



## **Finance Committee Meeting Minutes**

Glynn County Board of Commissioners

**4:00 p.m., Tuesday, February 24, 2009**

**Third Floor Conference Room**

**W. Harold Pate Courthouse Annex**

**Brunswick, Georgia**

### **Present:**

**Committee Members:** *D. Hogan, T. Sublett and T. Thaw*

**Other Commissioners:**

**Staff:** *J. Bruner, P. Christian, W. Davis, M. Doering, B. Gerhardt, D. Hainley, P. McNicoll, Y. Phillips, B. Rowell, C. Stewart, W. Worley*

**Press:** *J. Davis, M. Permar*

**Others:** *Haskell Representatives, C. Fendig, T. Furlow*

1. *Consider approval of the consent agenda.*
  - a) *Recommend that the Board of Commissioners approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, February 3, 2009 meeting.*
  - b) *Recommend that the Board of Commissioners approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, February 17, 2009 meeting.*
  - c) *Recommend that the Board of Commissioners approve the variance for application XS1457, 985 Emanuel Church Road, for sewer under §606.1 of the Glynn County Subdivision Regulations, due to lack of available public sewer.*
  - d) *Recommend that the Board of Commissioners approve the variance for application XS1452, Houston Tract, for water and sewer under §606.1 of the Glynn County Subdivision Regulations, due to lack of available public water and sewer.*
  - e) *Recommend that the Board of Commissioners approve the variance for application XS1456, Knight Road, for water and sewer under §606.1 of the Glynn County Subdivision Regulations, due to lack of available public water and sewer.*

The following motion made by Commissioner Hogan and seconded by Commissioner Sublett, passed unanimously.

### **Recommend approval of the consent agenda. (Vote: 3-0)**

2. *Consider recommending that the Board of Commissioners approve the use of \$49,822 in County Administrator's Contingency Budget which was previously budgeted for the Selden Park Pavilion, to make repairs to the Selden Park Pool.*

Mr. Wesley Davis, Recreation Director, presented this item. Commissioner Sublett questioned Mr. Davis on how long the proposed repairs would last and Mr. Davis stated that they would be completely relining the pool and it should last eight to ten years. Commissioner Thaw asked if there was a timeline for the project and that staff needed to get a completion date prior to

awarding the contract with a penalty if the date is not met. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

**Recommend that the Board of Commissioners approve the use of \$49,822 in County Administrator's Contingency Budget which was previously budgeted for the Selden Park Pavilion, to make repairs to the Selden Park Pool. (Vote: 3-0)**

3. *Consider recommending that the Board of Commissioners approve moving forward with the proposed transit system, with local matching funds and oversight appointment to be provided by an interlocal agreement between the City of Brunswick and Glynn County.*

Mr. David Hainley, Community Development Director, presented this item. Commissioner Hogan questioned if the transit system would benefit the City more than the County. Mr. Hainley stated that there would be more City passengers than County and that the City has made no commitment to share in the costs. Commissioner Sublett questioned where the funding would be from federal dollars and Mr. Hainley stated that it would be partially funded with federal funds and that the State had originally committed to fund \$120 thousand but they have pulled out of the project so the local governments would be required to fund the additional \$120 thousand. Mr. Hainley stated that the first year local subsidy would amount to \$391 thousand. Mr. Cap Fendig spoke and encouraged the County to move forward with the project and stated that the private sector may help with the funding. Mr. Hainley stated that the BATS committee recommended that the County move forward with the transit system but that was before the State pulled out of the project. Mr. Charles Stewart, County Administrator, stated that the staff recommendation is to deny or defer the project. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed with Commissioner Thaw voting against the motion.

**Motion to defer the consideration of moving forward with the proposed transit system indefinitely. (Vote: 2-1)**

4. *Consider recommending that the Board of Commissioners authorize the County Administrator to execute the "Agreement for Transit Operations Assistance".*

This item was not heard since it was related to item #3 which was deferred.

5. *Consider recommending that the Board of Commissioners award the bid to the lowest responsive vendors, King's Colonial Ford, Brunswick, Georgia, in the amount of \$252,622.14 and Gordon Chevrolet, Augusta, Georgia, in the amount of \$151,022.60 for each vehicle type identified herein with funding to be provided in the amount of \$295,356.68 by General Fund fund balance to be repaid by SPLOST 5, with interest, when funds become available and \$108,288.06 by the Governor's Office of Highway Safety HEAT Grant.*

Police Chief Matt Doering presented this item. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Recommend that the Board of Commissioners award the bid to the lowest responsive vendors, King's Colonial Ford, Brunswick, Georgia, in the amount of \$252,622.14 and Gordon Chevrolet, Augusta, Georgia, in the amount of \$151,022.60 for each vehicle type identified herein with funding to be provided in the amount of \$295,356.68 by General Fund fund balance to be repaid by SPLOST 5, with interest, when funds become available and \$108,288.06 by the Governor's Office of Highway Safety HEAT Grant. (Vote: 3-0)**

6. *Consider recommending the Board of Commissioners lease four offices in the Office Park Building to the Office of the Georgia Capital Defender at no charge.*

Mr. Paul Christian, Assistant County Administrator, presented this item and stated that the Georgia Capital Defender would pay \$1 per year for the rental of the office space. He also stated that the County would charge \$100 per month for utilities. Mr. Charles Stewart stated that he had talked to District Attorney Steve Kelley and Mr. Kelley was encouraged about the possibility of locating the Georgia Capital Defender in Glynn County. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Recommend the Board of Commissioners lease four offices in the Office Park Building to the Office of the Georgia Capital Defender at a charge of \$1 per year. (Vote: 3-0)**

7. *Consider recommending to the Glynn County Board of Commissioners to accept the GMP of \$20,231,080 for expansion of the Exit 29 Water Pollution Control Plant as outlined in the document prepared by the Haskell Company dated February 20, 2009 with funding provided from SPLOST IV in the amount of \$1,295,154, SPLOST V in the amount of \$6,069,414, an EDA Grant in the amount of \$1,000,000, and the remaining funding provided in the form of bonds obtained by the JWSC.*

Mr. Jim Bruner, County Engineer, presented this item and stated that Haskell Company has good experience with this type of project and their bonding capacity is in excess of this project. He stated that Haskell divided the project into seven projects and that in all categories except #4, they selected the low bidder. BRW and Haskell will work as a team on project #4. Commissioner Sublett questioned the length of the project and Mr. Bruner stated that it would be completed in 590 days from the notice to proceed date. Mr. Will Worley, Assistant County Attorney, informed the Committee that the Attorney's office had modified some of the terms in the County's standard contract to reflect requirements of a Construction Manager at Risk project. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

**Recommend the Glynn County Board of Commissioners to accept the GMP of \$20,231,080 for expansion of the Exit 29 Water Pollution Control Plant as outlined in the document prepared by the Haskell Company dated February 20, 2009 with funding provided from SPLOST IV in the amount of \$1,295,154, SPLOST V in the amount of \$6,069,414, an EDA Grant in the amount of \$1,000,000, and the remaining funding provided in the form of bonds obtained by the JWSC and approve the terms of the contract for the Construction Manager at Risk. (Vote: 3-0)**

8. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Chairman Thaw requested that all items be placed on the Board of Commissioners' Consent Agenda except item #3 and #4 which were deferred.**