



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

9:00 a.m., Tuesday, July 27, 2010

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *J. Clark and T. Thaw*

Other Commissioners: *H. Lynn*

Staff: *J. Breitenbach, J. Bruner, J. Carter, P. Christian, D. Chunn, W. Davis, C. Hilton, P. Jamsky, P. McNicoll, B. Rowell, S. Trautz, J. Wiggins, W. Worley*

Press: *M. Permar*

Others: *Bobbie Davis, Forrest Brown, Robert Ussery*

1. *Consider approval of the consent agenda.*
 - a) *Approval of the July 6, 2010 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners adopt the Resolution to amend the FY09/10 Budget.*
 - c) *Recommend that the Board of Commissioners approve the attached list of FY10 Budgeted items be carried forward to FY11.*
 - d) *Recommend that the Board of Commissioners approve the 2010 Performance Partnership Agreement with the Office of Homeland Security/Georgia Emergency Management Agency and authorize the Chairman to execute the applicable Performance Partnership Agreement.*

The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend approval of the consent agenda. (Vote: 2-0)

2. *Consider recommending that the Board of Commissioners authorize staff to seek bids for drainage system improvements in the north east quadrant of Fairway Oaks subdivision.*

Mr. John Carter, Public Works Director, presented this item and stated that the County has contracted with Golden Isles Engineering to design this project. This drainage project is located between Hornet Drive and Fairway Oaks Drive in the northeast quadrant of Fairway Oaks Subdivision. He stated that there are two projects that will improve drainage in and around Fairway Oaks. This is the first project which improves internal infrastructure which is currently corrugated metal pipes. The second project will be the outfall project and Mr. Jim Bruner, County Engineer, is working on this project and coordinating with FLETC. Mr. Bruner stated that the internal infrastructure project without the outfall project will improve the drainage tremendously. The following

motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners authorize staff to seek bids for drainage system improvements in the north east quadrant of Fairway Oaks subdivision. (Vote: 2-0)

3. *Consider recommending that the Board of Commissioners award the bid to the lowest responsive and responsible bidder, J.C. Lewis Ford, Savannah, GA, for two 15 passenger vans in the amount of \$46,682.20 for Roads & Bridges and Juvenile Court with funding provided from the Fleet Maintenance FY10 capital budget.*

There was no discussion and the following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners award the bid to the lowest responsive and responsible bidder, J.C. Lewis Ford, Savannah, GA, for two 15 passenger vans in the amount of \$46,682.20 for Roads & Bridges and Juvenile Court with funding provided from the Fleet Maintenance FY10 capital budget. (Vote: 2-0)

4. *Consider recommending that the Board of Commissioners direct staff to proceed with survey, design, preparation of plans and specifications, bidding, contract administration and construction monitoring for construction of a new sidewalk along Old Cypress Mill Road from Community Road to Altama Connector. Funding for the project to be provided from the General Fund, fund balance to be repaid, with interest, from SPLOST 5 when funds become available.*

Mr. Jim Bruner, County Engineer, stated that he had been asked by Commissioner Lynn to start this project and he estimated that it would cost \$285 thousand. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners direct staff to proceed with survey, design, preparation of plans and specifications, bidding, contract administration and construction monitoring for construction of a new sidewalk along Old Cypress Mill Road from Community Road to Altama Connector. Funding for the project to be provided from the General Fund, fund balance to be repaid, with interest, from SPLOST 5 when funds become available. (Vote: 2-0)

5. *Consider recommending that the Board of Commissioners award the contract for the Lift Station 3 Rehabilitation project to Underground Excavating of Patterson, Georgia in the amount of \$347,800 with funds provided from the Water & Sewer, St. Simons Island Capital Projects fund, Lift Station #3 Rehab, Program.Object 4318.54375.*

Mr. Jim Bruner, County Engineer, stated that five bids were received and Underground Excavating was the lowest bid. Underground has done several projects for the County and has done good work. Commissioner Lynn asked why the County is still doing water and sewer projects and Mr. Bruner explained that these are Splost projects and the County is responsible for Splost projects. The County will give the asset to the JWSC at

completion. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners award the contract for the Lift Station 3 Rehabilitation project to Underground Excavating of Patterson, Georgia in the amount of \$347,800 with funds provided from the Water & Sewer, St. Simons Island Capital Projects fund, Lift Station #3 Rehab, Program.Object 4318.54375. (Vote: 2-0)

6. *Consider recommending that the Board of Commissioners award the bid for the Lift Station 35 Rehabilitation project to C. Geiger Construction, Macon, Georgia in the amount of \$133,214.75 with funds provided from the Capital Projects fund, Lift Station #35 Rehab, Program.Object 4325.54375.*

Mr. Jim Bruner stated that the County had received seven bids for this project. C. Geiger has not done any work for the County in the past but he got good recommendations for them. He stated that Glynn County former Water & Sewer Engineer Ray Shell highly recommended them. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously. The following motion made by Commissioner and seconded by Commissioner passed unanimously.

Recommend that the Board of Commissioners award the bid for the Lift Station 35 Rehabilitation project to C. Geiger Construction, Macon, Georgia in the amount of \$133,214.75 with funds provided from the Capital Projects fund, Lift Station #35 Rehab, Program.Object 4325.54375. (Vote: 2-0)

7. *Consider recommending that the Board of Commissioners exempt itself from the bidding process for professional services and authorize Ussery-Rule Architects, P.C. to design the concept for Phase 3 Postell Market portion of the Village Master Plan in the amount of \$48,500 and direct staff to develop an operations plan and policy for rental of vendor spaces.*

Mr. Paul Christian, Assistant County Administrator, presented this item. Mr. Robert Ussery, Ussery-Rule Architects P.C., stated that this project would add paved areas and provide areas for vendor tents. He presented a drawing of the proposed project and said that 21 parking spaces would be added in the area. He informed the Committee that this is the final phase of the Village Project. Mr. Forrest Brown, Village Merchant, requested to be involved when the new policies are developed. Ms. Bobbie Davis, Village Merchant, stated that she likes the plan and questioned whether the amount that they pay for the Park for Arts Association events would change. The following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners exempt itself from the bidding process for professional services and authorize Ussery-Rule Architects, P.C. to design the concept for Phase 3 Postell Market portion of the Village Master Plan in the amount of \$48,500 and direct staff to develop an operations plan and policy for rental of vendor spaces. (Vote: 2-0)

8. *Consider recommending that the Board of Commissioners authorize going out to bid for the design and construction of the walking track, two picnic pavilions and Dog Park for the North Glynn Park Complex, with funding to be provided by SPLOST #4.*

Mr. Wesley Davis, Recreation Director, gave a brief description of the proposed project and the following motion made by Commissioner Clark and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners authorize going out to bid for the design and construction of the walking track, two picnic pavilions and Dog Park for the North Glynn Park Complex, with funding to be provided by SPLOST #4. (Vote: 2-0)

9. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Thaw requested that all items be placed on the Board of Commissioners consent agenda.