



## Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, August 10, 2010

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

### Present:

**Committee Members:** *J. Clark and T. Thaw*

**Other Commissioners:**

**Staff:** *B. Corry, J. Bruner, P. Christian, W. Davis, P. McNicoll, A. Ours, O. Reed, B. Rowell, A. Thomas, A. Williams, W. Worley*

**Press:** *M. Permar*

**Others:**

1. *Consider approval of the consent agenda.*

*a) Approval of the July 27, 2010 Finance Committee Minutes.*

The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

### **Recommend approval of the consent agenda. (Vote: 2-0)**

2. *Consider recommending that the Board of Commissioners approve the Stop Loss Confidentiality Agreement between CIGNA, ING, and Glynn County and that the Board of Commissioners authorize the Chairman to sign the agreement.*

Ms. Orah Reed, Human Resources Director, presented this item and stated that the County had contacted with CIGNA as the Health Insurance TPA and ING as the County's stop loss insurance carrier. Health information must be sent from CIGNA to TPA and CIGNA requires a confidentiality agreement between CIGNA, ING and the County in order to transfer the information. Mr. Will Worley, Assistant County Attorney, stated that he had worked with CIGNA and ING on this agreement and recommended approval. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

### **Recommend that the Board of Commissioners approve the Stop Loss Confidentiality Agreement between CIGNA, ING, and Glynn County and that the Board of Commissioners authorize the Chairman to sign the agreement. (Vote: 2-0)**

3. *Consider recommending that the Board of Commissioners approve issuing an invitation for bid for the purchase of an emergency squad with funding to be provided by the General Fund fund balance to be repaid with interest from SPLOST 5 when funds become available.*

Fire Chief Al Thomas presented this item and stated that the Fire Department currently has seven squads on line and three in reserve. He said that the County purchases a new squad every year but it was not budgeted in FY11 due to budget constraints. He stated that they

are experiencing heavy mechanical difficulties and need to purchase an additional squad in this fiscal year. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners approve issuing an invitation for bid for the purchase of an emergency squad with funding to be provided by the General Fund fund balance to be repaid with interest from SPLOST 5 when funds become available. (Vote: 2-0)**

4. *Consider recommending that the Board of Commissioners award the contract for the Blythe Island Regional Park boat ramp replacement project to Pinnacle International, Woodstock, Georgia, in the amount of \$65,455 with funding provided from SPLOST 4, Blythe Island Park Improvements, Program 6048 and authorize the Chairman to execute a grant award agreement with the Georgia Department of Natural Resource, Coastal Resources Division in the amount of \$22,000.*

Mr. Jim Bruner, County Engineer, stated that ten bids were received for this project. Pinnacle International had not worked for Glynn County in the past but he got excellent references on them. The County has been awarded a \$22 thousand grant to the net cost of this project will be \$43 thousand. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners award the contract for the Blythe Island Regional Park boat ramp replacement project to Pinnacle International, Woodstock, Georgia, in the amount of \$65,455 with funding provided from SPLOST 4, Blythe Island Park Improvements, Program 6048 and authorize the Chairman to execute a grant award agreement with the Georgia Department of Natural Resources, Coastal Resources Division in the amount of \$22,000. (Vote: 2-0)**

5. *Consider recommending that the Board of Commissioners authorize Facilities Maintenance staff to convert the small conference room in the Historic Courthouse to a mediation/conference room for Judge James Tuten at a cost not to exceed \$10,000.00 with funding to be provided by the County Administrator's Contingency Budget.*

Mr. Paul Christian, Assistant County Administrator, presented this item and stated that he had been approached by Chief Superior Court Judge Amanda Williams to find space for the Court's mediation program and he had suggested the small conference room at the Historic Courthouse. Judge Williams voiced her appreciation for the use of the conference room and stated that there would be security in the building when Judge Tuten was working there. She stated that when Judge Tuten was not working, the room could be used for other County business. Mr. Christian stated that county staff would do the renovation work which would begin immediately after approval by the Board of Commissioners. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners authorize Facilities Maintenance staff to convert the small conference room in the Historic Courthouse to a mediation/conference room for Judge James Tuten at a cost not to exceed \$10,000.00 with funding to be provided by the County Administrator's Contingency Budget. (Vote: 2-0)**

6. *Consider recommending that the Board of Commissioners authorize staff to issue an invitation for bid for the Selden Park restroom facility with funding to be provided by the General Fund fund balance.*

Mr. Paul Christian presented this item and showed a picture of the proposed restroom. Commissioner Thaw requested that the funding come from Splost 5 District 3 Recreation funds but then requested that the funding source be removed from this item. Funding will be specified when the bid award request is brought to the Finance Committee. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners authorize staff to issue an invitation for bid for the Selden Park restroom facility. (Vote: 2-0)**

7. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Commissioner thaw requested that all items be placed on the Board of Commissioners consent agenda.**