



## Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, May 26, 2009

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

### Present:

**Committee Members:** *D. Hogan, and T. Thaw*

**Other Commissioners:** *A. Callaway*

**Staff:** *M. Doering, B. Gerhardt, D. Hainley, P. McNicoll, O. Reed, B. Rowell, W. Worley*

**Press:** *J. Davis, P. Shierling, L. Nobles*

**Others:** *Altamaha Park Representatives*

1. Consider approval of the consent agenda.
  - a) Approve of the May 12, 2009 Finance Committee Minutes.
  - b) Approve of the April 28, 2009 Finance Committee FY10 Budget Presentation Minutes.
  - c) Approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, May 5, 2009 meeting.
  - d) Approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, May 18, 2009 meeting.

The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

### Recommend approval of the consent agenda. (Vote: 2-0)

2. Consider recommending that the Board of Commissioners accept the settlement offer for Glynn County Police Unit 2270, a Crown Victoria Police Interceptor, in the amount of \$17,231.25 and designate the vehicle as surplus to be released to 1st Acceptance Services, Inc.

Commissioner Thaw questioned whether rental costs were figured in with the settlement and Mr. Rick Coolidge, Human Resources Generalist, stated that \$1 thousand was included. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

### Recommend that the Board of Commissioners accept the settlement offer for Glynn County Police Unit 2270, a Crown Victoria Police Interceptor, in the amount of \$17,231.25 and designate the vehicle as surplus to be released to 1st Acceptance Services, Inc. (Vote: 2-0)

3. Consider recommending that the Board of Commissioners amend the FY '09 budget for health plan expenses in the amount of \$283,327 with funding to be provided as follows:

<u>Fund</u>	<u>Amount</u>
General	\$ 225,812
Admin Svcs.	\$ 11,616
E-911	\$ 11,333
Fire	\$ 30,316
Sanitation	\$ 2,267
Sea Island	\$ 1,983

Ms. Orah Reed, Human Resources Director, presented this item and stated that the County had budgeted approximately \$6 million for health claims and prescription drugs and the expenses will exceed the budgeted amount for the fiscal year. She stated that there were three large claims between July and December of 2008 that had exceeded the stop loss amount. There were three claims from January through May that had reached \$300 thousand and there are two large claims pending. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners amend the FY '09 budget for health plan expenses in the amount of \$283,327 with funding to be provided as follows:**

<u>Fund</u>	<u>Amount</u>
General	\$ 225,812
Admin Svcs.	\$ 11,616
E-911	\$ 11,333
Fire	\$ 30,316
Sanitation	\$ 2,267
Sea Island	\$ 1,983 (Vote: 2-0)

4. Consider recommending that the Board of Commissioners approve the 2010 fiscal year appropriation of \$420,110 and execute the contract with the Brunswick Judicial Circuit Public Defender.

Ms. Phyllis McNicoll, Finance Director, stated that the contract amount remained the same as the current year and recommended approval. Commissioner Hogan asked who else besides Glynn County funded the Public Defender and Ms. McNicoll stated that the State and the other counties in the circuit contributed to their operations. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners approve the 2010 fiscal year appropriation of \$420,110 and execute the contract with the Brunswick Judicial Circuit Public Defender. (Vote: 2-0)**

5. Discuss possible revisions to the lease agreement between Glynn County and Altamaha Park of Glynn, Inc., and direct staff to draft a proposed lease amendment to be brought back before the Finance Committee for consideration.

Commissioner Thaw informed the public that this item would only be discussed at this meeting and no action would be taken. Mr. Vernon Lewis, President of Altamaha Park Advisory Board, read the recommendations that the Altamaha Park Board had approved. He stated that the Executive Board had met and plan to contract with a CPA to review their financial records. Mr. Wayne Stewart stated that County Administrator Charles Stewart had requested that the following sentence in paragraph #5 be removed. "However, existing compliant structures will be grandfathered in." Commissioner Thaw stated that County Administrator Stewart had requested that liability insurance be required and that quarterly financial reports should be submitted to the County. Commissioner Thaw questioned whether the Park Board had hired a CPA and Mr. Vernon Lewis stated that they have scheduled a meeting to talk to one. Mr. Wayne Stewart requested that the County Attorneys and County Administration start working on the revision to the lease since all leases will expire in September.

Commissioner Thaw requested that Ms. McNicoll provide a three year history of net expenditures at Blythe Island Park, Selden Park, and Altamaha Park.

Mr. Tommy Clark suggested that the seven paragraphs submitted by the Altamaha Park Board either be incorporated into the lease or added as an addendum to the lease.

**No Action was taken on this item.**

6. Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.

**Chairman Thaw requested that all items except #5 be placed on the Board of Commissioners' Consent Agenda. Item #5 will not be forwarded to the Board of Commissioners at this time.**