrwrap Construction SE, LLC of Atlanta, Georgia in the amount of \$255,100 with funding provided from the General Fund, Program.Object 4943.54375.*

Mr. Jim Bruner, County Engineer, stated that six bids were received for the Pier Concrete Repairs project with the low bid of \$255,100 from Fibrwrap Construction. The bids ranged from \$255,100 to \$819,833. He stated that Fibrwrap had not previously worked for Glynn County but their references were good and the design engineer recommended the award. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners to award the contract for the St. Simons Island Pier Concrete Repairs project to Fibrwrap Construction SE, LLC of Atlanta, Georgia in the amount of \$255,100 with funding provided from the General Fund, Program.Object 4943.54375. (Vote: 2-0)

5. *Discussion of North Glynn Regional Park SPLOST Projects.*

Mr. Wesley Davis, Recreation Director, presented this item at the request of Commissioner Thaw. He presented a report that showed costs of 10 projects at North Glynn Recreation Park in the amount of \$1,376,267 but stated that he was waiting for the bid openings for three of the projects. He also presented a list of seven projects totaling \$596,500 which are proposed. This report was for information purposes only and Mr. Davis will present a report at the next Finance Committee meeting which will be forwarded to the Board of Commissioners.

No action was taken on this item.

- 5.1. *Consider recommending that the Board of Commissioners award the contract for the Chiller at Brunswick Public Library project to the lowest responsive and responsible bidder, Certified Electric of Brunswick, Georgia in the amount of \$55,500.00 with funds provided from the County Administrator's contingency fund.*

Mr. Ben Mauney, Facilities Division, presented this item and stated that bids were received for the chiller replacement at the Brunswick-Glynn County Library with the low bid being from Certified Electric in the amount of \$55,500. He stated that the library will not have heat or air conditioning if this project is not done. Commissioner Clark questioned how soon the work would be done and Mr. Mauney responded that they had located a chiller and were verifying that it meets the specs and it that one can be purchased, it will be done in one day. If they have to order the chiller, it will take 8-10 weeks. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the contract for the Chiller at Brunswick Public Library project to the lowest responsive and responsible bidder, Certified Electric of Brunswick, Georgia in the amount of \$55,500.00 with funds provided from the County Administrator's contingency fund. (Vote: 2-0)

6. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Hogan requested that items except #5 be placed on the Board of Commissioners consent agenda. Item #5 will not be presented to the Board of Commissioners at this time.