



## **Finance Committee Meeting Minutes**

Glynn County Board of Commissioners

**4:00 p.m., Tuesday, September 23, 2008**

**Third Floor Conference Room**

**W. Harold Pate Courthouse Annex**

**Brunswick, Georgia**

**Present:**

**Committee Members:** *C. Johnson and T. Thaw*

**Other Commissioners:** *J. Clark*

**Staff:** *J. Bruner, J. Carter, J. Catron, P. Christian, D. Chunn, W. Davis, M. Doering, J. Breitenbach, W. Worley*

**Press:** *J. Davis, M. Permar*

**Others:** *J. Bigler, K. Canup, T. Thomas, and B. Wofford*

1. Consider approval of the consent agenda.
  - a) Approve of the August 26, 2008 Finance Committee Minutes.
  - b) Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, July 15, 2008 meeting.
  - c) Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, August 5, 2008 meeting.
  - d) Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, August 19, 2008 meeting.
  - e) Recommend that the Board of Commissioners approve the corrections to the digests as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, September 2, 2008 meeting.
  - f) Recommend that the Board of Commissioners adopt the Resolution to amend the FY07/08 Budget.
  - g) Recommend that the Board of Commissioners
    - a. Declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County.
    - b. Approve the donation of four Ford Crown Vics (units #1966, #2134, #2212, and #2224) to the Glynn County Board of Education.
  - h) Recommend payment of the excess tax proceeds from the tax sale of parcel number 03-13171, in the amount of eleven thousand eight hundred seventy-three dollars and sixty-three cents (\$11,873.63) to attorney John Medina on behalf of Vanderbilt Mortgage and Finance for distribution per legal priorities pending receipt of the necessary signed documents.

Commissioner Johnson requested to defer item 1a to the next Finance Committee meeting.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend approval of the consent agenda items b-h. (Vote: 2-0)**

- 2. Recommend that the Board of Commissioners accept the \$10,000.00 grant from the Animal Welfare Foundation for the purchase and maintenance of a multi-purpose canine for the Police Department.*

Chief Matt Doering presented the item stating that grant funds are available for the purchase and care of a multi-purpose canine. The Police Department has not replaced the Bloodhound that was retired earlier this year.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners accept the \$10,000.00 grant from the Animal Welfare Foundation for the purchase and maintenance of a multi-purpose canine for the Police Department. (Vote: 2-0)**

- 3. Recommend that the Board of Commissioners accept the donation of the 1988 – 19ft blue Chaparral Boat with a galvanized trailer and a Mercury Black Max 175 HP motor to be placed in the EMA's Search and Rescue Fleet and be used by the EMA Volunteer Search and Rescue Squad.*

Chief Matt Doering presented the item stating that Mr. Reece Acklen had previously had the boat for sale and was unable to sale the boat. Mr. Acklen decided to donate the boat for the EMA Volunteer Search and Rescue's use. Commissioner Thaw inquired if it was a tax deduction and Chief Doering responded that a donation form will be issued for tax purposes. Chief Doering stated that the Chief of the EMA Volunteer Search and Rescue Squad, Jimmy Durrance, operated the boat and said that the boat was in good condition. Commissioner Thaw requested that staff send a letter of thanks. Chief Doering responded that he would be glad to do so.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners accept the donation of the 1988 – 19ft blue Chaparral Boat with a galvanized trailer and a Mercury Black Max 175 HP motor to be placed in the EMA's Search and Rescue Fleet and be used by the EMA Volunteer Search and Rescue Squad. (Vote: 2-0)**

- 4. Recommend that the Glynn County Board of Commissioners to award the contract for construction of the Demere Road Park project to B & B Builders in the amount of \$170,716 with funding provided in SPLOST 5, Program. Object 6327.54375.*

County Engineer, Jim Bruner presented the item, stating that the low bidder has completed other County projects and staff has been very satisfied with the work. Commissioner Thaw clarified that this project is the Skateboard Park. After short discussion about the bid opening for the Skateboard Park apparatus that occurred today, the following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Glynn County Board of Commissioners to award the contract for construction of the Demere Road Park project to B & B Builders in the amount of \$170,716 with funding provided in SPLOST 5, Program.Object 6327.54375. (Vote: 2-0)**

5. *Recommend that the Board of Commissioners approve the Recreation Department hosting the World Fastpitch Connection (WFC) World Series during July 13 - 19, 2009 and confirm approval for*
- *up-front payment of bid money to WFC in the amount of \$1,000*
  - *utilization of 12 to 16 ball fields with 200-foot fences and dirt infields*
  - *a waive of rental fees and personnel on site for the week-long event*
  - *a place for opening ceremonies (i.e. complex or park, etc.)*
  - *receipt of the normal percentage of daily sales for each local concession contract*
  - *help and support on the following issues*
    - a) *Setting up our own Housing Commission with the local Hotel Association*
    - b) *Setting up staff rooms*
    - c) *Calls on local business for sponsorships for balls, trophies, water, etc.*
    - d) *Contacts to local media*
    - e) *Contact local police, fire, and rescue.*

