



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, April 7, 2009

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *D. Hogan and T. Thaw*

Other Commissioners:

Staff: *J. Catron, D. Chunn, R. Coolidge, M. Doering, B. Gerhardt, P. McNicoll, A. Mumford, O. Reed, B. Rowell, A. Thomas, W. Worley*

Press: *J. Davis*

Others: *M. Berberick, C. Fendig, B. Myers*

1. *Consider approval of the consent agenda.*

- a) *Recommend approval of the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday February 17, 2009 meeting.*
- b) *Recommend approval of the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 17, 2009 meeting.*
- c) *Recommend that the Board of Commissioners to declare 2601 Stonewall Street and 2207 Stonewall Streets surplus and allow staff to accept offers for the sale of properties.*

Commissioner Thaw pulled items a and c for discussion. The following motion made by Commissioner and seconded by Commissioner , passed unanimously.

Recommend approval of item 1(b). (Vote: 3-0)

1(a) Mr. Aaron Mumford, County Attorney, referred to the Real Property Exemption on page 6 and stated that Epworth and the Hospital bought property in 2007. He stated that they should have been classified as exempt property at that time but were not. The Hospital paid their taxes and then asked for the exemption but Epworth asked for the exemption and didn't pay the bill. He stated that the Board needed to approve a write-off of the Epworth tax bill and authorize a refund for the hospital taxes. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend to the Board of Commissioners that the above-referenced 2008 Epworth tax bills totaling \$13,562.07 be written off and that refunds totaling \$9,255.31 be issued to the Hospital Authority for the above-referenced 2008 tax payments and the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday February 17, 2009 meeting be approved.

1(c) Mr. Paul Christian, Assistant County Administrator, presented this item and stated that the County needed a title search on the property. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

Recommend to the Board of Commissioners to authorize staff to request sealed bids for the sell of the 2601 Stonewall Street and 2207 Stonewall Street properties after staff has

done due diligence and to bring the item back to the Board of Commissioners for authorization to sell the properties. (Vote: 3-0)

2. *Consider recommending that the Board of Commissioners award the contract for construction of the entrance road for the CDL center to the lowest responsive responsible bidder Seaboard Construction, Brunswick, Georgia in the amount of \$456,467.34 with funding provided from General Fund/ Public Works - Program. Object 4571.54375, to be reimbursed by SPLOST 5, with interest, when funds become available.*

Mr. Paul Christian presented this item and recommended approval. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners award the contract for construction of the entrance road for the CDL center to the lowest responsive responsible bidder Seaboard Construction, Brunswick, Georgia in the amount of \$456,467.34 with funding provided from General Fund/ Public Works - Program. Object 4571.54375, to be reimbursed by SPLOST 5, with interest, when funds become available. (Vote: 3-0)

3. *Consider recommending that the Board of Commissioners adopt the resolution authorizing the Glynn County Administrator to file application on behalf of the Glynn County Board of Commissioners with the Georgia Department of Transportation, to aid in the financing of a technical study grant to implement specific items of the FY 2010 Brunswick Area Transportation Study (BATS) Unified Planning Work Program.*

Mr. David Hainley, Community Development Director, stated that this was the largest planning grant that the County received and that the match is built into the budget. He stated that the Canal Road Intersection Study which is being done now, was an example of projects funded by this grant. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend that the Board of Commissioners adopt the resolution authorizing the Glynn County Administrator to file application on behalf of the Glynn County Board of Commissioners with the Georgia Department of Transportation, to aid in the financing of a technical study grant to implement specific items of the FY 2010 Brunswick Area Transportation Study (BATS) Unified Planning Work Program. (Vote: 3-0)

4. *Consider recommending that the Board of Commissioners adopt the resolution authorizing the County Administrator to apply for the planning services contract for Fiscal Year 2010.*

Mr. David Hainley presented this item and stated that this is a grant for transit planning and it does not commit the County to any transportation projects. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend that the Board of Commissioners adopt the resolution authorizing the County Administrator to apply for the planning services contract for Fiscal Year 2010. (Vote: 3-0)

5. *Consider recommending that the Board of Commissioners execute the Agreement For Medical Services with the Southeast Georgia Health System which provides for a 35% discount on Juvenile Court invoices for medical services when payment is mailed within sixty days of the billing date.*

Ms. Phyllis McNicoll, Finance Director, stated that this is an agreement for Juvenile Court to receive the 35% discount given to other County Departments by the Hospital. Juvenile Court first received this discount in 2008. Commissioner That questioned if the County can negotiate the rate and Mr.

Charles Stewart stated that he was meeting with Mr. Gary Colberg and would try to get a better discount. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Motion to defer this item and request that staff renegotiate the discount with the Southeast Georgia Health System. (Vote: 3-0)

6. *Consider recommending that the Board of Commissioners approve the McGinty-Gordon proposal for renewal of Safety National Insurance Company's excess workers' compensation insurance for the period from April 25, 2009 through April 25, 2010 in the amount of \$62,792 with funding to be provided by the Employee Benefits Fund.*

Mr. Rick Coolidge, HR Generalist, stated that this proposal was an increase over the last year but that he and Mr. Fred McGinty, McGinty-Gordan & Associates, believed that this was a fair proposal. Commissioner Hogan questioned whether this insurance was bid and Mr. Coolidge responded that Mr. McGinty received bid and then gives the County his recommendation. Commissioner Hogan asked what Mr. Stewart recommended and he stated that he recommended the award as presented. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Recommend that the Board of Commissioners approve the McGinty-Gordon proposal for renewal of Safety National Insurance Company's excess workers' compensation insurance for the period from April 25, 2009 through April 25, 2010 in the amount of \$62,792 with funding to be provided by the Employee Benefits Fund. (Vote: 3-0)

7. *Consider recommending that the Board of Commissioners approve the ACCG-IRMA proposal for property and liability coverage including TPA services for Glynn County for the periods of April 25, 2009 through June 30, 2009 and July 1, 2009 through June 30, 2010, to be funded by the County Insurance Fund.*

Mr. Rick Coolidge presented this item and stated that the County's property insurance policies would expire on April 25, 2009. He stated that several of the policies were set to expire on April 1, 2009 but had been extended by the current carriers to April 25, 2009. Staff sought out competitive bids from the current broker, McGinty-Gordon & Associates (MG&A) as well as a proposal from the Association of County Commissioners of Georgia Interlocal Risk Management Agency (ACCG-IRMA). After analysis, staff recommended approval of the ACCG-IRMA proposal in the amount of \$497,973 for coverage from July 1, 2009 through June 30, 2010, along with a prorated coverage policy to cover from April 25, 2009 to June 30, 2009 at a cost of \$91,409. The best proposal submitted by MG&A would cost \$597,727.40 for coverage from April 25, 2009 through April 25, 2010. Mr. Fred McGinty, (MG&A) and Mr. Ben Pittarelli and Ms. Ashley Abercombrie (ACCG-IRMA) were available for questions. After a detailed question and answer period the following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

Motion to forward this item to the full Board of Commissioners with a recommendation from staff. (Vote: 3-0)

8. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Chairman Thaw requested that items all items except #5 and #7 be placed on the Board of Commissioners' Consent Agenda. Item #5 was deferred to a future Finance Committee meeting and #7 was referred to the full Board of Commissioners.

Chairman Thaw set the schedule for the first Finance Committee Budget meeting for Tuesday, April 14, 2009 at 8:30 a.m.