



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, September 7, 2010

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *J. Clark, D. Hogan and T. Thaw*

Other Commissioners:

Staff: *B. Brewer, J. Carter, W. Davis, D. Deloach, D. Hainley, P. McNicoll, A. Mumford, A. Ours, Y. Phillips, A. Randolph, S. Santee, S. Trautz*

Press: *M. Permar*

Others: *Vernon Lewis*

1. Consider approval of the consent agenda.
 - a) Approval of the August 24, 2010 Finance Committee Minutes.
 - b) Recommend that the Board of Commissioners deny a request from Ms. Muriel Christin, that \$10.00 paid in penalties for her 2010 tag renewal be refunded.
 - c) Recommend that the Board of Commissioners approve a request from Ms. Nancie Sill, that \$1,069.67 paid in ad valorem taxes her 2007, 2008, and 2009 tag renewal be refunded.
 - d) Recommend that the Board of Commissioners declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County.
 - e) Recommend that the Board of Commissioners authorize payment of the excess tax proceeds from the tax sale of parcel no. 01-03799 in the amount of nine hundred seventy two and 86/100 dollars (\$972.86) to attorney Douglas J. Mathis for distribution per legal priorities.
 - f) Recommend that the Board of Commissioners authorize payment of the excess tax proceeds from the tax sale of parcel no. 01-00102 in the amount of five thousand seven hundred sixty nine and 67/100 dollars (\$5,769.67) to attorney Douglas J. Mathis for distribution per legal priorities.

Commissioner Thaw pulled item 1c off of the consent agenda for discussion. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed with a vote of 2-0. Commissioner Clark had not yet arrived at the meeting.

Recommend approval of the consent agenda with the exception of item 1c. (Vote: 2-0)

1c) Ms. Alberta Randolph, Deputy Tax Commissioner, informed the Committee that Ms. Florence Dees, Tax Commissioner, was recommending that the request from Ms.

Nancie be denied. After discussion, the following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve a request from Ms. Nancie Sill that \$1,069.67 paid in ad valorem taxes for her 2007, 2008, and 2009 tag renewal be refunded. (Vote: 3-0)

2. Consider recommending that the Board of Commissioners award the contract for the Blythe Island Regional Park boat lift piling replacement project to the lowest responsive and responsible bidder, Alpha Construction Company, Inc., Savannah, Georgia, in the amount of \$68,475 with funding provided from SPLOST 4, Blythe Island Park Improvements, Program 6048.

Mr. Wesley Davis, Recreation Director, presented this item and stated that the County had received two bids which ranged from \$68,475 to \$248,514. Commissioner Clark questioned why there was such a large difference in the bids. Mr. Davis stated that the higher bid was from an Atlanta company and he didn't know why they bid so high. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners award the contract for the Blythe Island Regional Park boat lift piling replacement project to the lowest responsive and responsible bidder, Alpha Construction Company, Inc., Savannah, Georgia, in the amount of \$68,475 with funding provided from SPLOST 4, Blythe Island Park Improvements, Program 6048. (Vote: 3-0)

3. Consider recommending to the Board of Commissioners to direct staff to proceed with issuing an invitation to bid for the Belle Point Subdivision Drainage, Phase II project with funding for construction in the amount of \$564,000 to be provided by the SPLOST 4, Tier 2 line item titled Storm Drain Improvements/Upgrades by increasing the budget for this line item by \$564,000 to be funded by SPLOST 4 interest revenue.

Mr. David DeLoach, Engineering Inspector, presented this item and stated that the request was to replace existing infrastructure in Belle Point. He said that it will build redundancy into the drainage system and stated that this system will not help with septic tank performance. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners to direct staff to proceed with issuing an invitation to bid for the Belle Point Subdivision Drainage, Phase II project with funding for construction in the amount of \$564,000 to be provided by the SPLOST 4, Tier 2 line item titled Storm Drain Improvements/Upgrades by increasing the budget for this line item by \$564,000 to be funded by SPLOST 4 interest revenue. (Vote: 3-0)

4. Consider recommending that the Board of Commissioners approve the 2011 CIG contract with the Coastal Resources Division of the Georgia Department of Natural Resources and commit to the \$29,138.00 match with approximately \$22,500.00 being in kind services and approximately \$6,650.00 cash in the form of environmental monitoring service provider payments.

Mr. John Carter, Public Works Director, presented this item and stated that a local match would fund the monitoring. He stated that this project will open the site to get water flowing into the area in order to stop mosquito breeding. Mr. Carter stated that Jekyll Island Authority and DNR are both participating in the project. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve the 2011 CIG contract with the Coastal Resources Division of the Georgia Department of Natural Resources and commit to the \$29,138.00 match with approximately \$22,500.00 being in kind services and approximately \$6,650.00 cash in the form of environmental monitoring service provider payments. (Vote: 3-0)

5. Consider recommending that the Board of Commissioners approve the SPLOST 5 expenditure of funds for the Altamaha Park Dock and Deck improvements in District 1 for materials up to \$25,000 and reimburse Altamaha Park of Glynn County, Inc. (APGC) up to that amount upon receiving receipts for purchase of said materials.

Mr. John Carter presented this item along with Mr. Vernon Lewis, representative from APGC. Mr. Carter stated that APGC would refurbish and reconstruct the deck and dock to make it ADA compliant. After questioning from Mr. Will Worley, Assistant County Attorney, Mr. Lewis stated that they have a revocable permit from DNR for the dock. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve the expenditure of funds for the Altamaha Park Dock and Deck improvements in District 1 for materials up to \$25,000 with funding to be provided by the General Fund fund balance to be reimbursed by Splost 5 when funds become available. (Vote: 3-0)

The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Motion to add an item to the Finance Committee agenda. (Vote: 3-0)

6. Consider recommending that the Board of Commissioners authorize staff to accept the Grant Award 2010-DJ-BX-1617 from the Department of Justice in the amount of \$35,532 so as to receive the requested funds subject to final approval by the County Attorney's office of the acceptance documents.

Mr. David Hainley, Community Development Director, presented this item and stated that the JAG Grant has no local cash match requirements. He stated that the application was written with Mr. Hainley as the authorized signer at the time that the County didn't have a County Administrator, but that he will try to change it so that Mr. Alan Ours, County Administrator, will be able to sign the documents. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners authorize staff to accept the Grant Award 2010-DJ-BX-1617 from the Department of Justice in the amount of \$35,532 so as to receive the requested funds subject to final approval by the County Attorney's office of the acceptance documents. (Vote: 3-0)

7. Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

Commissioner Thaw requested that all items be placed on the Board of Commissioners consent agenda.