Recreation Director, Wesley Davis, presented the item. Mr. Davis and Mr. Ben Wofford, World Fastpitch Connection, met with Bill Tipton, Brunswick and the Golden Isles Visitors Bureau Executive Director (BGIVB) today. Mr. Davis stated that Mr. Tipton has agreed to help coordinate with local hotels and motels. Mr. Davis stated that the estimated economical impact is \$1-2M. Mr. Wofford stated that the event requires a minimum five day stay. Commissioner Johnson directed staff to budget the estimated \$30,000 in expenses (mostly salary expense) in next year's budget. Mr. Davis stated that the Recreation Department would use the current operating budget for the \$1,000 bid money to WFC. Commissioner Thaw asked approximately how many teams would be participating. Mr. Wofford responded at least 72 teams with the possibility of more than 100. Assistant County Attorney, Will Worley, requested that a contract be completed. Mr. Wofford stated that would be no problem.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners approve the Recreation Department to host the World Fastpitch Connection (WFC) World Series during July 13 - 19, 2009 and confirm approval for**

- **up-front payment of bid money to WFC in the amount of \$1,000**
  - **utilization of 12 to 16 ball fields with 200-foot fences and dirt infields**
  - **a waive of rental fees and personnel on site for the week-long event**
  - **a place for opening ceremonies (i.e. complex or park, etc.)**
  - **receipt of the normal percentage of daily sales for each local concession contract**
  - **help and support on the following issues**
    - a. **Setting up our own Housing Commission with the local Hotel Association**
    - b. **Setting up staff rooms**
    - c. **Calls on local business for sponsorships for balls, trophies, water, etc.**
    - d. **Contacts to local media**
    - e. **Contact local police, fire, and rescue. (Vote: 2-0)**
6. *Recommend that the Board of Commissioners approve the award of bid for the new Selden Park pavilion to TMG Construction, Inc. dba Webster Construction from Lumber City, GA for an amount not to exceed \$106,309, with \$100,000 in funding to come directly from SPLOST 5 along with \$6,309 from 6089.54375.*

Recreation Director, Wesley Davis presented this item and stated that the pavilion would be the same as the one located at Gascoigne Bluff Park. Commissioner Thaw asked Commissioner Clark if he had any questions or would like to make any comments. Commissioner Clark stated that he appreciated the work of staff and funding for the pavilion.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners approve the award of the bid for the new Selden Park pavilion to TMG Construction, Inc. dba Webster Construction from Lumber City, GA for an amount not to exceed \$106,309, with \$100,000 in funding to come directly from SPLOST 5 along with \$6,309 from 6089.54375. (Vote: 2-0)**

*7. Discuss and take action on the Georgia State Patrol Project.*

Assistant County Administrator, Paul Christian presented this item explaining the required reductions for budget purposes. Commissioner Thaw explained to Captain Keith Canup, Georgia State Patrol, that the budget required that the reductions be made. He said that the parking canopy would be completed after the sale of the property where the current GA State Patrol Building is located. Currently funds are not available for the parking canopy.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners accept the low bid from R.H. Tyson Construction; take all engineering value and scope reductions for \$335,751.32 to get within the budgeted amount of \$1,761,444. Also, authorize payment of \$23,000 for architectural service to re-design the building deleting the five bedrooms. Following the sale of the current Georgia State Patrol (GSP) property, accept option one to construct the covered parking using proceeds from the sale of the current GSP property. (Vote: 2-0)**

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

**Motion to add an item to the agenda. (Vote: 2-0)**

- 8. Consider recommending that the Board of Commissioners accept the \$37,500 federal grant for Juvenile Court, approve the grant contract from the Governor's Children and Youth Coordinating Council, and authorize the use of the \$3,500 local funds as the local match.*

Assistant County Administrator, Paul Christian presented the item. Budget Analyst, Denny Chunn and Assistant County Attorney Will Worley, both informed the commissioners that this is a grant that the County has received for several years and is nothing out of the ordinary.

The following motion made by Commissioner Johnson and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners accept the \$37,500 federal grant for Juvenile Court, and approve the grant contract from the Governor's Children and Youth Coordinating Council, and authorize the use of the \$3,750 local funds as the local match. (Vote: 2-0) --- 9/24/2008 - The amounts were changed at state level after the Finance Committee meeting. Commissioner Thaw directed staff to place the item on regular agenda without recommendation from the Finance Committee.**

9. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda. **Commissioner Thaw identified all items as consent except 1a, which was pulled.***