



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, September 8, 2009

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *D. Hogan, T. Sublett, and T. Thaw*

Other Commissioners: *H. Lynn*

Staff: *P. Christian, M. Doering, B. Gerhardt, P. McNicoll, A. Mumford, P. Nicometo, Y. Phillips, O. Reed, B. Rowell, J. Wiggins, W. Worley*

Press: *N. Batiwalla, P. Shierling*

Others: *F. Benetti, D. Disque, M. Berberick, B. Myers, W. Parks, B. Upshaw*

1. *Consider approval of the consent agenda.*
 - a) *Approval of the August 25, 2009 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, August 18, 2009.*
 - c) *Recommend that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, September 1, 2009 meeting.*
 - d) *Recommend that the Board of Commissioners approve water and sewer variances under Section 606.1 of the Glynn County Subdivision Regulations for a proposed three-lot subdivision consisting of 8.41 acres located on the north side of Honeygal Road, approximately 7,000 feet east of its intersection with Pennick Road.*
 - e) *Recommend that the Board of Commissioners approve water and sewer variances (WSV1669) under Section 606.1 of the Glynn County Subdivision Regulations for a proposed two-lot subdivision consisting of 2.09 acres located on the east side of Petersville Road, approximately 1,000 feet south of its intersection with Highway 99, and further recommend that the language recommended by the Board of Health be included on the plat, as follows: "The Glynn County Health Department approves this subdivision for on-site sewerage disposal and individual well water supply (private/individual wells). A permit for on-site sewage disposal systems will be evaluated upon property owner's application for the on-site sewage system. All lots will be permitted on a lot-by-lot basis with special conditions outlined on each on-site permit. Some lots may require submission of a level 4 Soil Report prior to issuance of a building permit or septic permit due to site and soil conditions. One combined area, equal to twice the area needed to install the original onsite sewage disposal system must be left on the property free of building, concrete pads and major trees to accommodate original system and future repairs.*
 - f) *Recommend to the Board of Commissioners to exercise the 1st option year for building custodial services with American Facilities Services as follows with funding provided from the FY09/10 operating budget:*

Public Safety Center	\$29,301.96/yr
Fire Department @PSC	\$7,800.00/yr
Animal Control Center	\$5,820.00/yr
Public Works	\$6,444.00/yr
Office Park	\$32,520.00/yr
Facilities Maintenance	\$998.88/yr
SSI Police Precinct	\$2,521.32/yr
Restrooms Casino/Neptune Pk.	\$14,514.00/6 months
Restrooms Massengale/Gascoigne	\$10,590.00/6 months
Restrooms USCG	\$13,800.00/yr

- g) *Recommend to the Board of Commissioners that it authorize payment of the excess tax proceeds from the tax sale of parcel no. 01-02109 in the amount of seventeen thousand one hundred fifty seven and 21/100 dollars (\$17,157.21) to attorney Douglas Mathis for distribution per legal priorities.*

The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

Recommend approval of the consent agenda with the clarification that items 1(b) and (c) do not approve a tax refund. (Vote: 3-0)

2. *Consider recommending that the Board of Commissioners approve the low cost spay and neuter program concept as presented pending final submission of a detailed program outline and budget within 30 days.*

Ms. Becky Rowell, Assistant County Administrator, introduced Dr. Bill Disque who presented the Committee with a hand-out and described the spay and neuter program that he was recommending. Commissioner Thaw stated that he had received calls from other veterinarians who were concerned that the County was competing with private vets. Dr. Disque responded that only 5-7% of veterinary income is related to spay and neuter services. Commissioner Hogan stated that this was a way of addressing the animal population problem and would not cost the County. Ms. Rowell stated that staff was requesting that the Board of Commissioners consider the spay and neuter program concept and if approved, staff would present the detailed program along with a budget within thirty days. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend that the Board of Commissioners approve the low cost spay and neuter program concept as presented pending final submission of a detailed program outline and budget within 30 days. (Vote: 3-0)

3. *Consider recommending that the Board of Commissioners approve the 2009 Performance Partnership Agreement with the Office of Homeland Security/Georgia Emergency Management Agency subject to the County Attorney's approval.*

There was no discussion on this item. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners approve the 2009 Performance Partnership Agreement with the Office of Homeland Security/Georgia Emergency Management Agency subject to the County Attorney's approval. (Vote: 3-0)

4. *Consider recommending that the Board of Commissioners approve the proposed FY 2009-10 grant contract with the Georgia Department of Behavioral Health and Developmental Disabilities*

to provide funding for the Glynn/Camden County Drug Court in the amount of \$299,631.00, subject to the County Attorney's review.

