



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, July 7, 2009

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *T. Sublett, and T. Thaw*

Other Commissioners: *H. Lynn*

Staff: *B. Brewer, J. Bruner, J. Carter, J. Catron, W. Davis, M. Doering, B. Gerhardt, P. McNicoll, O. Reed, B. Rowell, W. Worley*

Press: *J. Davis, M. Permar*

Others: *Altamaha Park Representative, C. Fendig, B. Myers*

Consider approval of the consent agenda.

- a) *Approval of the June 9, 2009 Finance Committee Minutes.*
- b) *Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, May 18, 2009 meeting.*
- c) *Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, June 9, 2009 meeting.*
- d) *Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, June 16, 2009 meeting.*
- e) *Recommend that the Board of Commissioners declare the unusable items listed on the attached page as surplus and approve the disposal of these items in the best interest of the County.*
- f) *Recommend that the Board of Commissioners allow the Police Department to use its seized funds program as a funding source to purchase the equipment/items listed: Items 1 thru 14.*
- g) *Recommend that the Board of Commissioners authorize payment of excess tax proceeds from the tax sale of parcel No. 01-01309 in the amount of fifteen thousand thirty two and 39/100 dollars (\$15,032.39) to attorney Mike Patrick for distributions per legal priorities.*
- h) *Recommend that the Board of Commissioners cancel the April 1, 1986 tax sale to David L. Thrower for parcel number 03-06982 and refund the purchase price and the property taxes paid on the property for the years 1986 up and through 2008 in the total amount of four thousand six hundred sixty three and 87/100 dollars (\$4,663.87) to Marie J. Thrower.*

The following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend approval of the consent agenda. (Vote: 2-0)

2. *Consider recommending that the Board of Commissioners exercise the first option year for Cate Road Landfill Monitoring Services with Advanced Environmental Management, Inc. in the amount of \$16,005 with funding to be provided by the Solid Waste Disposal Fund.*

Mr. Jim Bruner, County Engineer, presented this item and recommended that the first year option of the contract for the Cate Road Landfill monitoring services be exercised. He stated that the testing is required by the County's closure permit. The following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners exercise the first option year for Cate Road Landfill Monitoring Services with Advanced Environmental Management, Inc. in the amount of \$16,005 with funding to be provided by the Solid Waste Disposal Fund. (Vote: 2-0)

3. *Consider recommending that the Board of Commissioners authorize Terracon Consultants to perform a limited site investigation of the Frederica Tower site in accordance with their proposal P49090322 dated June 24, 2009 with funding provided from the General Fund fund balance in an amount not to exceed \$15,000.*

Mr. Jim Bruner stated that the Frederica Road Water Tank had been declared surplus and would soon be demolished. As a result the antennas on the water tank must be relocated to Glynn County's new communication tower. As part of their due diligence for lease space, Verizon Wireless was required to have an environmental site assessment done which identified lead in the soil within the lease area. Glynn County must now determine the limits of contamination, remove the contaminated soil, and provide documentation to EDP that the site is free from contamination. He recommended that the site investigation be awarded to Terracon Consultants since they had done the initial assessment and Public Works would dispose of the contaminated soil. The following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners authorize Terracon Consultants to perform a limited site investigation of the Frederica Tower site in accordance with their proposal P49090322 dated June 24, 2009 with funding provided from the General Fund fund balance in an amount not to exceed \$15,000. (Vote: 2-0)

4. *Consider recommending that the Board of Commissioners award the contract for construction of the Golden Isles Parkway Extension Lift Station #2 to Palm Coast Utilities in the amount of \$355,590 with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5 with interest when funds become available.*

Mr. Jim Bruner presented this item and stated that the County received twelve bids for construction of the Golden Isles Parkway Lift Station #2. The low bid was received from Palm Coast Utilities, Allenhurst, Georgia, in the amount of \$370,590 with a deduct of \$15,000 for the alternative to use a fiberglass wet well instead of concrete, which was the product that the Joint Water and Sewer Commission preferred. Mr. Bruner recommended award to Palm Coast Utilities in the amount of \$355,590 and stated that they built the IAP Lift Station and did a good job there. The following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners award the contract for construction of the Golden Isles Parkway Extension Lift Station #2 to Palm Coast Utilities in the amount of \$355,590 with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5 with interest when funds become available. (Vote: 2-0)

5. *Consider recommending that the Board of Commissioners award the bid for Mosquito Control Chemicals to the companies offering the lowest responsive and responsible bid price, as provided for in the attached Mosquito Control Exhibit with funding to be provided by the Mosquito Control operating budget.*

Mr. John Carter, Public Works Director, presented this item and recommended award to various companies that offered the lowest bid price for specific chemicals. The following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners award the bid for Mosquito Control Chemicals to the companies offering the lowest responsive and responsible bid price, as provided for in the attached Mosquito Control Exhibit with funding to be provided by the Mosquito Control operating budget. (Vote: 2-0)

6. *Consider recommending that the Board of Commissioners reject the bid received for drug testing services and reissue the Invitation for Bid for these services.*

There was no discussion on the item and the following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners reject the bid received for drug testing services and reissue the Invitation for Bid for these services. (Vote: 2-0)

7. *Consider recommending that the Board of Commissioners authorize the Development Authority to issue revenue bonds not to exceed \$3.5 million, for the Gateway Admin Building project and authorize the Chairman to execute an inducement letter subject to the County Attorney's approval.*

There was no discussion on this item and the following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Defer to the full Board of Commissioners the consideration to authorize the Development Authority to issue revenue bonds not to exceed \$3.5 million, for the Gateway Admin Building project and authorize the Chairman to execute an inducement letter subject to the County Attorney's approval. (Vote: 2-0)

8. *Consider approval of a new lease agreement between Glynn County and Altamaha Park of Glynn, Inc.*

Mr. Will Worley, Assistant County Attorney, presented a draft lease agreement and stated that there was no Exhibit A, which was the survey of the property being leased. He stated that there could be changes to the leased property based on the Go Fish project. Mr. Wayne Stewart, Altamaha Park Advisory Board member, stated that the Altamaha Park Association was satisfied with the lease and that the Altamaha Park Advisory Board would vote on it prior to the Board of Commissioners meeting. The following motion made by Commissioner Sublett and seconded by Commissioner Thaw passed unanimously.

Recommend approval of a new lease agreement between Glynn County and Altamaha Park of Glynn, Inc. (Vote: 2-0)

9. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Chairman Thaw requested that all items except #7 be placed on the Board of Commissioners' Consent Agenda. Item #7 was deferred to the full Board of Commissioners with no recommendation from the Finance Committee.