



Finance Committee Meeting Minutes
Glynn County Board of Commissioners
4:00 p.m., Tuesday, November 9, 2010
Third Floor Conference Room
W. Harold Pate Courthouse Annex
Brunswick, Georgia

Present:

Committee Members: *J. Clark, D. Hogan and T. Thaw*

Other Commissioners: *T. Sublett*

Staff: *J. Breitenbach, J. Catron, E. Chew, P. Christian, W. Davis, M. Doering, D. Hainley, P. McNicoll, S. Mellinger, D. O'Neal, A. Ours, Y. Phillips, B. Rowell, C. Temple, W. Worley*

Press: *N. Batiwalla, M. Permar*

Others: *Cathy Browning, Ron Ellis, Mary Hunt, Jeff Rentz, Richard Strickland, Epworth Subdivision Residents*

1. Consider approval of the consent agenda.
 - a) Approval of the October 26, 2010 Finance Committee Minutes.
 - b) Recommend that the Board of Commissioners declare the following pursuit vehicles as surplus and approve the transfer to the Glynn County Board of Education for use by the School Resources Officer Division and provide the County Administrator with authority and discretion to transfer surplus vehicles to the Board of Education under Glynn County's agreement with the Board of Education:
 - Unit #2311, 2006 Ford Crown Victoria VIN#2FAFP71W76X119780
 - Unit #2314, 2006 Ford Crown Victoria VIN#2FAFP71W76X119777
 - Unit #2393, 2007 Ford Crown Victoria VIN#2FAFP71W67X131162
 - Unit #2402, 2007 Ford Crown Victoria VIN#2FAFP71W67X131159
 - Unit #2406, 2007 Ford Crown Victoria VIN#2FAFP71W77X131154.
 - c) Recommend that the Board of Commissioners approve application WSV1942 from Edwin Fendig III for water and sewer variances for a four lot subdivision located on the west side of Galilee Road approximately 2,000 feet south of its intersection with US82, due to the lack of available public sewer and water.
 - d) Recommend that the Board of Commissioners approve an application WSV1943 from Old time Land Company for water and sewer variances for a four-lot subdivision located on the west side of Galilee Road approximately 940 feet south of its intersection with US 82, due to the lack of available public sewer and water.
 - e) Recommend that the Board of Commissioners approve an application WSV1737 from Pentecostal Holiness Church for a sewer variance for a four-lot subdivision located on the south side of Old Jesup Road, approximately 1,700 feet northwest of its intersection with Cate Road, due to the lack of available public sewer.

The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend approval of the consent agenda. (Vote: 3-0)

2. Consider recommending that the Board of Commissioners authorize transferring \$30,000 in Courthouse Capital funds to the Casino Operating Budget to cover solid waste collections for the St. Simons Village area through contractual services.

Mr. Wesley Davis, Recreation Director, presented this item and there was no discussion. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners authorize transferring \$30,000 in Courthouse Capital funds to the Casino Operating Budget to cover solid waste collections for the St. Simons Village area through contractual services. (Vote: 3-0)

3. Consider recommending that the Board of Commissioners approve the Change Order in the amount of \$8,000 to pursue an upgrade from the four (4) HOPS of 5.8 GHz unlicensed spread spectrum microwave to the four (4) HOPS 6 GHz licensed spread spectrum microwave, thereby ensuring that users of the Public Safety Radio System will continue to have priority in the radio path with funding to be provided by the Police Seizure Funds.

Police Chief Matt Doering presented this item and stated that the upgrade would ensure that users of the system would have priority over the radio path. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve the Change Order in the amount of \$8,000 to pursue an upgrade from the four (4) HOPS of 5.8 GHz unlicensed spread spectrum microwave to the four (4) HOPS 6 GHz licensed spread spectrum microwave, thereby ensuring that users of the Public Safety Radio System will continue to have priority in the radio path with funding to be provided by the Police Seizure Funds. (Vote: 3-0)

4. Consider recommending that the Board of Commissioners approve an amendment to the Glynn County Lodging Tax Ordinance to amend definitions, to clarify that the tax applies to residences, to prohibit an operator that owes taxes from obtaining or renewing an occupation tax certificate or alcoholic beverage license, to provide that the lien for unpaid taxes attaches as of January 1st, to authorize the County Administrator to issue a fi. fa. for unpaid taxes, to change the penalties for unpaid taxes, and for other purposes.

Mr. Will Worley, Assistant County Attorney, presented this item and stated that the Lodging Tax ordinance requires the owner of a hotel to collect the tax and pay it to the County. He stated that the definition of hotel in the ordinance includes private residences. He stated that it appears that many owners who rent their property are not collection the tax and the ordinance amendment clarifies that law and that the tax also applies to them. Commissioner Sublett questioned if there was an estimate of the number of properties involved and Mr. Worley responded that there was not. Commissioner Hogan stated that the

estimate was about \$700 thousand per year. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve an amendment to the Glynn County Lodging Tax Ordinance to amend definitions, to clarify that the tax applies to residences, to prohibit an operator that owes taxes from obtaining or renewing an occupation tax certificate or alcoholic beverage license, to provide that the lien for unpaid taxes attaches as of January 1st, to authorize the County Administrator to issue a fi. fa. for unpaid taxes, to change the penalties for unpaid taxes, and for other purposes. (Vote: 3-0)

5. Consider recommending that the Board of Commissioners approve the proposal submitted by Doug Neil Architect in the amount of \$43,000 for the design and architectural services for the St. Simons Island Sports Complex with funding to be provided by SPLOST #4 and #5.

Mr. Paul Christian, Assistant County Administrator, presented this item and stated that the County had been working on this project for a year. He stated that funds were budgeted in Splost 4 and 5 and that this project had to be done. He stated that he and Commissioner Sublett had checked out four locations and concluded that they will need one acre of land for the project. Mr. Christian put together a request for proposal for services and gave it to three local architects and received bids of \$43 thousand, \$61 thousand and \$93 thousand. Commissioner Clark questioned why Mr. Christian selected those three architects and Mr. Christian responded that two had done quite a bit of work for the County and one had not. Commissioner Hogan asked if all three bids were bidding on comparable tasks and if so why was there such a difference in prices. Mr. Christian responded that Doug Neil is a one man operation. Mr. Alan Ours, County Administrator, stated that he asked Mr. Christian to ask Mr. Neil if the site needed to be selected before the design work is done and Mr. Neil told Mr. Christian that it didn't matter. Commissioner Thaw stated that he had no intention of building this gym at Epworth. He stated that the location has been narrowed down to 2 tracts – one at the Airport and the other on Lawrence Road. Mr. Jeff Rentz questioned if the money would be lost if action is not taken before the first of the year and Mr. Worley responded that there is no time limit on Splost projects. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve the proposal submitted by Doug Neil Architect in the amount of \$43,000 for the design and architectural services for the St. Simons Island Sports Complex with funding to be provided by SPLOST #4 and #5. (Vote: 3-0)

6. Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Commissioner Thaw requested that all items be placed on the Board of Commissioners consent agenda.