Mr. Dick Newbern, Grants Coordinator, presented this item and requested approval. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners approve the proposed FY 2009-10 grant contract with the Georgia Department of Behavioral Health and Developmental Disabilities to provide funding for the Glynn/Camden County Drug Court in the amount of \$299,631.00, subject to the County Attorney's review. (Vote: 3-0)

- 5. Consider recommending that the Board of Commissioners accept the \$1,404,270 federal grant award from the Economic Development Administration to help finance the construction of the Glynn County CDL Training Center, subject to the review of the County Attorney.*

Mr. Dick Newbern presented this item and Commissioner Hogan questioned what the grant money would be used for. Mr. Newbern stated that it would offset the construction expense. Commissioner Hogan questioned whether the County had adequate funds budgeted for this project and Commissioner Thaw stated that it had. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners accept the \$1,404,270 federal grant award from the Economic Development Administration to help finance the construction of the Glynn County CDL Training Center, subject to the review of the County Attorney. (Vote: 3-0)

- 6. Consider recommending that the Board of Commissioners approve and accept the Brunswick and Glynn County Development Authority's proposal regarding the issuance of revenue bonds for the purpose of facilitating the financing of the Gateway Behavioral Health Services' project adjacent to Center Drive and Goodbread Road and authorize the Chairman to execute the attached Inducement Letter.*

Mr. Aaron Mumford, County Attorney, presented this item and stated that the Gateway Behavioral Health Services was requesting the County's assistance in issuing up to \$5 million in revenue bonds through the Brunswick and Glynn County Development Authority for the acquisition, construction and equipping clinical and administrative facility(ies). Mr. Mumford stated that the costs would be passed onto Gateway and this should not cost the County any money. He stated that Gateway was not planning to use the County's annual appropriation to them to pay the debt. Commissioner Hogan questioned what the County's appropriation is used for and Mr. Frank Benetti stated that it is used directly for services. Mr. Mumford stated that Glynn County is not required to be a partner in this project, that the Development Authority could issue the bonds but it would be more advantageous for them to go through the County. He stated that the Development authority would receive 1/10 of 1% for their involvement in the bond issue. Commissioner Howard Lynn spoke in favor of this project and stated that he was on the Gateway Board. He stated that Gateway employs 150 employees from Glynn County and a \$5 million payroll. Commissioner Hogan stated that he was not ready to vote for or against this item at this time. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend forwarding this item to the full Board of Commissioners with no recommendation from the Finance Committee. (Vote: 3-0)

- 7. Consider recommending that the Board of Commissioners award a contract for drug testing services to the lowest responsive and responsible bidder, Doctors Lab, Valdosta, GA, for the fees*

provided in the attached Fee Schedule with funding to be provided from Human Resources operating budget.

There was no discussion on this item. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend that the Board of Commissioners award a contract for drug testing services to the lowest responsive and responsible bidder, Doctors Lab, Valdosta, GA, for the fees provided in the attached Fee Schedule with funding to be provided from Human Resources operating budget. (Vote: 3-0)

8. *Consider recommending that the Board of Commissioners approve construction of the Carport Canopy for the Georgia State Patrol in the amount of \$77,653, with funding to be provided from the General Fund balance and later reimbursed by the sale of the parcel located at 6102 New Jesup Highway.*

Mr. Matt Berberick, Carter Goble Lee Project Manager, and Mr. Paul Christian, Assistant County Administrator, were available to answer questions. Mr. Berberick stated that the original bid for the Canopy was over \$270 thousand but that it had been negotiated down to \$77,653. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend that the Board of Commissioners approve construction of the Carport Canopy for the Georgia State Patrol in the amount of \$77,653, with funding to be provided from the General Fund balance and later reimbursed by the sale of the parcel located at 6102 New Jesup Highway. (Vote: 3-0)

9. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Thaw requested that all items except #6 be included as consent items on the Commission's Meeting Agenda. Item #6 is forwarded to the full Board of Commissioners with no recommendation from the Finance Committee.