



## **Finance Committee Meeting Minutes**

Glynn County Board of Commissioners

**4:00 p.m., Tuesday, August 26, 2008**

**Third Floor Conference Room**

**W. Harold Pate Courthouse Annex**

**Brunswick, Georgia**

### **Present:**

**Committee Members:** *U. Keller and T. Thaw*

**Other Commissioners:**

**Staff:** *R. Bowen, J. Bruner, J. Catron, D. Chunn, H. Key, P. McNicoll, D. Newbern, B. Rowell, C. Stewart, W. Worley*

**Press:** *J. Davis, M. Permar*

**Others:** *J. Donaghy, T. Furlow, P. Kingsley, P. McElroy*

1. *Consider approval of the consent agenda.*
  - a) *Approve of the August 12, 2008 Finance Committee Minutes*
  - b) *Carryforward the FY08 Encumbrances Budget to the FY09 Budget.*

The following motion made by Commissioner Keller and seconded by Commissioner Thaw passed unanimously.

### **Recommend approval of the consent agenda items. (Vote: 2-0)**

2. *Consider recommending that the Board of Commissioners approve the Enterprise License Agreement with ESRI at a cost of \$50,000 per year with funding to be provided by the operating budget of the Information Technology Department.*

Mr. John Catron, Information Technology Director, presented this item. He stated that the approval of this license agreement would result in additional licenses at a lower cost, training and support valued at \$10 thousand, new modules and functions and the newest version of software as it is released. He stated that the County would realize first year savings of \$24 thousand. Commissioner questioned the total budget for software license agreements and Mr. Catron responded that he would get that information for him. The following motion made by Commissioner Keller and seconded by Commissioner Thaw passed unanimously.

### **Recommend that the Board of Commissioners approve the Enterprise License Agreement with ESRI at a cost of \$50,000 per year with funding to be provided by the operating budget of the Information Technology Department. (Vote: 2-0)**

3. *Consider recommending that the Board of Commissioners*
  - *accept the \$200,000 federal TE grant from Georgia DOT to partially fund the construction of the Harry Driggers Boulevard Pedestrian Path, Phase II.*
  - *submit the Memorandum of Understanding (MOU) and other grant documents to Georgia DOT to begin this project, and;*
  - *authorize the use of SPLOST 5 funds for the \$50,000 cash match.*

Mr. Dick Newbern, Grants Administrator, presented this item and stated that this was only acceptance of the grant and the County could redefine its scope of the project at a later date which

would be required since the grant amount was less than requested. Commissioner Thaw clarified the area covered by this grant by stating that this phase would complete the pedestrian path from the current sidewalk on Harry Driggers Blvd. to the Spur 25. The following motion made by Commissioner Keller and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners**

- **accept the \$200,000 federal TE grant from Georgia DOT to partially fund the construction of the Harry Driggers Boulevard Pedestrian Path, Phase II.**
- **submit the Memorandum of Understanding (MOU) and other grant documents to Georgia DOT to begin this project, and;**
- **authorize the use of SPLOST 5 funds for the \$50,000 cash match. (Vote: 2-0)**

4. *Consider recommending that the Board of Commissioners authorize use of SPLOST 5 Dirt Road Paving funds for construction of the Entrance Road to the Commercial Drivers License Center at an estimated cost of \$1,044,000.*

Mr. Jim Bruner, County Engineer, summarized this item by stating that the new Commercial Drivers License (CDL) Center facility would include four major elements – the U.S. Hwy 17 improvements, entrance road, training building and parking lot, and training pads. He stated that the project would be funded by the State of Georgia, Glynn County General Fund, Splost 5 and other sources yet to be identified. He requested to use Splost 5 Dirt Road Paving funds to fund the Entrance Road for the CDL project at an estimated cost of \$1.044 million. The following motion made by Commissioner Keller and seconded by Commissioner Thaw passed unanimously.

**Recommend that the Board of Commissioners authorize use of SPLOST 5 Dirt Road Paving funds for construction of the Entrance Road to the Commercial Drivers License Center at an estimated cost of \$1,044,000. (Vote: 2-0)**

5. *Consider recommending that the Board of Commissioners the following:*

- *accept the Guaranteed Maximum Price (GMP) of \$21,692,829 as outlined in the document prepared by the Haskell Company dated July 1, 2008 with funding provided from SPLOST 4 in the amount of \$1,319,470, SPLOST 5 in the amount of \$6,054,600, and an EDA Grant in the amount of \$1,000,000 for a total available funding of \$8,374,070 for this project.*
- *authorize staff to contact the Brunswick-Glynn County Joint Water and Sewer Commission to request that they apply for a GEFA loan in the amount of \$13,318,759.*

Mr. Jim Bruner, County Engineer, presented this item and stated that Haskell Company had developed a Guaranteed Maximum Price (GMP) for the Exit 29 Pollution Control Plant Expansion. The GMP amounted to \$21,692,829 and a funding shortfall of approximately \$13.3 million now exists. He requested that staff be authorized to contact the Brunswick-Glynn County Joint Water and Sewer Commission to request that they apply for a GEFA loan for the project. Commissioners Thaw and Keller requested that staff attend the next JWSC meeting to discuss the request to apply for a GEFA loan. After discussion concerning options to move the project forward without complete funding in place, the following motion made by Commissioner Keller and seconded by Commissioner Thaw passed unanimously.

**Defer to the Board of Commissioners the request to accept the Guaranteed Maximum Price (GMP) of \$21,692,829 as outlined in the document prepared by the Haskell Company dated July 1, 2008 with funding provided from SPLOST 4 in the amount of \$1,319,470, SPLOST 5 in the amount of \$6,054,600, and an EDA Grant in the amount of \$1,000,000 for a total available funding of \$8,374,070 for this project and the remaining funding to be provided by a GEFA loan. (Vote: 2-0)**

6. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Commissioner Thaw identified all items except # 5 as consent. Item #5 was deferred to the full Board of Commissioners.**