



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, April 6, 2010

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *J. Clark and D. Hogan*

Other Commissioners:

Staff: *J. Breitenbach, J. Bruner, J. Carter, M. Doering, P. McNicoll, A. Mumford, B. Rowell, C. Stewart, A. Thomas, S. Trautz*

Press: *N. Batiwalla*

Others:

1. *Consider approval of the consent agenda.*
 - a) *Approval of the March 23, 2010 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners deny a request from Mr. William Brillhart, that \$13.99 paid in ad valorem taxes and penalties for his 2010 tag renewals be refunded.*

The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend approval of the consent agenda. (Vote: 2-0)

2. *Consider recommending that the Board of Commissioners award the bid for thirteen Police Interceptor Crown Victorias and two Ford Explorers to the lowest responsive and responsible bidder, Duval Ford, Jacksonville, FL, in the amount of \$545,373.00, with funding to be provided by the General Fund balance and repaid by SPLOST 5, with interest, when funds become available.*

Mr. John Carter, Public Works Director, presented this item and recommended that the bid be awarded to Duval Ford. Commissioner Hogan questioned who had the next lowest bid and Mr. Carter responded that Peach County Ford was 2nd lowest and Kings Colonial Ford was 3rd lowest. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the bid for thirteen Police Interceptor Crown Victorias and two Ford Explorers to the lowest responsive and responsible bidder, Duval Ford, Jacksonville, FL, in the amount of \$545,373.00, with funding to be provided by the General Fund balance and repaid by SPLOST 5, with interest, when funds become available. (Vote: 2-0)

3. *Consider recommending that the Board of Commissioners declare the Fire Department classroom building located at site of the prior FAA burn pit at the Brunswick Airport as surplus so that it can be demolished.*

Fire Chief Al Thomas presented this item and stated that the County had obtained the trailer from FLETC in 1994. He stated that FAA had decommissioned the burn pit and the trailer needs to be removed. Commissioner Clark questioned where the County goes for burn training now and Chief Thomas responded that they send the airport certified employees only to

Savannah. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners declare the Fire Department classroom building located at site of the prior FAA burn pit at the Brunswick Airport as surplus so that it can be demolished. (Vote: 2-0)

4. *Consider recommending that the Board of Commissioners fund the St. Simons Island Gateway Landscaping Project in an amount not to exceed \$36,000 with the funds provided from the original St. Simons Island Gateway Project fund (SPLOST IV, Misc. Rd. Improvements – SSI Gateway).*

Mr. Charles Stewart, County Administrator, stated that Mr. Edenfield had been contacted to modify the quote and that there was no need to act on this item at this time. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Motion to pull this item from the agenda. (Vote: 2-0)

5. *Consider recommending that the Board of Commissioners award the contract for construction of the Old Jesup Road at Old Cypress Mill Intersection Improvements project to Seaboard Construction Company, Brunswick, Georgia in the amount of \$157,000.49 with funding provided from SPLOST IV, Old Jesup Road.*

Mr. Jim Bruner, County Engineer, presented this item and stated that two bids had been received and Seaboard Construction was the lowest bidder. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the contract for construction of the Old Jesup Road at Old Cypress Mill Intersection Improvements project to Seaboard Construction Company, Brunswick, Georgia in the amount of \$157,000.49 with funding provided from SPLOST IV, Old Jesup Road. (Vote: 2-0)

6. *Consider recommending that the Board of Commissioners award the contract for the Frederica Road Cross Drain Replacement project to RJs Underground of Yulee, Florida in the amount of \$100,820 with funding provided from SPLOST IV, Frederica Cross Drains.*

Mr. Jim Bruner, County Engineer, presented this item and stated that the County had received six bids for this project. He also stated that the contract requires the contractor to work at night when they have to close the road. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the contract for the Frederica Road Cross Drain Replacement project to RJs Underground of Yulee, Florida in the amount of \$100,820 with funding provided from SPLOST IV, Frederica Cross Drains. (Vote: 2-0)

7. *Consider recommending that the Board of Commissioners award the bid for the purchase of an emergency squad to the lowest responsive bidder, Taylor Made Ambulance, 3704 Medallion Place, Newport, AR, in the amount of \$112,294 with funding to be provided by the General Fund as budgeted.*

Fire Chief Al Thomas requested that the award be made to the lowest bidder, Taylor Made Ambulance. Commissioner Clark asked if the County has used Taylor Made before and Chief Thomas responded that the County has purchased five or six squads from them in the past. Commissioner Clark asked if there had been any problems with Taylor Made and Chief Thomas

stated that there had been no more problems with them than with any other manufacturer. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the bid for the purchase of an emergency squad to the lowest responsive bidder, Taylor Made Ambulance, 3704 Medallion Place, Newport, AR, in the amount of \$112,294 with funding to be provided by the General Fund as budgeted. (Vote: 2-0)

8. *Consider recommending that the Board of Commissioner approve the Glynn County Economic Development Revolving Loan in the amount of \$41,580 to Interior Products, Inc, and that the loan documents, consisting of the Loan Agreement, Promissory Note, Security Agreement, and UCC-1 Statement, be approved and executed where necessary by the Glynn County Chairman.*

Mr. Aaron Mumford, County Attorney, presented this item and explained that the revolving loan funds originated with a DCA grant over twenty years ago. He stated that the proposed loan to Interior Products, Inc. met the requirements of the loan program. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioner approve the Glynn County Economic Development Revolving Loan in the amount of \$41,580 to Interior Products, Inc, and that the loan documents, consisting of the Loan Agreement, Promissory Note, Security Agreement, and UCC-1 Statement, be approved and executed where necessary by the Glynn County Chairman. (Vote: 2-0)

9. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Hogan requested that all items be placed on the Board of Commissioners consent agenda except item #4 which was pulled from the agenda.